

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
February 19, 2008

CALL TO ORDER

Mayor Larson called the February 19, 2008 regular meeting of the Board of Trustees to order at 7:35 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

The Pledge of Allegiance was led by Boy Scout Troop 323. Following the Pledge of Allegiance, Mayor Larson asked for a moment of silence for NIU students and their families and for Adeline Geo-Karis who recently passed away. Roll call indicated the following Trustees were present: Hanson, McCarty, Caulfield, and Crosby. Also present were Mayor Larson, Attorney Simon and Clerk Rowe. Absent: Trustee Wolczyk, Trustee Pierce and Acting Administrator Keim.

APPROVE BALANCE OF AGENDA FORM

Trustee Crosby moved, seconded by Trustee McCarty to approve the balance of the meeting agenda with the following changes: Remove the August 20, 2007 and September 4, 2007 meeting minutes; Move employment agreement to the Finance committee portion of the agenda; Move Antioch Crossing Planned Unit Development Amendment; PZB meeting recommendation to the next regularly scheduled meeting; Add Executive Session for personnel and pending litigation after Citizens Wishing to Address the Board portion of the meeting. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

JANUARY 7, 2008 REGULAR MEETING MINUTES

Trustee Hanson moved, seconded by Trustee Crosby to approve the January 7, 2008 regular meeting minutes as presented. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

JANUARY 22, 2008 REGULAR MEETING MINUTES

Trustee Crosby moved, seconded by Trustee Hanson to approve the January 22, 2008 regular meeting minutes as presented. Upon roll call, the vote was:

YES: 3: Hanson, Caulfield, and Crosby.

NO: 0.

ABSTAIN: 1: McCarty.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

PETITIONS/BIDS

No report.

MAYOR

Appoint James B. Kinney as Member to the Antioch Police and Fire Commission – Trustee McCarty moved, seconded by Trustee Caulfield to approve the Mayors appointment of James B. Kinney as Member of the Antioch Police and Fire Commission, replacing Dee Dee Palmer. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Oath – Clerk Rowe administered the Oath to Police and Fire Commission Member James B. Kinney.

Other Business – Lobbyist – Mayor Larson discussed her meeting with a registered lobbyist earlier today. Following discussion, the Lobbyist will attend the next Committee of the Whole meeting to discuss services and contract.

CLERK

No report.

APPROVED MINUTES

ADMINISTRATOR

No report.

COMMUNICATIONS

No report.

CITIZENS WISHING TO ADDRESS THE BOARD

Sherry Madigan, Sunset Lane resident, stated her concerns regarding snow removal and what she considered excessive speed that the snow plows are being driven.

Executive Session – Personnel and Pending Litigation - Trustee McCarty moved, seconded by Trustee Caulfield for the Mayor and Board of Trustees to go into executive session at 7:45 p.m. to discuss personnel and pending litigation. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Return from Executive Session – Trustee McCarty moved, seconded by Trustee Caulfield for the Mayor and Board of Trustees to return from executive session to the open meeting at 8:58 p.m. **with action to be taken.** Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

FINANCE: CHAIRMAN: CROSBY; CAULFIELD, PIERCE

Approve Employment Contract for Administrator Velan - Trustee Crosby moved, seconded by Trustee McCarty to approve the employment contract for Administrator Velan. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Payment of invoices over \$10,000 Informational Report – Finance Director Joy McCarthy reviewed the informational report of payment of invoices of \$10,000 and over dated February 19, 2008 prepared by village staff in the amount of \$385,466.27. Invoices included ComEd in the amount of \$15,480.46 for street lights; DK Contractors Inc. in the amount of \$25,585.14 for the Osmond Sports Complex; Federal Signal Corp in the amount of \$38,276.00 for federal sign equipment; Hastings Air-Energy Control, in the amount of \$176,345.00 for exhaust removal system; Hinshaw & Culbertson LLP in the amount of \$20,249.46 for NHI Bankruptcy; Lake County Public Works in the amount of \$25,465.44 for sewer user fees; NiCor Gas in the amount of \$10,470.42 for utility at current pool; North American Salt Co. in the amount of \$10,286.30 for road salt and Smith Engineering Consultants in the amount of \$63,308.05. There was a discussion regarding the Fire Department grant that should have been brought to the Village Board prior to being submitted for payment. The Hasting Air-Energy Control invoice, which is reimbursable by the grant would be shared with the Fire District with the approximate cost to each being \$4,000. There was also a discussion regarding the NiCor Gas bill for the pool.

Summary of Escrow payment Informational Report – Finance Director Joy McCarthy reviewed the informational summary of escrow report dated February 19, 2008.

Accounts Payable – Finance Director McCarthy reviewed the accounts payable report. Trustee Crosby moved, seconded by Trustee Caulfield to approve payment of accounts payable report dated February 19, 2008 removing the payment to NiCor Gas in the amount of \$10,470.42 and Hastings Air-Energy Control in the amount of \$176,345.00 and in the amount of \$288,830.73. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Payroll Expense Report dated January 25, 2008 – Finance Director McCarthy reviewed the payroll report. Trustee McCarty moved, seconded by Trustee Crosby to approve as presented the payroll report dated January 25, 2008 as prepared by village staff and in the amount of \$269,924.12. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

APPROVED MINUTES

Financial Report for the month ending January 2008 – Finance Director Joy McCarthy reviewed the financial reports including the cash and investment report for the month of January. Discussion regarding the Business District Fund will be placed on the next Committee of the Whole meeting. Village bank accounts will be discussed further at a finance committee meeting after March 3, 2008.

Revenue/Expenditure Reports – Finance Director Joy McCarthy reviewed the revenue and expenditure reports dated February 19, 2008.

Letter from GFOA awarding Distinguished Budget Presentation – Finance Director McCarthy announced the receipt of the Distinguished Budget Presentation Award from the GFOA.

Revision to Purchase Order Policy – Finance Director McCarthy discussed the revision to the current policy to reflect the practice. Following discussion this item will be placed on the March 3, 2008 regular meeting agenda.

Other Business – Cash Collection and Audit Procedures – Trustee Crosby discussed cash collection and audit procedures being items for discussion on the next finance committee meeting.

Other Business – Village Board Retreat meeting – Finance Director Joy McCarthy discussed the Village Board retreat meeting to discuss long term goals. Finance Director McCarthy will send out another notice to the Mayor and Board of Trustees to requesting the dates they are available to schedule the retreat.

LEGISLATIVE AND HUMAN RESOURCES: CHAIRMAN: McCARTY; CAULFIELD, HANSON

Other Business – Lions Club – Trustee McCarty discussed the Antioch Lions Club applying for a community grant. He will provide more information as it becomes available.

PLANNING, ZONING AND BUILDING: CHAIRMAN: WOLCZYZ; CROSBY, McCARTY

Antioch Crossing Planned Unit Development Amendment; PZB meeting recommendation – This item was placed on the March 3, 2008 Regular meeting agenda.

IDI Water Line – Informational Report – IDI representatives were present and discussed TIF and Tax abatement options for the IDI project. Following discussion, it was the consensus of the Board to proceed with exploring the TIF and Tax Abatement options.

ENGINEERING: CHAIRMAN: HANSON; McCARTY, WOLCZYZ

Lake Michigan Water Contract – Following presentation by Frank Tiefert from Applied Technologies, Trustee Hanson moved, seconded by Trustee Crosby to approve the Applied Technologies agreement for the Lake Michigan Water study contract, with funds being paid from the next fiscal budget. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Second Amendment to Agreement for Sewage Disposal – Trustee Hanson moved, seconded by Trustee McCarty to approve as presented the Second Amendment to Agreement for Sewage Disposal. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

PUBLIC SAFETY AND COMMUNITY SERVICES: CHAIRMAN: CAULFIELD; McCARTY, CROSBY

Tag Day Request: VFW Post 4551 Poppy Days – May 3&4, 2008 – Trustee Caulfield moved, seconded by Trustee Hanson to approve the VFW Poppy Days on May 3 & 4, 2008 as presented. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Authorization to hire evaluator regarding Antioch's emergency services – Trustee Caulfield moved, seconded by Trustee Crosby to approve the Illinois Fire Chief's Association proposal for the Antioch emergency services study in the amount of \$10,820.00 with the half of the cost shared with the Antioch First Fire Protection District. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

APPROVED MINUTES

Raffle License Request: Antioch Upper Grade School; Drawings held on 2/16/08 and 2/23/08 – Trustee Caulfield moved, seconded by Trustee Crosby to approve as presented the Antioch Upper Grade School raffle license request. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Lake County Partners Membership – Trustee Caulfield moved, seconded by Trustee Crosby to approve as presented the Lake County Partners membership in the amount of \$5,200. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Other Business – Route 83 – Trustee Caulfield asked if we had a response from IDOT regarding the condition of Route 83. He also discussed his conversations with Public Works Director Smith regarding snow plowing and potholes. Trustee Hanson suggested the police officers note the locations of the potholes while driving on patrol. Chief Foerster will meet with Public Works Director Smith to review the criteria and procedures.

INFORMATION TECHNOLOGY: CHAIRMAN: PIERCE; WOLCZYK, HANSON

No report.

ATTORNEY

Second reading and approval of AN ORDINANCE ESTABLISHING CHARGES AND RATES FOR THE USE OF AND SERVICE SUPPLIED BY THE COMBINED WATERWORKS AND SEWAGE SYSTEM OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS AND AMENDING CERTAIN PROVISIONS OF ORDINANCE NO. 04-04-17, HERETOFORE ADOPTED APRIL 19, 2004 AND CHAPTER 51 (SEWER USER CHARGE SYSTEM) OF THE ANTIOCH MUNICIPAL CODE - Trustee McCarty moved, seconded by Trustee Crosby to approve and publish in pamphlet form **Ordinance No. 08-02-02**, entitled, **AN ORDINANCE ESTABLISHING CHARGES AND RATES FOR THE USE OF AND SERVICE SUPPLIED BY THE COMBINED WATERWORKS AND SEWAGE SYSTEM OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS AND AMENDING CERTAIN PROVISIONS OF ORDINANCE NO. 04-04-17, HERETOFORE ADOPTED APRIL 19, 2004 AND CHAPTER 51 (SEWER USER CHARGE SYSTEM) OF THE ANTIOCH MUNICIPAL CODE**. Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

Second reading and approval of AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$17,000,000 WATERWORKS AND SEWERAGE REVENUE BONDS, JUNIOR LIEN (IEPA), SERIES 2007, OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS, FOR THE PURPOSES OF PAYING THE COSTS OF THE NECESSARY IMPROVEMENTS TO THE WATERWORKS AND SEWERAGE SYSTEM OF SAID VILLAGE, PRESCRIBING ALL THE DETAILS OF SAID BONDS, AND PROVIDING FOR THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE WATERWORKS AND SEWERAGE SYSTEM OF SAID VILLAGE – Trustee Hanson moved, seconded by Trustee McCarty to approve and publish in pamphlet form **Ordinance No. 08-02-03**, entitled, **AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$17,000,000 WATERWORKS AND SEWERAGE REVENUE BONDS, JUNIOR LIEN (IEPA), SERIES 2007, OF THE VILLAGE OF ANTIOCH, LAKE COUNTY, ILLINOIS, FOR THE PURPOSES OF PAYING THE COSTS OF THE NECESSARY IMPROVEMENTS TO THE WATERWORKS AND SEWERAGE SYSTEM OF SAID VILLAGE, PRESCRIBING ALL THE DETAILS OF SAID BONDS, AND PROVIDING FOR THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE WATERWORKS AND SEWERAGE SYSTEM OF SAID VILLAGE**.

Upon roll call, the vote was:

YES: 4: Hanson, McCarty, Caulfield, and Crosby.

NO: 0.

ABSENT: 2: Wolczyk and Pierce.

THE MOTION CARRIED.

APPROVED MINUTES

First reading of AN ORDINANCE RESCINDING THE PRIOR ORDINANCE APPOINTING WELLS FARGO BANK AS SUCCESSOR TRUSTEE FOR SPECIAL SERVICE AREA NUMBER TWO – Trustee Hanson moved, seconded by Trustee Crosby to waive the second reading of the ordinance. Upon roll call, the vote was:
YES: 4: Hanson, McCarty, Caulfield, and Crosby.
NO: 0.
ABSENT: 2: Wolczyk and Pierce.
THE MOTION CARRIED.

Trustee Crosby moved, seconded by Trustee Hanson to approve and publish in pamphlet form **Ordinance No. 08-02-04**, entitled, **AN ORDINANCE RESCINDING THE PRIOR ORDINANCE APPOINTING WELLS FARGO BANK AS SUCCESSOR TRUSTEE FOR SPECIAL SERVICE AREA NUMBER TWO**. Upon roll call, the vote was:
YES: 4: Hanson, McCarty, Caulfield, and Crosby.
NO: 0.
ABSENT: 2: Wolczyk and Pierce.
THE MOTION CARRIED.

First reading of AN ORDINANCE APPOINTING THE AMALGAMATED BANK OF CHICAGO AS THE SUCCESSOR TRUSTEE FOR SPECIAL SERVICE AREA NUMBER TWO AND APPROVING RELATED DOCUMENTS – Trustee McCarty moved, seconded by Trustee Crosby to waive the second reading of the ordinance. Upon roll call, the vote was:
YES: 4: Hanson, McCarty, Caulfield, and Crosby.
NO: 0.
ABSENT: 2: Wolczyk and Pierce.
THE MOTION CARRIED.

Trustee McCarty moved, seconded by Trustee Caulfield to approve and publish in pamphlet form **Ordinance No. 08-02-05**, entitled, **AN ORDINANCE APPOINTING THE AMALGAMATED BANK OF CHICAGO AS THE SUCCESSOR TRUSTEE FOR SPECIAL SERVICE AREA NUMBER TWO AND APPROVING RELATED DOCUMENTS**. Upon roll call, the vote was:
YES: 4: Hanson, McCarty, Caulfield, and Crosby.
NO: 0.
ABSENT: 2: Wolczyk and Pierce.
THE MOTION CARRIED.

ADJOURNMENT

There being no further discussion, Trustee McCarty moved seconded by Trustee Hanson to adjourn the regular meeting of the Board of Trustees at 10:45 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk