

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
December 4, 2006

CALL TO ORDER

Mayor Larson called the December 4, 2006 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Pierce, Porch and Turner. Also present were Mayor Larson, Administrator Haley, Attorney Magna and Clerk Rowe. Absent: Trustee Caulfield.

APPROVE BALANCE OF AGENDA FORM

Trustee Porch moved seconded by Trustee McCarty to approve the balance of the December 4, 2006 meeting agenda as presented. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

NOVEMBER 20, 2006 REGULAR MEETING MINUTES

Trustee Porch moved, seconded by Trustee McCarty to approve the November 20, 2006 meeting minutes as presented. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

PETITIONS/BIDS

No report.

MAYOR

Other Business – Recent Snowfall - Mayor Larson discussed the recent snowfall and said that all of the comments that she has heard regarding the snowplowing was very positive and the public works department doing a great job in clearing the streets. She said that in particular, her neighbor told her how clear the roads were at 6:00 AM and when he got beyond the village limits he knew he was in a snowstorm. Mayor Larson said that our public works department, bar none is the best in the area for snow removal. Administrator Haley said the public works department did a great job and he discussed how we haven't had a large snowstorm in many years. He talked about the importance of getting the main roads cleared first and public works department getting into some subdivisions later than usual due to the heavy snow that was hard on the equipment and man-power. He also discussed some equipment breakdowns and one road that the Township thought the Village was maintaining, even though the road had been maintained by the Township in previous years. Administrator Haley said Route 173 was almost closed due to the large snowstorm and the public works department did a good job and he's proud of them. Trustee Pierce said that he also traveled that day and he asked if the Village Administrator and Mayor work with state representatives to improve the coverage on Route 173 and other state routes.

CLERK

Approve Village Board 2007 Committee of the Whole Meeting time – Clerk Rowe said the draft meeting schedule was discussed at the last meeting, but the times were not discussed so she placed the draft schedule back on tonight's meeting for discussion. Mayor Larson asked for consensus of the preferred meeting time.

Trustee Pierce moved, seconded by Trustee Porch to approve the Village Board Committee of the Whole meeting time to be 7:00 PM on the second and fourth Tuesdays of every month. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

ADMINISTRATOR

Verbal report regarding Cameron Drive - Administrator Haley discussed an email received by the Village from a concerned citizen regarding Cameron Drive. He said that he and Police Chief Foerster monitored the situation during the school morning drop off and afternoon pick up times. He explained the issue being those coming to pick up their children from school. The school has places within the school area for the parents drop off and pick up their children,

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however, the way the traffic patterns have the parents having to go out to the East to Tiffany Road and they can't get back down Cameron Drive. He said that people coming from the North do not want to get into the internal traffic patterns of the school and go out on Tiffany Road, so they park on Cameron Drive and wait for their children there. Administrator Haley said that quite a few cars park on both sides Cameron Drive causing not enough room for two cars to go down the street. He said there now is a situation where someone trying to go into the school area can't get in because someone is trying to exit the school area causing them to pull in and out of open spaces many times and then the kids are walking across the street among all the traffic. He said that he and Chief Foerster agree that it's a safety hazard and great potential for an accident. Administrator Haley said they have been in contact with the school district regarding this matter. He said that he recommends they post on both sides of the street on Cameron Drive with signs that say no parking or standing between the hours of 8:00 AM and 4:00 PM, Monday – Friday. Administrator Haley said this may move the parked cars further into the subdivision, but it addresses the current safety issues and is the least disruptive solution for those who live there. He also discussed waiting for the school district to have the opportunity to put the no parking information in their newsletter before placing the signs on Cameron Drive.

Comment – Trustee McCarty

Trustee McCarty discussed previous conversations regarding Cameron Drive and asked if we should take into consideration no parking or standing during school events such as Teen Canteen. Administrator Haley said that he is also trying to address parking situations for those who live on Cameron Drive and having the opportunity to have visitor's park in the street at certain times.

Trustee Porch moved, seconded by Trustee McCarty to authorize the Village Attorney to draft an appropriate ordinance to post no parking or standing signs on both sides of Cameron Drive between the hours of 8:00 AM and 4:00 PM Monday - Friday. Upon roll call, the vote was:
YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Illinois Municipal League Risk Management Association Min/Max Contribution -

Administrator Haley discussed the annual minimum/maximum contribution rate that we are eligible for due to our good safety record. He said that we have participated in the program for several years and we can cap our liability payments if in fact we do not have a lot of claims. He said that we also have the ability to save 2% by taking advantage of the early payment option of \$217,976.50 which he negotiated with IMLRMA. Administrator Haley also discussed the Village bidding for this insurance a couple of years ago and found only one company at that time who wrote municipal insurance and the IMLRMA premiums were lower. He said that one company no longer writes municipal insurance. Administrator Haley said the enabling ordinance is under the Attorney section later on the agenda.

Approve Contract between the Village of Antioch and Ehorn Environmental, Ltd. -

Administrator Haley said that we have been using Doug Ehorn of Ehorn Environmental as our wetland specialist for the last many years. He said Lake County is now requiring a copy of the contract for our recertification in stormwater management. Administrator Haley said the rates in the contract are the same that we have been paying and there is no increase in the scope of the work. He said this contract merely codifies the fact that we do indeed have a stormwater management specialist on staff as a consultant.

Trustee Pierce moved, seconded by Trustee McCarty to approve the contract between the Village of Antioch and Ehorn Environmental, Ltd and authorizes the Mayor and Clerk to sign the contract. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Applied Technologies Agreement for Professional Services regarding Wastewater Treatment Plant Improvements -

Administrator Haley reviewed the contract for Applied Technologies for the construction phase of the program. He said that we have negotiated the contract taking into consideration that we will have our own full time engineer on site at all times during the construction. He said the contract covers bidding documents and services, construction related services, operation and maintenance manuals, start up and training services with the cost of the contract being \$950,000. He said these costs are figured into the \$15,000,000 overall cost of the project and are reimbursable from the proceeds of the loan. Administrator Haley said we would need to send a copy of the executed contract to the IEPA as part of the process for applying for the \$15,000,000 loan. Frank Tiefert of Applied Technologies was also present in the audience should the Mayor and Board of Trustees have any questions.

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Comment – Trustee Porch

Trustee Porch said that according to the memorandum from Village Engineer Keith Fujihara the fees based on USEPA and Consulting Engineers Council guidelines are usually 10% and it was great that Administrator Haley negotiated this contract down to 7.6%.

Comment – Trustee McCarty

Trustee McCarty asked if Attorney Magna reviewed the contract. Attorney Magna said that he has reviewed the contract.

Comment – Trustee Hanson

Trustee Hanson asked if there were any other costs involved and asked if this was the total engineering package. Frank Tiefert, Applied Technologies said this covers the total engineering package. Trustee Hanson asked if there were any extras down the road and about overruns being in the contract. Mr. Tiefert said there shouldn't be any extras and he explained that it's always a gamble when in the construction phase, but he believed they covered what they expect to happen. Administrator Haley said that he would ask for a motion not to exceed this amount and any additions would require board action.

Trustee McCarty moved, seconded by Trustee Pierce to approve the Applied Technologies Contract for the Wastewater Treatment Plant Construction Phase in an amount not to exceed \$950,000.

Comment – Trustee Pierce

Trustee Pierce discussed the cost for the operation manual and training services. Mr. Tiefert said that all manuals, discharge permits will be prepared and kept at the treatment plant.

Roll Call Vote - There being no further discussion and upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Other Business – Director of Physical Services – Administrator Haley announced that he has filled the Director of Physical Services position. He said that we have advertised for the position and had eight applicants. The interview team consisting of Administrator Haley, Jennifer Winegarner, Human Resources Director and a registered professional engineer from Smith Engineering Consultants, Inc. interviewed five applicants. He said that he has hired former employee James Keim who will start on January 2, 2007.

COMMUNICATIONS

No report.

CITIZENS WISHING TO ADDRESS THE BOARD

Eva Hawryluk and George Chapes, 885 Civic Club - Ms. Hawryluk and Mr. Chapes of the 885 Civic Club were present in the audience should the Board have any questions regarding their request to hold their annual carnival in 2007.

LEGISLATIVE AND HUMAN RESOURCES

Authorize holiday bonus to full and part time village employees - Trustee Pierce moved, seconded by Trustee McCarty to authorize issuing a holiday bonus to full and part time village employees.

Comment – Trustee Porch

Trustee Porch said she would like to include under the part time bonus rate the firefighters since we have the additional sales tax revenue this year of \$1.1 million dollars. She would like to see the part time bonus rate to become available to the Antioch firefighters who are on active duty. Trustee McCarty and Trustee Pierce amended their second and motion.

Trustee Pierce moved, seconded by Trustee McCarty to authorize issuing a holiday bonus to full and part time village employees, including active duty Antioch firefighters at the part time bonus rate.

Comment – Trustee Hanson

Trustee Hanson asked Administrator Haley if the amounts were similar to last year's bonuses. Administrator Haley said the amounts are the same as last year with \$50.00 bonus to full time employees and \$25.00 bonus to part time employees. The village employee bonus is in the budget and other contingencies could be used for the active firefighters bonus.

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Roll Call Vote – There being no further discussion and upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

PLANNING, ZONING AND BUILDING, SENIOR SERVICES

Other Business – Antioch Senior Council donation - Trustee Porch said that she attended this morning's Senior Council meeting along with Mayor Larson and the seniors have donated a check in the amount of \$300.00 for the Hillcrest Kids in Need program. Trustee Porch presented the check to Trustee Mary Turner who will forward the check to the school. Trustee Turner said that in order for the children to go out and play in the snow, children need to wear boots, snow pants, gloves and hats. She said if they don't they are soaking wet all afternoon. She said Hillcrest School started a program for those underprivileged children where school staff determines who are in need and every year the Antioch Senior Council makes a donation to this program and she appreciates their donation.

ENGINEERING, PUBLIC WORKS AND UTILITIES

No report.

FINANCE, ECONOMIC AND REDEVELOPMENT

Invoices over \$10,000 – Trustee Porch reviewed the informational report dated December 4, 2006 prepared by village staff showing invoices over \$10,000 and totaling \$102,847.56. Invoices listed were: Blue Cross/Blue Shield in the amount of \$80,847.56 for employee health insurance; HD Supply Waterworks, Ltd. in the amount of \$12,000 for meters, and Lake County CVB in the amount of \$10,000 for annual community partner.

Summary of Escrow – Trustee Porch reviewed the informational report dated December 4, 2006 prepared by village staff showing escrow payments in the amount of \$13,770.00.

Accounts Payable – Trustee Porch moved, seconded by Trustee Turner to approve as presented and authorize payment of accounts payable as prepared by village staff and dated December 4, 2006 in the amount of \$209,016.54. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Approve manual checks written to date - Trustee Porch moved, seconded by Trustee Turner to approve the manual checks report dated November 30, 2006 written to date in the amount of \$364.00 as prepared by village staff. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

PUBLIC SAFETY, PARKS AND LICENSE

Tag Day Request – Family Outreach Program & Misericordia Heart of Mercy – Trustee McCarty moved, seconded by Trustee Hanson to approve the tag day requests from Family Outreach Program; December 15&16, 2006 and Misericordia Heart of Mercy April 27 & 28, 2007. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Approve 885 Civic Club Carnival – May 10-13, 2007 – Trustee McCarty moved, seconded by Trustee Turner to approve the 885 Civic Club Carnival request to hold their annual carnival at the same location as the previous three years on May 10-13, 2007.

Comment – Trustee Porch

Trustee Porch asked what date the carnival would be setting up. The representatives from the 885 Civic Club indicated they would set up on Tuesday and the Orchard Street extension would need to be closed that day. Orchard Street would be closed Tuesday, May 8 through Sunday, May 13, 2007. Trustee Turner amended her second and Trustee McCarty amended his motion to include closing the street on Tuesday, May 8.

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Trustee McCarty moved, seconded by Trustee Turner to approve the 885 Civic Club Carnival request to hold their annual carnival at the same location as the previous three years on May 10-13, 2007 and closing Orchard Street extension on Tuesday, May 8, 2007 through Sunday, May 13, 2007. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Other Business – Firefighters Stecher and Sunday - Trustee McCarty said that he learned the Antioch Fire Department answered a mutual aid call from Wheatland WI fire department regarding a 13-year old boy who was missing for approximately 10 hours. Trustee McCarty congratulates Firefighter Stecher and Firefighter Sunday for their outstanding service they provided to the mutual aid call and said it was fantastic that we were able to help out. Mayor Larson said the firefighters will be invited to the next board meeting and she will present them with a Mayoral Proclamation and she said we are very proud of them.

DELINQUENT ESCROW ACCOUNTS

No report.

ATTORNEY

Second reading and approval of AN ORDINANCE APPROVING THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE AMENDMENT TO APPENDIX C - Attorney Magna reviewed the ordinance that was first read on November 20, 2006.

Trustee Porch moved, seconded by Trustee Pierce to waive second reading of the ordinance. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Trustee McCarty moved, seconded by Trustee Porch to approve and publish in pamphlet form **Ordinance No. 06-11-46**, entitled, **AN ORDINANCE APPROVING THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE AMENDMENT TO APPENDIX C**. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Attorney Magna

Attorney Magna said that in the rules regarding reading ordinances, it doesn't necessarily state that the readings have to be verbal. He said that if we could go forward, he would limit his reading to any substantive portion of the ordinance that is applicable and might be of interest to the public unless the Board asks him to read the ordinance.

First reading of AN ORDINANCE REQUIRING CESSATION OF ACTIVITY IN OUTDOOR PARKS WHEN LIGHTENING CONDITIONS ARE PRESENT AND THEREBY AMENDING CHAPTER 4 OF TITLE 8 OF THE ANTIOCH, ILLINOIS VILLAGE CODE ENTITLED PUBLIC PARKS - Attorney Magna read the ordinance. There was a brief discussion as to whether the ordinance should include the language regarding the lightening detection system. Attorney Magna suggested the broader language be used in the ordinance. This ordinance will be placed on the next agenda for second reading and approval.

First reading of AN ORDINANCE OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS, AUTHORIZING AND PROVIDING FOR AN INSTALLMENT PURCHASE AGREEMENT FOR THE PURPOSE OF PAYING THE COSTS OF CERTAIN CAPITAL PROJECTS OF THE VILLAGE, SPECIFICALLY, THE RENOVATION AND REPLACEMENT OF EQUIPMENT INSTALLED IN THE VILLAGE'S TWO RECENTLY CONSTRUCTED DEEP WELLS FOR THE PURPOSE OF REMOVING RADIUM FROM THE WATER, AND AUTHORIZING AND PROVIDING FOR THE ISSUE OF \$720,000 DEBT CERTIFICATES, SERIES 2006, EVIDENCING THE RIGHTS OF TO PAYMENT UNDER SUCH AGREEMENT, PRESCRIBING THE DETAILS OF THE AGREEMENT AND CERTIFICATES, AND PROVIDING FOR THE SECURITY FOR AND MEANS OF PAYMENT UNDER THE AGREEMENT OF THE CERTIFICATES. Attorney Magna reviewed the ordinance that was prepared by Chapman & Cutler and is a mechanism by which the Village can borrow funds in order pay for the recently installed WRT Radium System. He asked the Board to consider waiving second and further readings of this ordinance.

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Trustee Pierce moved, seconded by Trustee McCarty to waive the second reading of the ordinance. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Trustee McCarty moved, seconded by Trustee Pierce to approve and publish in pamphlet form **Ordinance No. 06-12-45**, entitled, **AN ORDINANCE OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS, AUTHORIZING AND PROVIDING FOR AN INSTALLMENT PURCHASE AGREEMENT FOR THE PURPOSE OF PAYING THE COSTS OF CERTAIN CAPITAL PROJECTS OF THE VILLAGE, SPECIFICALLY, THE RENOVATION AND REPLACEMENT OF EQUIPMENT INSTALLED IN THE VILLAGE'S TWO RECENTLY CONSTRUCTED DEEP WELLS FOR THE PURPOSE OF REMOVING RADIUM FROM THE WATER, AND AUTHORIZING AND PROVIDING FOR THE ISSUE OF \$720,000 DEBT CERTIFICATES, SERIES 2006, EVIDENCING THE RIGHTS OF TO PAYMENT UNDER SUCH AGREEMENT, PRESCRIBING THE DETAILS OF THE AGREEMENT AND CERTIFICATES, AND PROVIDING FOR THE SECURITY FOR AND MEANS OF PAYMENT UNDER THE AGREEMENT OF THE CERTIFICATES.** Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

First reading of AN ORDINANCE AUTHORIZING THE EXECUTION OF THE IMLRMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT. Attorney Magna reviewed the ordinance.

Trustee Piece moved, seconded by Trustee Porch to waive the second reading of the ordinance. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Trustee Porch moved, seconded by Trustee Turner to approve and publish in pamphlet form **Ordinance No. 06-12-47**, entitled, **AN ORDINANCE AUTHORIZING THE EXECUTION OF THE IMLRMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT.** Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Executive Session – Pending and Probable Litigation – Trustee McCarty moved, seconded by Trustee Porch for the Mayor and Board of Trustees to go into executive session at 8:20 p.m. to discuss pending and probable litigation. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

Return from Executive Session – Trustee McCarty moved, seconded by Trustee Turner for the Mayor and Board of Trustees to return from executive session to the open meeting at 8:49 p.m. with **no action taken**. Upon roll call, the vote was:

YES: 5: Hanson, McCarty, Pierce, Porch and Turner.

NO: 0.

ABSENT: 1: Caulfield.

THE MOTION CARRIED.

ADJOURNMENT

There being no further discussion, Trustee Porch moved seconded by Trustee McCarty to adjourn the regular meeting of the Board of Trustees at 8:50 p.m.

Respectfully submitted,

Candi L. Rowe RMC/CMC
Village Clerk