

APPROVED MINUTES

VILLAGE OF ANTIOCH BOARD OF TRUSTEES, REGULAR MEETING Municipal Building: 874 Main Street, Antioch, IL October 17, 2005

CALL TO ORDER

Mayor Larson called the October 17, 2005 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, Pierce, Porch and Turner. Also present were Mayor Larson, Attorney Magna and Clerk Rowe. Absent: Trustee McCarty and Trustee Caulfield.

APPROVE BALANCE OF AGENDA FORM

Trustee Pierce moved seconded by Trustee Turner to approve the balance of the October 17, 2005 meeting agenda as presented. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

OCTOBER 3, 2005 REGULAR MEETING MINUTES

Trustee Turner moved seconded by Trustee Hanson to approve the minutes from the October 3, 2005 regular meeting as presented. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

PETITIONS/BIDS

No report.

MAYOR

No report.

CLERK

No report.

ADMINISTRATOR

No report.

COMMUNICATIONS

No report.

CITIZENS WISHING TO ADDRESS THE BOARD

Steve Stanek – Mr. Stanek, Linden Lane resident approached the board regarding the property located at the corner of Orchard Street and Main Street, known as the Pittman property. Mr. Stanek said the village should pursue putting a Town Square on the property and not have another strip mall at that location. Mr. Stanek suggested the village use the excess utility tax money to improve that location. When Mayor Larson said the village doesn't own the property that Mr. Stanek is referring to, Mr. Stanek suggested the village purchase the property.

Mr. Stanek also discussed the quality of the road work being done in the Oakwood Knolls subdivision. Village Engineer Keith Fujihara responded that the work is only half done and the final lift is not yet in place. He said that the project was designed by Smith Engineering in accordance to IDOT standards. Mr. Fujihara said that both Smith Engineering staff and Village staff inspect the project and if there are any problems, corrections would be done.

Mr. Stanek asked about the excess utility tax money that was collected and suggested the village repay the residents who paid the tax. Mayor Larson discussed the process that took place at the time when the village sent a letter notifying the utility companies to discontinue deducting the utility tax and the telecommunications utility not discontinuing the tax until a later date; even though they were notified of an earlier date. She also said that she believed that it would be extremely costly and a huge task, and most likely not even possible to determine which residents paid the telecommunications utility tax and to what extent. Attorney Magna explained that all utility revenue goes into the general corporate fund and the Village Board determines how these funds are to be utilized. He said the taxpayer eventually pays that debt and so the excess money relieves the taxpayer of that burden going forward. Both Trustee Turner and Trustee Hanson discussed their support of the Board's decision when utility tax was implemented and that everyone made a tough decision to address the situation at that time.

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LEGISLATIVE AND HUMAN RESOURCES

Other Business – Trustee Pierce said that he was at the Antioch VFW 60th Anniversary celebration last weekend. He also said the VFW is looking for volunteers to judge the “Voice of Democracy” contest being held on November 11, 2005. For more information, contact the Antioch VFW.

PLANNING, ZONING AND BUILDING, SENIOR SERVICES

P&Z Board positive action of August 18, 2005; PZB 05-09; GLP Phase 2 (Menard’s) final plat and final engineering - Robert Silhan, Director of Planning, Zoning and Building reported the roadway and sanitary sewer work has been completed.

Trustee Turner moved seconded by Trustee Porch to approve PZB 05-09 GLP Phase 2 (Menard’s) final plat and final engineering and authorizes the village attorney to draft the appropriate ordinances.

Comment – Trustee Hanson

Trustee Hanson questioned the ditch line by Lincoln Avenue because it seems like there is standing water there. Mr. Gene Porto, GLP representative, said the contractor has been called back several times and the problem has not yet been resolved. Mr. Porto is looking for direction from Smith Engineering so that the contractor can make the proper correction to the area. Trustee Hanson also discussed the traffic signal mast arms and with Mr. Barrett from GLP stating they expect the mast arms to be completed in December. Mr. Barrett explained the mast arms are made on an individual basis and additional time is necessary. He also said the traffic signals are the permanent signals and the mast arms would be installed as soon as possible.

Roll Call Vote – There being no further discussion, upon roll call the vote was:

YES: 4: Pierce, Porch, Turner and Mayor Larson.

NO: 1: Hanson.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Attorney Magna explained that based on state statute the Mayor is required to vote anytime three trustee vote in favor of a proposition.

ENGINEERING, PUBLIC WORKS AND UTILITIES

Contract to hire value engineering firm for Wastewater Treatment Plant – Administrator Haley explained that hiring value engineering is an IEPA requirement. He said that historically we would get most our money back because the value engineering firm usually does in fact find facts to make for a more cost effective project.

Trustee Pierce moved seconded by Trustee Turner to approve the contract to hire Baxter and Woodman as the value engineering firm to review the Wastewater Treatment Plan and to authorize the Mayor and Village Attorney to sign the contract in an amount up to \$30,000.00. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Contract for Soils Consultant for Wastewater Treatment Plant – Village Engineer Keith Fujihara reviewed the GESTRA Engineering geotechnical evaluation for the Wastewater Treatment Plant improvements. Mr. Fujihara said that as part of the requirement by the IEPA there needs to be 12 soil borings to a depth of 25 feet done by a minority company. Village Engineer Fujihara said that Applied Technologies and other engineering firms that he knows have used GESTRA Engineering for other projects. The scope of work includes soil borings, field exploration, laboratory testing and preparing report providing recommendations pertaining to the foundation system, allowable soil bearing capacity and site grading and development for the contract amount of \$7,379.00.

Trustee Pierce moved seconded by Trustee Porch to authorize the Mayor and Village Attorney to sign the contract with GESTRA Engineering for geotechnical evaluation for the Wastewater Treatment Plant in the amount of \$7,379.00. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

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Contract for Water System Modeling Analysis – Trustee Pierce explained that the last water system modeling analysis was done in the early 1990's. Due to the expected usage in the Route 173 commercial corridor, the future expansion of our water system, the condition of the water tower located on Toft Avenue and the need for additional wells and storage facilities, it is the recommendation of staff along with consulting engineers to complete a water system analysis.

Trustee Pierce moved seconded by Trustee Turner to authorize the Mayor and Village Attorney to sign the contract with Smith Engineering Consultants, Inc. for the Water System Modeling Analysis in an amount not to exceed \$30,000.00. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Update on Traffic Signal at Savage Road and Route 173 – Village Administrator Haley said there are similar circumstances at the Route 173 and Savage Road intersection that happened at the Route 173 and Deep Lake Road intersection. He said existing utilities that are in the ground and we were waiting for the utility companies to come and move those existing utilities before the additional roadwork and signalization could be done. He said the signalization is in process and village staff is monitoring the progress with weekly meetings with the developer. The widening, surface striping and restoration have all been held up due to SBC having an existing line there which has now been abandoned and replaced with a new line. Administrator Haley said that although we are pushing for an earlier completion date and the mast arms are on order, the construction schedule calls for the completion of the signalization in February 2006. Trustee Pierce complimented GLP for their efforts and he would to see Neumann Homes, at the very least, that temporary signals installed. Administrator Haley will talk to them about that.

FINANCE, ECONOMIC AND REDEVELOPMENT

Other Business – Trustee Porch reported the three approved contract amounts are in the budget.

Invoices over \$10,000 – Trustee Porch reviewed the informational report dated October 14, 2005 showing invoices over \$10,000 and totaling \$103,126.10. Invoices listed were: Applied Technologies in the amount of \$47,520.00 for WWTP Design; ComEd in the amount of \$12,349.50 for street lights; Lake County Illinois Convention Bureau in the amount of \$10,000.00 for partnership fee and Lake County Public Works in the amount of \$33,256.60 for sewer user fees.

Accounts Payable – Trustee Porch moved seconded by Trustee Turner to authorize payment of accounts payable as prepared by village staff and dated October 13, 2005 in the amount of \$189,725.29. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Manual Checks – Trustee Porch moved seconded by Trustee Turner to approve the manual checks report dated October 13, 2005 as prepared by village staff in the amount of \$16,763.20. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Payroll Expense – Trustee Porch moved seconded by Trustee Turner to approve the payroll expense report dated October 7, 2005 in the amount of \$279,657.61 as presented.

Comment – Trustee Hanson

Trustee Hanson asked if this amount included the retroactive pay due to the recently approved salary increase. Administrator Haley said that was correct.

Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

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Financial Report for the month ending September 30, 2005 – Trustee Porch reviewed the informational financial report for the month ending September 30, 2005. Mayor Larson discussed the \$430,000 Park Impact Fee disbursement which is for the Bitner property.

Katrina Donations – Trustee Porch discussed the Katrina Disaster Relief fundraiser sponsored by the Antioch Chamber of Commerce, the Village of Antioch and the Antioch Senior Center with a total of \$3,150.00 being donated to the American Red Cross. Trustee Porch reported that \$800.00 was raised by the Village of Antioch, \$500.00 by the Antioch Senior Center and \$1850.00 by the Antioch Chamber of Commerce.

Trustee Porch moved seconded by Trustee Turner to approve the fundraiser donation of \$1300.00 from the Village of Antioch (\$800) and Antioch Senior Center (\$500) to the American Red Cross for the Katrina Disaster Relief Fund.

Comment – Trustee Hanson

Trustee Hanson asked who decided on which organization would receive the donation. Trustee Porch said there was a meeting with staff and representatives from each organization who decided to donate the funds collected to the American Red Cross because 98% of the funds received are donated directly to the cause.

Roll Call Vote – There being no further discussion, upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Other Business – Trustee Porch stated that Halloween Howl will be held this Friday, October 21 and Saturday, October 22.

PUBLIC SAFETY, PARKS AND LICENSE

Awarding bid received for the police department unmarked 4-door sedan – Trustee Pierce reviewed the bids received for the police department unmarked 4-door sedan.

Company Name	Address	Amount
Kunes Country Ford	1234 E. Geneva Street Delavan, WI 53115	2006 Ford 500 SE \$17,411.05
Advantage Chevrolet	9510 W. Joliet Road Hodgkins, IL 60525	2006 Impala \$15,015.39
Raymond Chevrolet	118 Route 173 Antioch, IL 60002	2006 Impala \$13,089.93

Trustee Pierce moved seconded by Trustee Turner to award the bid received for the unmarked 4-door sedan to Raymond Chevrolet for their low bid of \$13,089.93 for a 2006 Chevy Impala. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Purchase Brush Truck in partnership with the First Fire District – Trustee Pierce discussed the purchase of the brush truck fire vehicle with such purchases being typically paid 50% by the Village and 50% by the District.

Comment – Trustee Hanson

Trustee Hanson asked Village Attorney Rudy Magna for opinion regarding the Village approving the purchases done by the District and that we should revisit the policy. He feels that someone from our staff should be involved in the Fire District bid process.

Mayor Larson

Mayor Larson said that she sat in on a meeting with Fire Chief Volling and Administrator Haley and it has been made very clear on how the process will work in the future.

Attorney Magna

Attorney Magna said the Village's purchasing program for vehicles calls for a limitation of \$20,000 beyond which the product is to be bid. He said that pursuant to a section of the Village Code calls for the Village Board to determine the best interest of the Village in a joint purchasing plan with other units of local government. Since this a purchase with the Fire District, this would be a joint purchasing plan and therefore would fall within that exception. Attorney Magna said he understood there were quotes obtained by the Fire District so there was a more informal bid structure, but because this is a joint purchasing plan and in the best interest of the Village to move forward with this purchase. He said the Village Administrator discussed there would be a

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more formal process from this point forward and the Village would be involved early in the bid the process.

Purchase of Brush Truck in partnership with the First Fire District – Trustee Pierce moved seconded by Trustee Hanson to approve the purchase of the brush fire truck in partnership with the First Fire District with the Village's share being \$20,711.00. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

Tag Day Request: Ratify Tag Day request from Antioch Lions Club - Trustee Pierce moved seconded by Trustee Hanson to ratify and approve the tag day request from the Antioch Lions Club to conduct their Annual Candy Days on October 14 and 15, 2005. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

DELINQUENT ESCROW ACCOUNTS

No report.

ATTORNEY

Attorney Magna reviewed the following ordinance.

Ordinance Establishing Developer Impact Fees for the Antioch Public Library District – Trustee Pierce moved seconded by Trustee Porch to waive the second reading, approve and publish in pamphlet form **Ordinance No. 05-10-22**, entitled, **AN ORDINANCE ESTABLISHING DEVELOPER IMPACT FEES FOR THE ANTIOCH PUBLIC LIBRARY DISTRICT**. Upon roll call, the vote was:

YES: 4: Hanson, Pierce, Porch and Turner.

NO: 0.

ABSENT: 2: McCarty and Caulfield.

THE MOTION CARRIED.

ADJOURNMENT

There being no further discussion, Trustee Hanson moved seconded by Trustee Porch to adjourn the regular meeting of the Board of Trustees at 8:26 p.m.

Respectfully submitted,

Candi L. Rowe RMC, CMC
Village Clerk