

APPROVED MINUTES

VILLAGE OF ANTIOCH BOARD OF TRUSTEES, REGULAR MEETING Municipal Building: 874 Main Street, Antioch, IL February 20, 2006

CALL TO ORDER

Mayor Larson called the February 20, 2006 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Pierce, Porch and Turner. Also present were Mayor Larson, Administrator Haley, Attorney Magna and Administrative Assistant Voelz. Absent: Trustee Caulfield and Clerk Rowe.

APPROVE BALANCE OF AGENDA FORM

Trustee Porch moved seconded by Trustee McCarty to approve the balance of the February 20, 2006 meeting agenda as amended. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

February 6, 2006 REGULAR MEETING MINUTES

Trustee Porch moved, seconded by Trustee McCarty to approve the minutes from the January 17, 2006 regular meeting as presented. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

February 8, 2006 CONTINUED 2/6/06 & COMMITTEE OF THE WHOLE MEETING MINUTES

The minutes for the February 8, 2006 Continued Meeting and the Committee of the Whole will be placed on the March 6, 2006 agenda for consideration.

PETITIONS/BIDS

No report.

MAYOR

Arbor Day Proclamation – Arbor Day, April 29, 2006 - Mayor Larson read the proclamation.

CLERK

Administrative Assistant Voelz had a report for Clerk Rowe to remind the Mayor and Elected Officials of the Annual Easter Parade on April 8, 2006; Clerk Rowe has turned in an application and the Stoughton Fire Truck has been reserved for the officials to ride on; please let her know if you will be participating. Trustee Porch will not be there.

ADMINISTRATOR

Early Voting – Administrator Haley said that Lake County is now offering “early” voting; registered voters can now vote early without any reason during February 27, 2006 through March 17, 2006. The Village of Antioch is open from 8:30 am to 5:00 pm for those wishing to vote; you must present 2 forms of identification either, an Illinois Drivers License, State ID, and proof of residence.

Special Census – Administrator Haley gave an update on the census; it should be complete within two (2) weeks; currently the numbers are significantly higher than were first anticipated.

Traffic Signal - Administrator Haley said the traffic signal at Rt. 173 & Savage Road is up and the signals should be working in March; it was a concern if a flashing yellow/red light to be installed in the meantime, but IDOT said that motorists would get use to it and it would become dangerous.

Waive Bidding Process on Sharefest Building – Administrator Haley asked Attorney Magna to update the Board on the project. Attorney Magna reported that he has had conversations with Claude LeMere; this will be a public building built out of tremendous Community spirit and volunteerism; per the municipal code, if it's over ten thousand dollars it,

APPROVED MINUTES

must go out to bid for and be awarded to the lowest bidder. Trustee Pierce asked if we can put a financial cap on this. Attorney Magna answered yes.

Claude LeMere added that we have an assigned project number for all the bills; this will be paid through redevelopment and church funds; Kevin Wigenbush is the general contractor and the Village is participating. There is no written contract with Sharefest. Trustee Turner added that Sharefest has done an incredible amount of work in the community from painting hydrants to winterizing senior resident's homes. Mayor Larson added that we worked together on the Boardwalk project. Attorney Magna added that we need to secure copies of insurance, workman's comp and liability insurance for our records.

Trustee Porch made a motion to waive the bidding process on the Sharefest Building not to exceed \$110,000.00 of the redevelopment funds, second by Trustee Turner. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

COMMUNICATIONS

No report.

CITIZENS WISHING TO ADDRESS THE BOARD

No citizens addressed the board

LEGISLATIVE AND HUMAN RESOURCES

No report.

PLANNING, ZONING AND BUILDING, SENIOR SERVICES

Annual Zoning Map Update and First Draft Ordinance - Director Silhan reported to the Board that in their packets is first draft for an annual procedure pursuant to the Illinois Compiled Statute. It is required to publish a revised/updated zoning map before the end of March for any zoning changes that were approved during the previous calendar year. Attorney Magna said no action is needed this evening; it will be on the agenda for March.

Informational Report – P & Z Board Rules of Procedure as Approved by the P & Z Board February 9, 2006

Mayor Larson asked if this was an item the Board had to take action on. Director Silhan said that the P & Z Board may consider changes to the Zoning Ordinance. Trustee Turner asked Director Silhan to contact her and schedule a meeting in the future to review.

ENGINEERING, PUBLIC WORKS AND UTILITIES

No report.

FINANCE, ECONOMIC AND REDEVELOPMENT

Invoices over \$10,000 – Trustee Porch reviewed the informational report dated February 20, 2006 prepared by village staff showing invoices over \$10,000 and totaling \$28,642.57. Invoices listed were: Blue Cross Blue Shield in the amount \$12,570.39 for police health insurance rate increase dated Feb.06; COMED in the amount of \$16,072.18 for sanitary sewer pumping station invoice #0898023008.

Summary of Escrow Report – Trustee Porch reviewed the informational report dated February 20, 2006 prepared by village staff showing escrow payments in the amount of \$8,064.51.

Accounts Payable – Trustee Porch reviewed the accounts payable report dated 2/20/06 in the amount of \$100,843.12. Trustee Porch made a motion to approve the accounts payable report dated February 20, 2006 for \$100,843.12, second by Trustee Turner. Upon roll call, the vote was:

YES: 4: McCarty, Pierce, Porch and Turner.

NO: 1: Hanson.

ABSENT: 1: Caulfield.

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APPROVED MINUTES

Manual Checks - Trustee Porch made a motion to approve the manual checks written to date, February 20, 2006, as prepared Village staff totaling \$1,018.74, second by Trustee Pierce. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0:

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Payroll Expense Report dated February 10, 2006 – Trustee Porch made a motion to approve the Payroll Expense Report dated February 10, 2006 in the amount \$247,079.10 as presented, second by Trustee Pierce. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Financial Report for the Month Ending January 31, 2006 - Trustee Porch reviewed the report as presented by the Treasurer.

Other Business - Trustee Porch reported that at the February 2006 Senior Council meeting, it was approved to donate \$25,000.00 to the Tim Osmond Park Complex and in the honor name on of the Dolly Spiering.

Comments Trustee Pierce - Trustee Pierce commented on the Summary of Escrow that many long outstanding escrow accounts are now closed. Administrator Haley said it's just a cleanup of the end of the calendar year. Trustee Pierce said that he appreciated the staff who worked on this report.

PUBLIC SAFETY, PARKS AND LICENSE

Raffle License - Trustee McCarty made a motion to approve the Raffle License Application and issue the license to the Antioch Township Republican Club to have their drawing on February 25, 2006 and waive the application fee, second by Trustee Porch. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Tag Day Request – Trustee McCarty made a motion to approve and authorize the Tag Day Request for the Antioch VFW Post 4551 to sell poppies on May 12 & 13, 2006, second by Trustee Pierce. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

DELINQUENT ESCROW ACCOUNTS

No Report.

ATTORNEY

Attorney Magna reviewed the following ordinances.

An Ordinance Granting a Variance from Regulations Contained in Section 10-5K-3 (C) and 10-5K-3 of the Antioch Municipal Code to Increase the Percentage of the Property Area That May be Covered by Building or Structures and to Reduce the Minimum Lot Size to Allow a Fourth Residential Unit on 993 Spafford Street (PZB05-12-first reading 2/6/06.) Attorney Magna said a few minor changes had to be incorporated.

Trustee Turner moved, seconded by Trustee McCarty to approve and publish in pamphlet form Ordinance No. **06-02-04**, entitled, **An Ordinance Granting a Variance from Regulations Contained in Section 10-5K-3 (C) and 10-5K-3 of the Antioch Municipal Code to Increase the Percentage of the Property Area That May be Covered by Building or Structures and to Reduce the Minimum Lot Size to Allow a Fourth Residential Unit on 993 Spafford Street.** Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

APPROVED MINUTES

First Reading - An Ordinance Approving Architectural Services Agreement Between the Village of Antioch and PHN Architects - Attorney Magna said this is a draft form of B151, prepared by the American Institute of Architects for the following project – An Outdoor Aquatic Complex to be located in Antioch and the project scope assigned to the Architect is further defined in Article 12 of this agreement. Representative Daniel Nicholas of PHN Architects was in the audience. Trustee McCarty said we should move forward. Mayor Larson said the Park Board has done extensive research with PHN. Administrator Haley said we should speak with the firm, look at and focus on Phase I, and see how we can accomplish this.

First Reading - An Ordinance Abating the Tax Heretofore Levied for the Year 2005 to Pay the Principal of and Interest on the \$3,000,000 General Obligation Bonds, (Waterworks and Sewerage Revenue Alternate Revenue Source), Dated October 1, 1998: and the \$2,000.000 General Obligation Bonds (Motor Fuel Tax Alternate Revenue Source), Series 2002A, Dated October 1, 2002 of the Village of Antioch, Lake County, Illinois - Attorney Magna reviewed the figures and said the total tax abated for 2005 tax levied totaled \$410,218.75.

Trustee Pierce moved, seconded by Trustee Turner to waive the First Reading of the tax abatement ordinance. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Trustee Pierce moved, seconded by Trustee Turner to approve and publish in pamphlet form **Ordinance No. 06-02-05**, entitled, **An Ordinance Abating the Tax Heretofore Levied for the Year 2005 to Pay the Principal of and Interest on the \$3,000,000 General Obligation Bonds, (Waterworks and Sewerage Revenue Alternate Revenue Source), Dated October 1, 1998: and the \$2,000.000 General Obligation Bonds (Motor Fuel Tax Alternate Revenue Source), Series 2002A, Dated October 1, 2002 of the Village of Antioch, Lake County, Illinois** as presented. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Executive Session – Trustee McCarty made a motion for the Mayor and Board of Trustees to go into Executive Session at 8:14 pm to discuss Purchase of Property, seconded by Trustee Porch.

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Return from Executive Session – Trustee Porch moved, seconded by Trustee Turner for the Mayor and Board of Trustees to return from executive session to the open meeting at 8:39 p.m. with **no action to be taken**. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

ADJOURNMENT

There being no further discussion, Trustee Pierce moved, seconded by Trustee McCarty to adjourn the regular meeting at 8:40 p.m.. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Respectfully submitted,

Cindy A. Voelz
Administrative Assistant
Department of Community Services