

**APPROVED MINUTES**  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES, REGULAR MEETING**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**August 7, 2006**

**CALL TO ORDER**

Mayor Larson called the August 7, 2006 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

**ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, Caulfield, Porch and Turner. Also present were Mayor Larson, Administrator Haley, Attorney Magna and Clerk Rowe. Absent: Trustees McCarty and Pierce.

**APPROVE BALANCE OF AGENDA FORM**

Trustee Turner moved seconded by Trustee Porch to approve the balance of the August 7, 2006 meeting agenda as presented. Upon roll call, the vote was:

**YES: 3:** Hanson, Porch and Turner.

**NO: 1:** Caulfield.

**ABSENT: 2:** McCarty and Pierce.

**THE MOTION CARRIED.**

**JULY 17, 2006 PUBLIC HEARING AND REGULAR MEETING MINUTES**

Trustee Porch moved, seconded by Trustee Turner to approve the minutes from the July 17, 2006 public hearing and regular meeting as presented. Upon roll call, the vote was:

**YES: 3:** Hanson, Porch and Turner.

**NO: 1:** Caulfield.

**ABSENT: 2:** McCarty and Pierce.

**THE MOTION CARRIED.**

**JULY 25, 2006 SPECIAL MEETING MINUTES**

Trustee Hanson said that he didn't receive the July 25 minutes in his packet and he would like time to review them before approval. The July 25, 2006 special meeting minutes will be placed on the August 21, 2006 Village Board agenda for approval.

**PETITIONS/BIDS**

No report.

**MAYOR**

**Appoint Ken Karasek as Member to the Planning and Zoning Board with a term expiring 2008** – Trustee Hanson moved, seconded by Trustee Porch to confirm the Mayor's appointment of Ken Karasek as Member to the Planning and Zoning Board with a term expiring 2008. Upon roll call, the vote was:

**YES: 3:** Hanson, Porch and Turner.

**NO: 1:** Caulfield.

**ABSENT: 2:** McCarty and Pierce.

**THE MOTION CARRIED.**

Clerk Rowe administered the Oath of Office to Planning and Zoning Board Member Ken Karasek.

**CLERK**

No report.

**ADMINISTRATOR**

**Resolution for Bidding and Award of 2006 MFT Street Resurfacing Program** – Administrator Haley explained that only one resolution listed on the agenda however, there were two resolutions in the agenda packet. These resolutions will be placed on the August 21, 2006 Village Board agenda for consideration.

**Approve Parks and Recreation requisition for Superior Paving in the amount of \$20,375.00** – Administrator Haley reviewed the proposals received for the paving of the Scout House driveway and the basketball court at Jensen Park. Administrator Haley said the proposals were reviewed by the engineering department director who recommended awarding the proposal to Superior Paving in the amount of \$20,375.00.

## APPROVED MINUTES

Trustee Porch moved, seconded by Trustee Turner to award the bid proposal to Superior Paving in the amount of \$20,375.00 for the paving of the Scout House driveway and basketball court at Jensen Park. Upon roll call, the vote was:

**YES: 4:** Hanson, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 2:** McCarty and Pierce.

**THE MOTION CARRIED.**

**Other Business – Senior Center parking lot** – Administrator Haley said that proposals for paving the Senior Center parking lot would also be placed on the August 21, 2006 Village Board agenda for consideration.

### COMMUNICATIONS

No report.

### CITIZENS WISHING TO ADDRESS THE BOARD

**Barbara Porch – Relay for Life** – Barbara Porch said the Village of Antioch participated in the American Cancer Society Relay for Life held on July 29 and 30. The Village of Antioch “All Star” team, comprised of several dozen people, was one of forty teams participating in the event. She said the Village of Antioch “All Stars” team raised over \$11,000 and received the “Gordy Award” for being the top fundraising team. Barbara Porch discussed Trustee Mary Turner being Antioch’s chairperson for the event for the second year in a row. As a participant Trustee Porch thanked Trustee Turner for her hard work and fundraising efforts and she looked forward to participating in the event again next year. The event raised over \$121,000.00 for the American Cancer Society.

Trustee Turner said that last year was the first time the Village of Antioch participated in the event and she discussed two members who were on last year’s team who recently lost their fight to cancer. She said this fundraiser is a wonderful event and benefits all aspects of cancer research.

Mayor Larson thanked Mr. George Close who sent her a photograph of the Antioch All Star team and said the photo was available for those wishing to see it.

### LEGISLATIVE AND HUMAN RESOURCES

No report.

### PLANNING, ZONING AND BUILDING, SENIOR SERVICES

**Planning and Zoning Board’s positive recommendation; Comprehensive Plan amendment; Route 83 and Downtown Corridor Study; PZB 06-07** – Robert Silhan, Director of Planning, Zoning and Building reviewed the following Planning and Zoning Board’s letter of recommendation dated August 1, 2006:

#### **Trustee McCarty arrived at 7:43 PM.**

*The Planning and Zoning Board conducted a public hearing on July 13, 2006 following notification as required by State Law and Village Ordinance.*

*Presenting the petition was Robert Silhan, Director of Planning, Zoning and building for the Village. Mr. Silhan explained that the plan does not change the zoning on any property, but it can and will be used to in consideration of future zoning petitions and related project design. Furthermore, the plan may be used to help determine future capital improvement projects, and as a basis for future land use regulations.*

*The proposal is based upon the study as prepared by SEC Planning Consultants, Valerie S. Kretchmer Associates, Inc. and Granacki Historic Consultants. Previous drafts were prepared following the August 31, 2005 key person interviews; the September 29, 2005 Open House; and subsequent Power Point presentation and workshop discussion at a special November 17<sup>th</sup> meeting of the Planning and Zoning Board. A follow-up meeting with the Village Board’s Committee of the Whole was conducted on February 8, 2006, which later resulted in a report dated March 6, 2006.*

*Mr. Silhan highlighted the changes that had been made following the release of the March 6, 2006 draft and those that were made based upon the Planning, Zoning and Building Committees meeting of June 13, 2006.*

*The P&Z Board and others have previously reviewed this material and provided input. There was no one in the audience objecting to the proposal. Following the P&Z Board’s questions and deliberation, Bob Kaiser moved, Carol Keller seconded to recommend APPROVAL of PZB 06-07, amendment to the Village’s Comprehensive Plan based upon the Route 83 & Downtown Corridor Study, dated April 25, 2006 and revised dated June 13, 2006, as presented. Roll call vote: YES: 6: Ipsen, Cole, Kaiser, LaReese, Keller and Baba. NO: 0. THE MOTION CARRIED.*

Trustee Turner moved, seconded by Trustee Porch to accept the Planning and Zoning Board’s positive recommendation regarding the Comprehensive Plan amendment; Route 83 and Downtown Corridor Study; PZB 06-07 and authorized the Village Attorney to draft the appropriate ordinance.

## APPROVED MINUTES

### **Comment – Trustee Caulfield**

When asked for clarification by Trustee Caulfield regarding the impact of the amendment to the Comprehensive Plan, Robert Silhan explained the Comprehensive Plan doesn't amend zoning on any piece of property and is tool used as a guideline. Mr. Silhan said the Board has the opportunity to consider projects that may not be within a 100% of the plan, but at least they would have the guideline that would hopefully open up discussions as to why there may be variations from the Comprehensive Plan. Mr. Silhan indicated that Trustee Caulfield is correct by stating the Comprehensive Plan is only a guideline.

### **Comment – Trustee Porch**

Trustee Porch explained there were numerous committee meetings where modifications were discussed and it was noted at the last Village Board meeting that some of those modifications were not included in the final draft. She wanted to clarify that the majority of committee who attended the meeting made the request for those modifications and it was not made by any one Board member.

**Roll Call Vote** – There being no further discussion and upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Request to amend Section 11-3-12 of the Subdivision Code to increase Library Impact Fees** - Director of Planning, Zoning and Building Silhan discussed the request from the Antioch Public Library District to increase the library impact fee from the current fee of \$233.00 to \$266.00 per dwelling unit. He recommended the Village Board approve in principle the requested increase and direct the Village Attorney to draft an ordinance for first reading. Mr. Silhan said that Village Attorney DeMartini drafted the ordinance that is listed later on the agenda.

Trustee Turner moved, seconded by Trustee Porch to approve in principle the request to increase the Library Impact Fee from \$233.00 to \$266.00 pre dwelling unit as requested by the Antioch Library District Board. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Planning and Zoning Board's positive action concerning unincorporated subdivision within 1½ miles of village limits; Lass Tract C re-subdivision; within East Half Section 11, T46N. R9E; PZB 06-09** – Robert Silhan, Director of Planning, Zoning and Building discussed the minor subdivision that is unincorporated territory and reviewed the following Planning and Zoning Board's letter of recommendation dated August 4, 2006:

*The Combined Planning Commission and Zoning Board conducted a public hearing on July 27, 2006, following notification as required by State Law and Village Ordinance to consider a re-subdivision request by James Lass.*

*Village Code Section 11-1-3 states that, "No person shall subdivide any tract of land which is located within the village or in any unincorporated area which is located entirely or in part within one and one-half (1 ½ ) miles of the nearest limits of the village except in conformity with the provisions of this title." The site is located within 1.5 mils limit and therefore subject to the rules and procedures of the Subdivision Ordinance.*

*Based on the petition review, the subdivision meets the lot, dimension, and area requirements of the Unified Development Ordinance, Zoning, and Subdivision Codes and therefore staff recommended the Board approve the subdivision with the condition that applicable park impact fees listed under Title 11, Chapter 3, be paid of the Village Code to the amount of \$2308.27.*

*Following a brief deliberation, the Board moved to approve PZB 06-09. The motion carried. Therefore the Planning and Zoning Board approves PZB 06-09. Upon roll call vote: YES: Keller, Kaiser, Cole and Ipsen. NO: 0. ABSENT: 2: Baba and LaReese.*

Trustee Turner moved, seconded by Trustee Porch to accept the positive Planning and Zoning Board's positive recommendation, approving the Lass request for minor re-subdivision in unincorporated territory, and to authorize the Mayor to sign the plat. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

### **ENGINEERING, PUBLIC WORKS AND UTILITIES**

No report.

## APPROVED MINUTES

### **FINANCE, ECONOMIC AND REDEVELOPMENT**

**Invoices over \$10,000** – Trustee Porch reviewed the informational report dated August 7, 2006 prepared by village staff showing invoices over \$10,000 and totaling \$91,346.22. Invoices listed were: Blue Cross Blue Shield in the amount of \$78,952.11 for medical insurance and ComEd for \$12,394.11 for streetlights.

**Summary of Escrow** – Trustee Porch reviewed the informational report dated August 7, 2006 prepared by village staff showing escrow payments in the amount of \$1,844.40.

**Authorize payment of SSA accounts payable as prepared by village staff** – Trustee Porch moved, seconded by Trustee McCarty to authorize payment of SSA accounts payable in the amount of \$2,500.00 dated August 7, 2006 and as prepared by village staff. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Accounts Payable** – Trustee Porch moved, seconded by Trustee McCarty to authorize payment of accounts payable as prepared by village staff and dated August 7, 2006 in the amount of \$256,477.49. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

Trustee Hanson wanted the record to show that he opposed the developer escrow payment to the Law Offices of Rudolph F. Magna, but he approved the rest of the accounts payables as presented.

**Manual Checks** – Trustee Porch moved, seconded by Trustee McCarty to approve the manual checks report dated August 3, 2006 as prepared by village staff in the amount of \$33,074.43. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Payroll Expense Report dated July 14, 2006** – Trustee Porch moved, seconded by Trustee Turner to approve the Payroll Expense Report dated July 14, 2006 in the amount of \$251,906.71 as presented. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Payroll Expense Report dated July 28, 2006** – Trustee Porch moved, seconded by Trustee McCarty to approve the Payroll Expense Report dated July 28, 2006 in the amount of \$268,929.29 as presented. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Other Business – It's Thursday Concert Series** – Trustee Porch discussed the "It's Thursday" concert program that is run through the Department of Community Services. She said the concerts are well attended; the restaurants are busy before and after the concerts and people are using the coupons and specials that the merchants are offering. Trustee Porch said this Thursday's concert will be the Ragtops and there are over 75 cars participating in the car show. The last concert of the season will be on August 24 and the merchants, along with Claude LeMere, Director of Community Services, are bringing back the Midnight Madness Sale that was done many years ago in Antioch area where patrons will get discounts while shopping in pajamas and slippers. Trustee Porch thanked Claude LeMere and his department for putting this together.

## APPROVED MINUTES

### PUBLIC SAFETY, PARKS AND LICENSE

**Approve Tag Day Request – Antioch Lions Club Candy Days; October 13 and 14, 2006** – Trustee McCarty moved, seconded by Trustee Turner to approve the tag day request from the Antioch Lions Club to conduct their candy days on October 13 and 14, 2006. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Approve Special Event Liquor License – Antioch Lions Club; September 16, 2006** - Trustee McCarty moved, seconded by Trustee Porch to issue a Special Event Liquor License to the Antioch Lions Club on September 16, 2006 concert event for the Tim Osmond Sports Complex, waiving fees. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Letter from Northbridge Church requesting to use William E. Brook Park area on August 19, 2006 for their 6<sup>th</sup> Annual Adventure Race** – Trustee McCarty moved, seconded by Trustee Porch to approve the Northbridge Church's request to use the William E. Brook Park area for their 6<sup>th</sup> Annual Adventure Race on August 19, 2006. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Caulfield, Porch and Turner.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Other Business – “Park Palooza”** – Trustee McCarty discussed the September 16 concert for the Tim Osmond Sports Complex fundraiser and the “Park Palooza” tag line for this event. He said the Lions Club needs to get three corporate sponsors and they hired a professional advertising agency who is putting together the advertisement for the event.

**Other Business – Block Party Request date change** - Trustee McCarty discussed the block party request from Kathy Banks for the Bishop Street block party. The block party original approved date was July 4 and Ms. Banks requested changing the date to August 12. Following the Village Board indicating consensus for approval, this item will be ratified at the next Village Board meeting.

### DELINQUENT ESCROW ACCOUNTS

No report.

### ATTORNEY

**First reading of AN ORDINANCE INCREASING DEVELOPER IMPACT FEES FOR THE ANTIOCH PUBLIC LIBRARY DISTRICT** – Attorney Magna reviewed the ordinance and discussed page three showing the impact fee being changed from \$233.00 to \$266.00 per dwelling unit.

Trustee McCarty moved, seconded by Trustee Turner to waive the first and second reading of the ordinance. Upon roll call, the vote was:

**YES: 4:** Hanson, McCarty, Porch and Turner.

**NO: 1:** Caulfield.

**ABSENT: 1:** Pierce.

**THE MOTION IS DENIED FOR LACK UNANIMITY.**

This ordinance will be placed on the August 21, 2006 Village Board agenda for second reading and approval.

### Comment – Trustee Turner

Trustee Turner said this is money for the Antioch Library District that we collect from the developers and is money that our community needs. She said we could have waived the first and second reading and had this ordinance approved tonight.

### Comment – Trustee Caulfield

Trustee Caulfield asked that if the Attorney had information that might affect the vote on a motion it would be nice to get the information before the vote. He said that it would have been helpful if the information were given during the discussion.

## APPROVED MINUTES

***First reading of AN ORDINANCE AMENDING SECTION 1-4-6 OF CHAPTER 4 OF TITLE OF THE ANTIOCH, ILLINOIS VILLAGE CODE ENTITLED RULES AND ORDER*** – Attorney Magna distributed a handout showing the changes to the Village Code in a different format than what was distributed in the agenda packet. Attorney Magna reviewed the ordinance and discussed page five of the handout discussing the proposed rule changes.

Trustee Porch moved, seconded by Trustee Turner to waive the second reading of the ordinance.

### **Comment – Trustee Hanson**

Trustee Hanson said that unless this is urgent, he would like more time to review the ordinance and so he would be voting no on waiving the reading.

### **Comment – Trustee Caulfield**

Trustee Caulfield said that a unanimous vote was needed to waive readings and he asked how the new Rule 11 changed that. Attorney Magna explained that the new rule changes the unanimous vote to a majority of the quorum present.

### **Comment – Trustee Porch**

Trustee Porch asked if the ordinance distributed by Attorney Magna was identical to the ordinance distributed in the agenda packet. Attorney Magna indicated the language was the same and the ordinance distributed in the agenda packet showed the changes in balloon format.

**Roll Call Vote** - There being no further discussion and upon roll call, the vote was:

**YES: 3:** McCarty, Porch and Turner.

**NO: 2:** Hanson and Caulfield.

**ABSENT: 1:** Pierce.

**THE MOTION IS DENIED FOR LACK UNANIMITY.**

This ordinance will be placed on the August 21, 2006 Village Board agenda for second reading and approval.

### **ADJOURNMENT**

There being no further discussion, Trustee McCarty moved seconded by Trustee Turner to adjourn the regular meeting of the Board of Trustees at 8:32 p.m.

Respectfully submitted,

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Candi L. Rowe CMC  
Village Clerk