

**APPROVED MINUTES**  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES, REGULAR MEETING**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**October 1, 2007**

**CALL TO ORDER**

Mayor Larson called the October 1, 2007 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

**ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce. Also present were Mayor Larson, Acting Administrator Keim, Attorney Simon and Clerk Rowe.

**APPROVE BALANCE OF AGENDA FORM**

Trustee McCarty moved, seconded by Trustee Pierce to approve the balance of the meeting agenda removing the Resolution in Support of 173<sup>rd</sup> Airborne Brigade Highway in the Village of Antioch, removing the Censure Mayor Statement and moving the Planning, Zoning and Building items to be the first standing committee. Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

**Trustee Caulfield left the meeting at 7:35 p.m.**

**PETITIONS/BIDS**

No report.

**MAYOR**

Mayor Larson read the Village of Antioch Fire Prevention Week proclamation. She proclaimed that October 7-13, 2007 as Fire Prevention Week in the Village of Antioch.

**CLERK**

**Other Business – SWALCO Compost Bin Sale** – Clerk Rowe said SWALCO would be hosting a compost bin sale from 9:00 AM to 4:00 PM on Saturday, October 6 in the Gurnee Mills Toys R Us parking lot.

**Other Business – SWALCO Household Chemical Waste Events** - Clerk Rowe said SWALCO's household chemical waste events are from 8:00 AM to 2:30 PM at the Round Lake Beach Metra Station on October 13, the Vernon Hills Metra Station on October 20 and the Mundelein Metra Station on November 17.

**ADMINISTRATOR**

**Update on the Quiet Zone** – Acting Administrator Keim said the Quiet Zone has been established on October 12 at Noon. He said the public works department would be installing “no train horn” signs at the crossings. This information would be published as a press release, in the newsletter, and on the website. District #117 would also be notified.

**Update on Lake Street** - Acting Administrator Keim reported the Lake Street project is continuing and is on schedule and that he expects substantial completion by the end of October. He explained that the utility work is taking a little bit longer than expected and they have approximately two weeks of utility work. Paving should begin the last week in October.

**Lake Michigan Water Feasibility Study** – Acting Administrator Keim introduced John Callon, Frank Tiefert and Jim Smith of Applied Technologies, who reviewed the Northern Lake County Lake Michigan Water Planning Group's draft Lake Michigan Water Feasibility Study. Communities and governmental entities that comprise the Planning Group include Antioch, Fox Lake, Lake Villa, Lindenhurst, Old Mill Creek, Wauconda and portions of Lake County. Applied Technologies will be making presentations to each community and Lake County which should be completed by October 23. At that the time, the planning group will meet to discuss if they would like to proceed to the next step. Mr. Callon also said that since the feasibility study had become public, there are other communities showing interest in participating. Acting Administrator Keim explained that this is long term study and we're projected to double in population in the next twenty-five to thirty years and there is some indication from other communities that the aquifers are not able to produce. He said this is an opportunity to secure Antioch's long term water supply and there may not be an opportunity to get involved after the Joint Action Water Commission is established and believed it would be prudent for the village to continue to the next step. Acting Administrator Keim will report back to the Board as the information becomes available. By participating in this planning group, Antioch would be guaranteed an allocation of the Lake Michigan water if the project proceeds.

## APPROVED MINUTES

### **COMMUNICATIONS**

Clerk Rowe said the Village recently received five letters regarding the Antioch Marketplace project that has been forwarded to the Mayor and Board of Trustees. She also read a letter addressed to Acting Administrator Keim from Allan Jacobsen, Jacobsen Excavating regarding the Menard's addition.

### **CITIZENS WISHING TO ADDRESS THE BOARD**

**Jim Peterson, Safeway Storage**, read his letter of appreciation to Police Chief James Foerster and the Antioch Police Department staff and submitted an unsolicited \$1000 donation specifically for officer's protective equipment or gang related training.

**Nicola Beisel, Silver Lake Avenue resident**, read her letter regarding the proposed Antioch Marketplace project citing her concerns regarding environmental issues, the appearance of the back of the development, loading docks, white pine trees, and measurements from the development to Little Silver Lake.

**Julie Pasqua, Lillian Place resident**, reviewed her letter regarding the proposed Antioch Marketplace project noting her concerns regarding stormwater management and litter control and she asked the Village put the environmental factors first.

**John Piet, Lillian Place resident**, read his letter regarding the proposed Antioch Marketplace project stating that he believed residents still have more questions. He also said that he is not against the development, but would like the project done more responsibly.

**Donald Carroll, Forestway Way resident**, read his letter regarding the proposed Antioch Marketplace project stating that those in favor of the project may not be attending the meetings. He said VLand, had met most of the village's and residents demands; discussed the need for the additional revenue to the Village and said it would be an injustice to the majority of the Village residents if this proposal is not approved.

**Virgil Coker, Lillian Place resident**, discussed his concerns regarding the proposed Antioch Marketplace project. Some concerns were environmental and infrastructure issues, the bottom of the lake should not be part of the annexation. He also discussed his concerns regarding traffic and road conditions.

**Peter Michaels, Aspen Way resident**, said that he strongly supported the proposed Antioch Marketplace project. He discussed the Village's responsibility to get the best use for the property and the sales tax dollar benefits to Antioch versus traveling to Fox Lake, Round Lake or Gurnee for shopping needs.

**Eric Roe, Silver Lake Avenue resident**, said that he is not against the proposed Antioch Marketplace project and he discussed environmental concerns and TSS levels.

**James Cole, Chestnut Street resident**, invited Mayor Larson and the Board of Trustees to attend the Veteran's Day ceremony on November 11, 2007 at the Antioch VFW.

### **PLANNING, ZONING AND BUILDING: CHAIRMAN: WOLCZYK; CROSBY, McCARTY**

**Annexation Agreement for Antioch Marketplace and Ordinances** – Planning and Zoning Director Dustin Nilsen reviewed the draft annexation agreement for Antioch Marketplace and relating ordinances.

There was a discussion regarding the screening. Nick Zaluzek, Landscape Designing Consultant, distributed a packet of information clarifying the growth rate of white pine trees. Trustee Crosby discussed the height and growth rate of proposed trees and the trees being planted at grade level. Jerry Callaghan, representative for the developer said they would be happy to continue the dialogue to come up with a solution that works and to address the concerns as best that they can.

Jim Conroy, VLand Construction Director, addressed the concerns regarding the signage stating the monument signs have been lowered to 32' and the top of the sign itself would be lowered to 28'. There also was a discussion why the out lot signs would be necessary to the project. Andy Goodman, representative for the development, explained the market conditions and the expectations for signage from out lot users. He also discussed other area projects where the out lots have individual signs and the Antioch Marketplace project proposes to have shared out lot signs.

There also was a discussion regarding the bottom of the lake being part of the annexation with Jerry Callaghan responding that the Village requested the bottom of the lake to be part of the annexation so the Village would have control over the zoning decisions rather than another agency. He also explained the open space land restriction that would be in place if approved.

## APPROVED MINUTES

Andy Goodman, representative for the development, said that he has been authorized, on behalf the partners to double the downtown contribution to \$200,000.

Trustee Pierce discussed the stormwater management concerns and said that we have employees who have worked very hard to fix the situations and the Village of Antioch on every occasion has worked hard to correct problems and find a better way to address concerns. He said that he believed similar problems occur in other communities with some being worse than what has happened in Antioch. He thanked village employees for all their efforts regarding the storm water issues. Trustee Pierce also discussed a recent article where Senator Michael Bond discussed the condition and improvements to Route 83.

Trustee Crosby said that everyone should understand what we're getting into; on one hand we will lose a natural look that this town has enjoyed for many years and discussed congestion concerns and challenges regarding the downtown area. He said the Board has tried to address all the concerns and issues and has worked very hard and that he is encouraged to know there is a bond that would be in place to protect the Village and residents of Little Silver Lake if there is a major change of the water quality.

**Annexation Ordinance for Antioch Marketplace** – Trustee Wolczyk moved, seconded by Trustee McCarty to waive the first reading of ***AN ORDINANCE APPROVING AN ANNEXATION AGREEMENT ON THE PETITION OF ANTIOCH BB, LLC FOR PROPERTY AT 22744 W. ROUTE 173, ANTIOCH, ILLINOIS; FILE NO. PZB07-01.*** Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

Trustee Wolczyk moved, seconded by Trustee McCarty to approve conditioned upon the final consent of the Village Board Planning and Zoning Board Committee and publish in pamphlet form **Ordinance No. 07-10-23**, entitled, ***AN ORDINANCE APPROVING AN ANNEXATION AGREEMENT ON THE PETITION OF ANTIOCH BB, LLC FOR PROPERTY AT 22744 W. ROUTE 173, ANTIOCH, ILLINOIS; FILE NO. PZB07-01.*** Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Crosby, Wolczyk, Pierce and Mayor Larson.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

Trustee Wolczyk moved, seconded by Trustee McCarty to waive the first reading of ***AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF ANTIOCH LOCATED GENERALLY NORTH OF STATE ROUTE 173 AND WEST OF BROWN AVENUE ON THE PETITION OF THE OWNER, ANTIOCH BB LLC; FILE NO. PZB07-01.*** Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

Trustee Wolczyk moved, seconded by Trustee Pierce to approve and publish in pamphlet form **Ordinance No. 07-10-24**, entitled, ***AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF ANTIOCH LOCATED GENERALLY NORTH OF STATE ROUTE 173 AND WEST OF BROWN AVENUE ON THE PETITION OF THE OWNER, ANTIOCH BB LLC; FILE NO. PZB07-01.*** Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Crosby, Wolczyk, Pierce and Mayor Larson.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

Village Attorney Adam Simon reviewed ***AN ORDINANCE REZONING PROPERTY FROM THE RE-1 RURAL ESTATE ZONING DISTRICT TO THE GENERAL RETAIL BUSINESS (B-2) DISTRICT ON THE PETITION OF ANTIOCH BB, LLC AND GRANTING A SPECIAL USES FOR A PLANNED UNIT DEVELOPMENT (PZB07-01).*** This ordinance will be placed on the next agenda for second reading and approval.

**The meeting recessed at 9:30 p.m. and resumed at 9:43 p.m.**

## APPROVED MINUTES

**Text amendment changes regarding brick** - Planning and Zoning Director Nilsen reviewed his memorandum dated September 27, 2007 regarding masonry construction within certain districts and said this was a good compromise for the developer and addressing the unique situation regarding this particular situation. Following discussion, Trustee Crosby moved, seconded by Trustee Pierce to authorize the Village Attorney to draft an ordinance amending Title 9 of the Village Code including masonry, ductile and cast-on piping. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

### **FINANCE: CHAIRMAN: CROSBY; CAULFIELD, PIERCE**

**Payment of invoices over \$10,000 Informational Report** – Finance director Joy McCarthy reviewed the informational report of payment of invoices of \$10,000 and over dated October 1, 2007 prepared by village staff. Invoices included were: Air One Equipment Inc. in the amount of \$20,679.00 for 2006 air pack equipment; DK Contractors Inc in the amount of \$138,815.26 for Osmond Sports Complex and People's Energy Service Corp in the amount of \$11,425.23 for pumping.

**Summary of Escrow payment report** – Finance director Joy McCarthy reviewed the informational report dated October 1, 2007 as prepared by village staff and totaling \$5,041.72.

**Accounts Payable** – Trustee McCarty moved, seconded by Trustee Crosby to approve the payment of accounts payable dated October 1, 2007 and in the amount of \$246,824.13. Upon roll call, the vote was:

**YES: 4:** McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSTAIN: 1:** Hanson.

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

**Payroll Expense Report dated September 7, 2007** - Trustee Crosby moved, seconded by Trustee McCarty to approve as presented the Payroll Expense Report dated September 7, 2007 in the amount of \$260,563.53. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

**Presentation of the FY08 Budget Book** - Finance Director McCarthy reviewed the FY08 budget. She said the intent of this document is to reflect the commitment of the Board of Trustees and Staff in meeting the highest principles in government budgeting. Finance Director McCarthy also said that she will be submitting the document to the GFOA for professional review. She discussed her recommendations to establish long term goals and initiatives, Board involvement in the budget process including possible workshops, prioritizing needs, explore new revenue sources, and leverage of anticipated revenues from new developments against capital improvements. Mayor Larson and the Board of Trustees thanked Finance Director McCarthy and staff for the tremendous job done on the FY08 Budget. Trustee Crosby discussed his concerns regarding the declining fund balance.

**Censure Mayor Statement** – Trustee Crosby discussed the circumstance a few meetings ago when Trustee Caulfield was asked to leave the meeting. Trustee Crosby said that he thought Trustee Caulfield's actions at that time were heroic and tried to get something done for the village residents that he felt was important and the fact that three of them voted with him; even though the vote was not counted. Trustee Crosby said that he believed there have been some events during the past five months that have polarized the community and it has created an impression that all the Board does is fight and are not getting anything done. He said that he believed it would be better to bring a halt to the infighting and to send a signal to the residents that all of the Board is trying to do the right thing. He said that this is not about Trustee Caulfield, but is a way to try to bring the Board to work together as a team. Mayor Larson thanked Trustee Crosby for his kind words and said that Trustee Crosby offered an olive branch last week and said that he wasn't interested in airing dirty laundry and she agreed with him. She said that we have too many good things to do. Mayor Larson said that she anticipated vetoing the legislative ordinance and even though she still does not agree with legislative attorney ordinance she understood that the majority of the Board has voted on it. She said that the details of that position still need to be ironed out and hopefully, now there is a comfort level with each other, they can speak openly and keep the dialogue going.

## APPROVED MINUTES

### **LEGISLATIVE AND HUMAN RESOURCES: CHAIRMAN: McCARTY; CAULFIELD, HANSON**

**Approve two new positions; Special Event Coordinator and Deputy Director of Economic Development** – Director of Human Resources Jennifer Winegarner reviewed the job descriptions for each position. She said the specific job description may need to be modified from time to time as with all the job descriptions. If the positions are approved, advertisement for these positions would be immediately posted.

Trustee McCarty moved, seconded by Trustee Crosby to approve the job description for Deputy Director of Economic Development. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

Trustee McCarty moved, seconded by Trustee Crosby to approve the job description for Special Event Coordinator. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

**Other Business – Temporary salary increase for Acting Administrator** – Trustee McCarty moved, seconded by Trustee Crosby to authorize a temporary salary increase for Acting Administrator Keim based on the Village Administrator salary grade level and until an Administrator is hired. This increase is retroactive to when he was appointed Acting Administrator. This motion would be ratified at the next the regular meeting. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

### **ENGINEERING: CHAIRMAN: HANSON; McCARTY, WOLCZYK**

**Other Business – Letter of appreciation to Antioch Public Works Department** – Trustee Hanson read the letter of appreciation from the Mt. Prospect Mayor's office thanking the Village of Antioch Public Works Department for their clean up assistance after the October 23, 2007 wind storm in their area.

### **PUBLIC SAFETY AND COMMUNITY SERVICES: CHAIRMAN: CAULFIELD; McCARTY, CROSBY**

**Approve Special Event Liquor License for: St. Peter School Footlights, waiving fees** – Trustee Crosby moved, seconded by Trustee Wolczyk to approve the Special Event Liquor License for November 2-3, 2007 and waiving fees. Upon roll call, the vote was:

**YES: 4:** Hanson, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSTAIN: 1:** McCarty.

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

**Tag Day Request: Approve Family Outreach Program, December 7-8, 2007** – Trustee McCarty moved, seconded by Trustee Hanson to approve the tag day request for Family Outreach Program, December 7-8, 2007. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

**Approve the renewal of the Lake County Convention & Visitors Bureau Partnership** – Trustee McCarty moved, seconded by Trustee Hanson to approve the renewal of the Lake County Convention & Visitors Bureau Partnership in the amount of \$10,000 paid from the Antioch Business District Fund. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

## APPROVED MINUTES

**Façade application for Ginny Miller at 335 North Avenue from the Antioch Business District Fund** – Trustee McCarty moved, seconded by Trustee Hanson to approve, subject to the memo from Planning and Zoning Director Dustin Nilsen dated September 18, 2007 and deducting \$192.00 from the village portion, the façade application for Ginny Miller at 335 North Avenue. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

**Other Business – Increase fines** – Trustee Pierce said that some other communities are looking at increasing their forfeiture and seizure activities and asked Police Chief Foerster to look at these communities. Police Chief Foerster discussed towing charges in other areas. Attorney Simon explained that in non-home rule communities, only the actual costs can be passed through. He said we could increase fines for ordinance violations. He said regarding the Village of Gurnee, they are increasing the tow able offenses.

### **INFORMATION TECHNOLOGY: CHAIRMAN: PIERCE; WOLCZYK, HANSON**

**Staff report and possible action concerning IT support agreement** – Acting Administrator reviewed the Veritythree agreement, the staff committee review process of the proposals received and recommendation. Trustee Hanson moved, seconded by Trustee Crosby to authorize Acting Administrator Keim to sign the information technology service agreement with Veritythree. Upon roll call, the vote was:

**YES: 5:** Hanson, McCarty, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** Caulfield.

**THE MOTION CARRIED.**

### **ATTORNEY**

**First reading of AN ORDINANCE ESTABLISHING REGULATIONS ON THE USE OF PHOSPHORUS-CONTAINING FERTILIZER** – Attorney Adam Simon reviewed the ordinance. This ordinance would be placed on the next agenda for second reading and approval.

**Executive Session** – The Mayor and Board of Trustees did not go into executive session.

### **ADJOURNMENT**

There being no further discussion, Trustee Pierce moved seconded by Trustee McCarty to adjourn the regular meeting of the Board of Trustees at 10:55 p.m.

Respectfully submitted,

\_\_\_\_\_  
Candi L. Rowe, RMC/CMC  
Village Clerk