

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
July 18, 2005**

CALL TO ORDER

Mayor Larson called the July 18, 2005 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Pierce, Porch and Turner. Also present were Mayor Larson, Attorney Magna and Clerk Rowe. Absent: Trustee Caulfield.

APPROVE BALANCE OF AGENDA FORM

Trustee Pierce moved seconded by Trustee McCarty to approve the balance of the July 18, 2005 meeting agenda as presented. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

JULY 5, 2005 MINUTES

Trustee Pierce moved, seconded by Trustee Turner to approve the minutes from the July 5, 2005 public hearing and regular meeting with the following correction:

Public Hearing minutes on page 1 of 2 under Comment – Trustee Pierce; Trustee Pierce **asked about shared access** through the school. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

PETITIONS/BIDS

There were no petitions or bids on the agenda for the Boards consideration.

MAYOR

Officer Brian C. Holmberg – Oath of Office – Clerk Rowe administered the Oath of Office to Police Officer Brian C. Holmberg. Mayor Larson congratulated Officer Holmberg and welcomed him to the Village of Antioch.

Resolution Appointing Keith Fujihara as Alternate Director to SWALCO – After Clerk Rowe read the Resolution appointing Keith Fujihara as Alternate Director to SWALCO Trustee Hanson moved seconded by Trustee Turner to approve **Resolution 05-17** as read. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

CLERK

No report.

ADMINISTRATOR

Waste Management Contract – Administrator Haley reviewed the draft Waste Management Contract.

Comment – Trustee Pierce

Trustee Pierce asked what the current rate is. Administrator Haley said that he didn't have that information in front of him; however the information was distributed to the Board in a previous packet. Clerk Rowe said she thought it was \$14.72 per month. Administrator Haley said the new rate is \$14.45 that is lower because they are using a different landfill.

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Trustee Pierce reviewed the white goods section on page 6. He said currently, Waste Management picked up the white goods at no charge. Administrator Haley said that is not in the former contract and the third party is charging the resident to collect white goods. Andy Quigley, Director of SWALCO who was present in the audience said that in every other contract with Waste Management they have charged.

Trustee Pierce also said the contract indicates a 5% rate increase per year, which is a 25% increase over the 5 year period of the contract. Attorney Magna said the contract states that it's not to exceed 5% and is not an automatic increase and Waste Management would have show that the index charges have gone up to justify that increase.

Trustee Pierce reviewed page 10 Section R-5 of the proposed contract that says the Contractor shall provide and distribute one recycling container at no separate charge. He questioned this section because on page 13 Section C-1 they are charging a \$1.00 a month for the larger automatic pick-up recycle bins with lids. Administrator Haley explained that if the Village chooses to go with the larger recycle containers, there would be the \$1.00 charge per month. Mayor Larson said that the Board would have to decide if they want to include the larger recycle container.

Trustee Pierce asked there was Spring and Fall Clean-up day. Administrator Haley said there was only a Spring Clean-up day and the proposed contract includes that.

Trustee Pierce asked why the proposed contract is a 5-year contract instead of a 3-year contract. Administrator Haley said the vendor requested the 5-year contract. If we don't like it we can terminate within 60 days.

Trustee Pierce asked about a local town that recently received a bonus for their successful recycling program. Andy Quigley said that it was reported that they may be eligible to receive the bonus and that Antioch may also be eligible. Mr. Quigley said that we may receive a payment from SWALCO upon the signing of an intergovernmental agreement with SWALCO and the contractor designating it to the Recycle America processing facility. When Trustee Pierce asked if this was something we could work on, Andy Quigley indicated that it is.

Waste Management Contract – Trustee Turner moved seconded by Trustee McCarty to approve the Waste Management Contract including the new recycle containers and clarifying the cost for the new carts.

Comment – Trustee Turner

Trustee Turner said that she understood Section R-5 to mean the *delivery* of the recyclable containers would be at no charge and that Section C-1 listed the fee.

Mayor Larson

Mayor Larson said one of the advantages of the new recycle containers is the recyclables would be in a closed container instead of the open crate type currently being used and that would eliminate a lot of the debris that was easily blown out of the container.

Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Porch and Turner.

NO: 1: Pierce.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

MFT Resolution – Administrator Haley discussed the MFT Resolution in the amount of \$80,000 for the maintenance of streets and highways using motor fuel tax. He said we would need to file this resolution with the Department of Transportation in order to free up that money to use for these purposes.

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Trustee Pierce moved seconded by Trustee Porch to approve **Resolution 05-18**, for the Illinois Department of Transportation Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Authorize the advertisement for bids for the 2005 Road Program – Administrator Haley explained that due to the change in administration and our discussions over the past few weeks about the walking path along some of our streets, we got off to a late start on the 2005 Road Program advertisement. He said that in order to save time and get the project completed before winter, he authorized the consultant to submit the bid package to IDOT. Administrator Haley said that we intend to receive and open the bids at 11:00 a.m. on July 27 and after staff review of those bids, a recommendation will be placed on the August 1 village board agenda for the Board's consideration.

Trustee Porch moved seconded by Trustee Turner to approve Administrator Haley's authorization to advertise for bids for the 2005 Road Program. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Special Census – Administrator Haley discussed the letter dated July 13, 2005 and the Memorandum of Understanding from the United States Department of Commerce regarding the estimated total cost for a special census. Administrator Haley reported that presently we receive both income tax and motor fuel tax based on population and the total of those amounts to about \$95.00 per resident annually. He said that based on the certificate of occupancy that we issued we estimate the increase in population to be about 3400 people. The cost of the special census is \$91,000 and he further explained that it would be less than \$37.00 a person to complete the census. Due to the estimated increase in population and the increase that we would receive in shared revenues, he recommends that we move forward with this project and he urged the board to authorize the Mayor to sign the Memorandum of Understanding.

Trustee McCarty moved seconded by Trustee Pierce to authorize Mayor Larson to sign the United States Department of Commerce Memorandum of Understanding regarding the special census. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

COMMUNICATIONS

Mayor Larson briefly discussed the 6th Annual Cross Town Classic Invitational. Trustee Turner said that she has attended this event in the past and it was a lot of fun. Both Trustee Porch and Trustee Turner indicated they would be interested in participating. Clerk Rowe will poll Board members and staff to see who would be interested in forming a team to participate in this event.

CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens wishing to address the board.

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LEGISLATIVE AND HUMAN RESOURCES

Create the position of Chief Accountant – Trustee Pierce moved seconded by Trustee Porch to table the discussion regarding position of Chief Accountant to allow the opportunity to review this position in committee. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

PLANNING, ZONING AND BUILDING, SENIOR SERVICES

Remove from Table the recommendation from the P & Z Board concerning TGS Enterprises; PZB04-19; requested B-3 zoning pending annexation for a proposed restaurant and banquet/conference center – Trustee Turner moved seconded by Trustee McCarty to remove from the table TGS Enterprises PZB04-19. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Trustee Turner moved seconded by Trustee McCarty to refer TGS Enterprises; PZB04-19 concerning the requested B-3 zoning pending annexation for a proposed restaurant and banquet/conference center to a committee meeting at 4:00 p.m. on July 26, 2005.

Comment – Trustee Porch

Trustee Porch told the developer that when they come before the board with a plan, that she will be asking for the same type of environmental guidelines that we required from Menards. She said this property is much closer to the Chain O'Lakes than what Menards is and she stated her concerns regarding rock salt, oil, debris traps and lighting at the site. She suggested the developer speak with Robert Silhan, Director of Planning, Zoning and Building regarding those guidelines.

Comment – Trustee Pierce

Trustee Pierce said there were discussions regarding fee waiver and sanitary sewers. He will give his input to the committee chair.

Mr. Chris Ondrala, representative for TGS Enterprises, LLC apologized for not getting the new agreement to the Board before the meeting tonight. The changes that were discussed are incorporated in the agreement. A copy of the agreement will be given to Robert Silhan, Director of Planning, Zoning and Building for distribution to the Board.

Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

ENGINEERING, PUBLIC WORKS AND UTILITIES

Committee recommendation regarding Oakwood Knolls storm sewer and pedestrian paths – Trustee Pierce moved seconded by Trustee Hanson to direct the Village Administrator to contact the consulting engineering firm to request the cost estimate for a basic feasibility study of the possibility of putting some type of safe walking path along the major roadways in Oakwood Knolls subdivision.

Mayor Larson

Mayor Larson asked if there were specific streets in mind. Trustee Pierce said not at this moment, but the committee discussed Lakewood, Oakwood and Maplewood

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Drives as a start. He said that as Trustee McCarty previously mentioned we have to look at sewer issues there and that would have to be incorporated in this study. The goal is to get a comprehensive look at Oakwood Knolls and tie everything together. Trustee Pierce also stressed that whatever solution we are looking for, we are doing for safety purposes and not to burden the residents. Mayor Larson said that she is aware of some drainage issues that would have to be resolved before sidewalks could be put in certain areas so this engineering would be critical to identify that.

Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Entry-level public works street department position – Trustee Pierce moved seconded by Trustee Turner to move the discussion regarding the creation of an entry-level public works street department employee position to the Legislative and Human Resources committee meeting.

Comment – Trustee Porch

Trustee Porch asked Administrator Haley if this position is in the approved budget.

Administrator Haley

Administrator Haley said this position is in the approved budget and if the Board chooses to put this discussion in committee that is fine with him, however, summer time is the time when public works does a lot of their work and he can't tell the Board how important these jobs are. He said that we have a lot of things to do and a lot of things the Board wants done and this position has been through the scrutiny of the Board.

Comment – Trustee Porch

Trustee Porch said that she didn't see the need to send this to committee since the position was already budgeted for.

Mayor Larson

Mayor Larson asked Trustee Pierce if there were specific questions that he may have regarding this position.

Comment – Trustee Pierce

Trustee Pierce said that he knows that we have a need in public works and that it is summer time, but he when he read that this was creating an entry-level position, he felt that we should be careful of how many positions we create and the perception some may have on the number of positions created.

Administrator Haley

Administrator Haley said that this is not the last position that he will bring to the Board. He said there are other positions in the budget and he is trying to do this surgically and do them when we need them the most and where he can afford to do them and keep within the budget. He went on to say that we are trying to reorganize some areas both in finance and public works and in the front office. These are things that are natural with the growing pains that we have in this Village.

Motion and second removed – Following further discussion and based upon Trustee Porch and Administrator Haley's input Trustee Turner and Trustee Pierce removed their motion and second to the motion.

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Entry-level public works street department employee – Trustee Pierce moved seconded by Trustee Turner authorize the creation of the entry-level position for the street department with a starting salary of \$13.50 an hour. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

FINANCE, ECONOMIC AND REDEVELOPMENT

Invoices over \$10,000 – Trustee Porch reviewed the informational report dated July 18, 2005 showing invoices over \$10,000 and totaling \$85,467.11. Invoices listed were: Superior Paving in the amount of \$37,000.00 for the Williams Park paving; National Waterworks in the amount of \$11,916.00 for Meters; Great West Casualty in the amount of \$21,875.00 for 2nd JVH release agreement payment and *David Taussig & Associates in the amount of \$14,676.11 for Professional services SSA1 & SSA2. **Paid to David Taussig with SSA Funds held at Cole Taylor Bank.*

Escrow Payments – Trustee Porch reviewed the escrow payment report dated July 18, 2005 and totaling \$210.35.

Accounts Payable – Trustee Porch moved seconded by Trustee Turner to authorize payment of accounts payable as prepared by village staff and dated July 18, 2005 in the amount of \$201,271.59. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Accounts Payable SSA1 and SSA2 – Trustee Porch moved seconded by Trustee Pierce to authorize payment of accounts payable as prepared by village staff and dated July 18, 2005 in the amount of \$14, 676.11 made payable to David Taussig & Associates for SSA1 and SSA2. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Manual Checks – Trustee Porch moved seconded by Trustee Turner to approve the manual checks written report dated July 18, 2005 in the amount of \$149,202.30.

Comment – Trustee Pierce

Trustee Pierce noted that of the \$147,213.30 of the above amount was for the Antioch Police Pension property tax distribution.

Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Payroll Expense – Trustee Porch moved seconded by Trustee McCarty to approve the payroll expense report dated July 15, 2005 in the amount of \$205,688.41 as presented. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Treasurer's Report – Trustee Porch reviewed the Treasurer's Report for the month ending June 30, 2005 with the total of all funds ending balance being \$29,793,733.49.

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Appropriation Ordinance – Trustee Porch moved seconded by Trustee McCarty to approve and publish in pamphlet form **Ordinance No. 05-07-13**, entitled, **ANNUAL APPROPRIATION ORDINANCE** as reviewed at the public hearing held at 7:00 p.m. this evening. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Other Business – Claude LeMere, Director of Community Services, gave a brief update regarding the Community Services department. Mr. LeMere said they are currently in organizational mode and meeting weekly with staff; they are in the process in doing observations regarding maintenance of the downtown area; additional equipment has been ordered for downtown maintenance; ordered recruiting tools, professional folders to be used for recruiting new business and financial programs we would present; in the process of doing downtown business survey with a downtown merchant meeting being scheduled at a later date; and on a daily basis they are interacting with the entire business community.

Trustee Porch reported that Elliot Liebson, Economic Development Director, has been working diligently on the TIF Audit and it's very close to be finalized.

Trustee Porch announced Antioch's 4-day Taste of Summer begins on Thursday, July 21, 2005.

PUBLIC SAFETY, PARKS AND LICENSE

ACHS Homecoming Parade Resolution – Trustee McCarty moved seconded by Trustee Hanson to approve **Resolution No. 05-19**, entitled, **ACHS Homecoming Parade**, as corrected. The Homecoming Parade will be held on September 22, 2005 at 6:45 p.m. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Federal Grant received – Livescan Equipment – After review of the memo dated July 15, 2005 from Village Administrator Haley, Trustee McCarty moved seconded by Trustee Porch authorizing Mayor Larson to sign the grant and also authorizes the expenditure of \$9,767.00. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Game Time Playground Equipment – Following the review of the memo dated July 11, 2005 from Village Administrator Haley, Trustee McCarty moved seconded by Trustee Porch to authorize the expenditure of \$9,997.00 and approve the purchase of the playground equipment from Game Time to be installed in the scout house area. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Trustee Turner left the Board Room at 8:22 p.m.

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Block Party Requests – Trustee McCarty moved seconded by Trustee Pierce to approve the block party requests from **Michelle Ruminski – Neuhaven Drive, Neu-Haven subdivision on August 13, 2005**; and **Alana Flatley – Cameron Drive, Tiffany Farms subdivision on September 3, 2005**. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Pierce, and Porch.

NO: 0.

ABSENT: 2: Caulfield and Turner.

THE MOTION CARRIED.

Trustee Turner returned to the Board Room at 8:24 p.m.

Other Business – Trustee McCarty read a letter received from Cheryl Carter who thanked the Village for the use of Centennial Park for the NADAC trials held last week. Ms. Carter gave a special thanks to Laurie Stahl, Parks and Recreation Director and Mary Linhart, Parks Department for making all the arrangements for this event. Ms. Carter also thanked public works employee Ron Horton for being so accommodating and helpful throughout the event. Mayor Larson said the NADAC trials were dog agility trials.

Trustee McCarty said that he would be scheduling a Public Safety Committee meeting at 8:00 a.m. on Thursday, July 28.

Trustee Porch said that although many were disappointed on July 4 due to the rescheduling of the fireworks display, she said they were worth the wait and it was an outstanding show on July 5th. Trustee Porch thanked everyone involved in organizing the show.

DELINQUENT ESCROW ACCOUNTS

Trustee Hanson said this new committee has been working fine since its implementation.

ATTORNEY

Attorney Magna reviewed the following ordinances:

Ordinance Approving Certificates of Correction to Plats of Subdivision of Deercrest Planned Unit Development, Phases One, Two and Three – Trustee Piece moved seconded by Trustee Porch to waive the second reading, approve and publish in pamphlet form, **Ordinance No. 05-07-14**, entitled, **AN ORDINANCE APPROVING CERTIFICATES OF CORRECTION TO PLATS OF SUBDIVISION OF DEERCREST PLANNED UNIT DEVELOPMENT, PHASES ONE, TWO AND THREE**. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Ordinance consenting to the Village of Round Lake Heights and Island Lake as additional members of the Solid Waste Agency of Lake County, Illinois (SWALCO) with no late fee – Trustee Pierce moved seconded by Trustee McCarty to waive the second reading, approve and publish in pamphlet form, **Ordinance No. 05-07-15**, entitled, **AN ORDINANCE CONSENTING TO THE VILLAGES OF ROUND LAKE HEIGHTS AND ISLAND LAKE AS ADDITIONAL MEMBERS OF THE SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS, (SWALCO) WITH NO LATE FEE**. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

APPROVED MINUTES

Executive Session - Trustee McCarty moved seconded by Trustee Pierce for the Mayor and Board of Trustees to go into executive session to discuss purchase of real estate at 8:29 p.m. with no action to be taken. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Executive Session Return – Trustee Pierce moved seconded by Trustee McCarty for the Mayor and Board of Trustees to return from executive session to the open meeting at 8:47 p.m. with **no action taken**. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

ADJOURNMENT

There being no further discussion, Trustee McCarty moved, seconded by Trustee Hanson to adjourn the regular meeting of the Board of Trustees at 8:48 p.m.

Respectfully submitted,

Candi L. Rowe RMC, CMC
Village Clerk