

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
February 4, 2008

CALL TO ORDER

Mayor Larson called the February 4, 2008 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

The Pledge of Allegiance was led by Cub Scout Pack 190 of the Northeast Council. Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Caulfield, and Pierce. Also present were Mayor Larson, Acting Administrator Keim, Attorney Simon and Deputy Clerk Folbrick. Absent: Trustees Crosby and Wolczyk, and Clerk Rowe.

APPROVE BALANCE OF AGENDA FORM

Trustee McCarty moved, seconded by Trustee Pierce to approve the balance of the agenda form.

Mayor Larson said that the attorney requested the removal of the first reading of the ordinances regarding SSA #1 and SSA #2, as well as the approval of the contract for Administrator Velan. Trustee McCarty amended his motion to remove those items.

Trustee Hanson asked to remove the approval of the minutes from the August 20, 2007 and September 4, 2007 Regular Village Board meetings.

Trustee Pierce seconded Trustee McCarty's amended motion to remove the first reading of the ordinances regarding SSA #1 and SSA #2, as well as the approval of the contract for Administrator Velan. Upon roll call, the vote was:

YES: 2: McCarty and Pierce.

NO: 2: Hanson and Caulfield.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION FAILED.

Trustee McCarty moved, seconded by Trustee Hanson, to approve the balance of the agenda removing the first reading of the ordinances regarding SSA #1 and SSA #2, the approval of the contract for Administrator Velan, and the approval of the minutes from August 20, 2007 and September 4, 2007 and placing those minutes on the next Village Board Agenda. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

NOVEMBER 13, 2007 SPECIAL MEETING MINUTES

Trustee Hanson moved, seconded by Trustee McCarty to approve the minutes from the November 13, 2007 special meeting as presented. Upon roll call, the vote was:

YES: 3: Hanson, McCarty and Caulfield.

NO: 0.

ABSTAIN: 1: Pierce.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

NOVEMBER 19, 2007 REGULAR MEETING MINUTES

Trustee McCarty moved, seconded by Trustee Hanson to approve the minutes from the November 19, 2007 Village Board regular meeting as presented. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

DECEMBER 3, 2007 REGULAR MEETING MINUTES

Trustee Hanson moved, seconded by Trustee Caulfield to approve the minutes from the December 3, 2007 Village Board regular meeting as presented. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

APPROVED MINUTES

DECEMBER 17, 2007 PUBLIC HEARING AND REGULAR MEETING MINUTES

Trustee McCarty moved, seconded by Trustee Hanson to approve the minutes from the December 17, 2007 Village Board public hearing and regular meeting as presented. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

PETITIONS/BIDS

Deputy Clerk Folbrick read into the record the following bids received for the 100,000 Gallon Elevated Tank Demolition on Toft Street. Bids were opened on January 29, 2008 at 2:00 p.m.

Name and Address	Amount
Lawrence Button All Industrial Services, Inc. 6996 Ronjoy Place Youngstown, OH 44512	Bid Bond \$24,237.00
Doug Iseler Iseler Demolition 71231 Burlison Romeo, MI 48065-5439	Bid Bond \$19,700.00
American Demolition Corporation 305 Ramona Avenue Elgin, IL 60120	Bid Bond \$56,000.00
Alpine Demolition Services 520 South River Street Batavia, IL 60510	Bid Bond \$39,300.00

Trustee Hanson moved, seconded by Trustee Pierce to accept into the record the bids received for the 100,000 Gallon Elevated Tank Demolition on Toft Street. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

MAYOR

Resolution Endorsing the Metropolitan Mayors Caucus Greenest Region Compact – Mayor Larson read aloud the resolution. Trustee Hanson moved, seconded by Trustee McCarty to approve **Resolution 08-02** Endorsing the Metropolitan Mayors Caucus Greenest Region Compact. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

Letter of Resignation from Police and Fire Commission Member Dee Dee Palmer – Mayor Larson read aloud the letter of resignation and recognized Dee Dee Palmer's service to her community.

CLERK

Deputy Clerk Folbrick announced the upcoming Easter Parade, and asked any Trustees interested in participating in the parade contact the Clerk's office in order to make arrangements.

ADMINISTRATOR

Neumann Homes Development Update – Acting Administrator Keim summarized the town meeting held on January 23, 2008 at the Antioch Community High School. He said the meeting cleared up many issues and was beneficial to the homeowners in those communities. He advised the Board that a special meeting may be scheduled in order to consider a successor trustee for the SSA. Trustee Caulfield commended Acting Administrator Keim and staff on their work relating to Neumann Homes.

Department Project Status Update - Acting Administrator Keim explained that this item was placed on the agenda by Trustee Crosby who was not in attendance at this meeting. He asked the board to contact him if they had any questions regarding the status of department projects.

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COMMUNICATIONS

Policy for Future Correspondence - Deputy Clerk Folbrick announced that any future correspondence addressed to the Mayor and Village Board of Trustees will be entered into the record, but will not be read aloud at the meetings. These items will be available for copying and inspection subject to the Freedom of Information Act.

CITIZENS WISHING TO ADDRESS THE BOARD

Mike Sliozis, Johelia Trail resident, discussed the property maintenance for the entry to the Antioch Manor North subdivision. He explained that the easement consists of flowerbeds that have not been maintained. Mayor Larson said that the Public Works department will look at the easement this spring. Acting Administrator Keim said that public works will maintain the easement in the same manner as any other village-owned right-of-way. Trustee McCarty asked staff to contact the beautification committee to see if they would be interested in the project.

FINANCE: CHAIRMAN: CROSBY; CAULFIELD, PIERCE

Payment of invoices over \$10,000 Informational Report – Finance director Joy McCarthy reviewed the informational report of payment of invoices of \$10,000 and over dated February 4, 2008 prepared by village staff. Invoices included were: Ancel, Glink, Diamond, Bush in the amount of \$14,332.68 for legal services; North American Salt Co. in the amount of \$28,567.34 for road salt, and Wayne's Service Inc. in the amount of \$61,372.27 for December salt and plow services.

Summary of Escrow payment report – Finance director Joy McCarthy reviewed the informational reports dated February 4, 2008 as prepared by village staff and totaling \$126.25.

Accounts Payable – Trustee McCarty moved, seconded by Trustee Caulfield to approve the payment of accounts payable dated February 4, 2008 and in the amount of \$171,295.22. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

Payroll Expense Report dated January 11, 2008 - Trustee Caulfield moved, seconded by Trustee McCarty to approve as presented the Payroll Expense Report dated January 11, 2008 in the amount of \$262,915.52. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

LEGISLATIVE AND HUMAN RESOURCES: CHAIRMAN: McCARTY; CAULFIELD, HANSON

Revision to Village Vehicle Usage Policy – Trustee McCarty moved, seconded by Trustee Caulfield to approve the revision to the Village Vehicle Usage Policy. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

PLANNING, ZONING AND BUILDING: CHAIRMAN: WOLCZYK; CROSBY, McCARTY

Business District Antioch Marketplace – Planning and Zoning Director Nilsen reviewed the request by Antioch BB LLC. He explained that the business district will create an additional tax within a specific area to be used for public improvements. Attorney Simon said that the Board is being asked to consider having staff conduct a study to see if the business district is feasible. The Board will not be approving the business district at this time, but will be approving the study, whose cost will be incurred by the developer. Following a brief discussion, this item has been placed on the February 12, 2008 Committee of the Whole agenda.

Open Space Dedication Requirements – Director Nilsen reviewed the draft ordinance and asked the Board if they would like him to update the ordinance. Upon further discussion, it was decided to have staff review the ordinance and report back with updates and amendments.

Other Business – Director Nilsen gave an update regarding the Lake County Route 173 Corridor Study. He said that he hopes to audit the first meeting with the representatives from Wadsworth, Zion, Old Mill Creek and Lake County, and will report back with any information he has gathered.

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ENGINEERING: CHAIRMAN: HANSON; McCARTY, WOLCZYZ

Award the bid for the demolition of the 100,000 gallon elevated tank to the responsible low bidder, Iseler Demolition in the amount of \$19,700.00 – Acting Administrator Keim reviewed the timeline for the project, and gave his recommendation to award the bid to Iseler Construction. Trustee Hanson moved, seconded by Trustee McCarty to award the bid for the demolition of the 100,000 gallon elevated tank to the lowest responsible bidder, Iseler Demolition, in the amount of \$19,700.00. Trustee McCarty wanted to note that the prevailing wage is in place, as well as noise considerations for the time of demolition. Trustee Hanson amended his motion to include Trustee McCarty's items as well as additional insurance coverage for the project. Trustee McCarty amended his second. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

PUBLIC SAFETY AND COMMUNITY SERVICES: CHAIRMAN: CAULFIELD; McCARTY, CROSBY

Letters from Erick Oleson, Recreation Concepts, Inc. regarding public works staff park equipment installation and Trevor Creek Park approved to be opened for public use – Acting Administrator Keim read aloud the letter from Erick Oleson. The letter commended the public works staff, led by Ron Horton, and their outstanding job done with the installation of playground equipment at Trevor Creek.

Approve Raffle License Request: AMPS – Antioch Community High School, drawing held on March 9, 2008 – Trustee Caulfield moved, seconded by Trustee Hanson to approve the Raffle License request for AMPS with the drawing to be held on March 9, 2008, waiving fees. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

Tag Day Request: Misericordia Heart of Mercy Candy Days – April 25 & 26, 2008 – Trustee Caulfield moved, seconded by Trustee Pierce to approve the Tag Day Request for Misericordia Heart of Mercy Candy Days to be held on April 25 & 26, 2008. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

Letter from 885 Civic Club – Annual Carnival May 8-11, 2008 - Trustee Caulfield moved, seconded by Trustee Pierce to approve the 885 Civic Club Annual Carnival to be held on May 8-11, 2008. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

Other Business – Trustee Caulfield announced that he will have items placed on the next Committee of the Whole meeting for the Public Safety and Community Services Committee.

INFORMATION TECHNOLOGY: CHAIRMAN: PIERCE; WOLCZYZ, HANSON

No Report.

ATTORNEY

Second reading and approval of AN ORDINANCE AMENDING SECTION 9-1-3(F) OF CHAPTER 1 OF TITLE 9 OF THE ANTIOCH VILLAGE CODE PERTAINING TO THE ISSUANCE OF BUILDING PERMITS FOR PROPERTIES WITH PRIVATE CONVENANTS AND RESTRICTIONS – Trustee Pierce moved, seconded by Trustee McCarty to approve and publish in pamphlet form **Ordinance No. 08-02-01**, entitled, **AN ORDINANCE AMENDING SECTION 9-1-3(F) OF CHAPTER 1 OF TITLE 9 OF THE ANTIOCH VILLAGE CODE PERTAINING TO THE ISSUANCE OF BUILDING PERMITS FOR PROPERTIES WITH PRIVATE CONVENANTS AND RESTRICTIONS**. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

APPROVED MINUTES

First reading of AN ORDINANCE ESTABLISHING CHARGES AND RATES FOR THE USE OF AND SERVICE SUPPLIED BY THE COMBINED WATERWORKS AND SEWERAGE SYSTEM OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS AND AMENDING CERTAIN PROVISIONS OF ORDINANCE NO. 04-04-17, HERETOFORE ADOPTED APRIL 19, 2004 AND CHAPTER 51 (SEWER USER CHARGE SYSTEM) OF THE ANTIOCH MUNICIPAL CODE – Attorney Simon reviewed the ordinance prepared by Harold Warren and Associates that will be placed on the next Village Board agenda for second reading and approval.

First reading of AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$17,000,000 WATERWORKS AND SEWERAGE REVENUE BONDS, JUNIOR LIEN (IEPA), SERIES 2007, OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS, FOR THE PURPOSES OF PAYING THE COSTS OF THE NECESSARY IMPROVEMENTS TO THE WATERWORKS AND SEWERAGE SYSTEM OF SAID VILLAGE, PRESCRIBING ALL THE DETAILS OF SAID BONDS, AND PROVIDING FOR THE COLLECTION, SEGREGATION AND DISRIBUTION OF THE REVENUES OF THE WATERWORKS AND SEWERAGE SYSTEM OF SAID VILLAGE – Attorney Simon reviewed the ordinance that authorizes the Village of Antioch to borrow money from the IEPA, and authorize the drawing of funds to pay JJ Henderson for the work that they will perform. This ordinance will be placed on the next Village Board agenda for second reading and approval.

Executive Session; Personnel, Possible Litigation and Possible Property Acquisition - Trustee McCarty moved, seconded by Trustee Hanson for the Mayor and Board of Trustees to go into executive session at 8:58 p.m. to discuss personnel, possible litigation and possible property acquisition. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

Return from Executive Session – Trustee Pierce moved, seconded by Trustee McCarty for the Mayor and Board of Trustees return from executive session to the open meeting at 9:28 p.m. **with no action taken.** Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield and Pierce.

NO: 0.

ABSENT: 2: Crosby and Wolczyk.

THE MOTION CARRIED.

ADJOURNMENT

There being no further discussion, Trustee McCarty moved seconded by Trustee Caulfield to adjourn the regular meeting of the Board of Trustees at 9:30 p.m.

Respectfully submitted,

Lori K. Folbrick
Deputy Clerk