

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
March 3, 2008

CALL TO ORDER

Mayor Larson called the March 3, 2008 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce. Also present were Mayor Larson, Administrator Velan, Attorney Simon and Clerk Rowe.

APPROVE BALANCE OF AGENDA FORM

Trustee Hanson moved, seconded by Trustee Crosby to approve the balance of the meeting agenda with the following changes: Remove the National Women's History Month Proclamation and place it on the March 17, 2008 meeting agenda and move the first reading of an Ordinance Establishing the Licensing of Organizations to Operate Raffles on the March 11, 2008 Committee of the Whole meeting agenda. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

FEBRUARY 4, 2008 REGULAR MEETING MINUTES

Trustee Caulfield moved, seconded by Trustee Crosby to approve the February 4, 2008 regular meeting minutes as presented. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

PETITIONS/BIDS

No report.

MAYOR

Officer Shaun M. McMahon; Oath of Office - Clerk Rowe, along with Mayor Larson administered the oath of office to Officer Shaun McMahon.

Officer Allan J. Manders; Oath of Office - Clerk Rowe, along with Mayor Larson administered the oath of office to Officer Allan Manders.

CLERK

No report.

ADMINISTRATOR

Cheryl Axley, Registered Lobbyist – Administrator Velan reviewed the Lobbying Services Agreement and said that Cheryl Axley has not had an opportunity to respond to changes as suggested by Attorney Simon. Following discussion, Trustee McCarty moved, seconded by Trustee Crosby to approve the Lobbying Services Agreement, pending approval by Cheryl Axley. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

COMMUNICATIONS

No report.

CITIZENS WISHING TO ADDRESS THE BOARD

Pam Haines, Ridgewood resident, distributed and read her letter regarding the Antioch Swim Team. She also reviewed the history regarding the Bitner property purchase and the Antioch Park Board's research completed to date. She indicated that the Lindenhurst aquatic center proposal needs to go to referendum and their plans does not include a competitive pool.

Christine Roecker, Timber Lane resident, discussed the Antioch Swim Team, the number of swimmers attending each swim meet. She said there wouldn't be adequate parking available if the pool were to remain in its current location. She also discussed scholarship potential if students have more opportunities with a competitive pool. Ms. Roecker distributed copies of the swim team schedule and invited Board members to attend one of the swim meets.

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John Horan, Hillside resident, discussed the Bitner property and aquatic center. He said that he was upset with the Board spending too many days investigating a site for the pool and the tax dollars spent to date regarding the project. He asked the locations the Board was considering for the pool site.

Jim Weber, Woodland Drive resident and Park Board member, discussed the Park Board's research regarding the aquatic center the timeline when presentations were given at Village Board meetings. He said that Lindenhurst is looking for assistance to fund a pool and he asked if the village had the cash flow. He said that we should keep the property since we already have it and asked why we should spend Antioch tax dollars in Lindenhurst.

FINANCE: CHAIRMAN: CROSBY; CAULFIELD, PIERCE

Certificate of Achievement for Excellence in Financial Reporting Award - Finance Director McCarthy announced the receipt of the Certificate of Achievement for Excellence in Financial Reporting Award from the GFOA.

Payment of invoices over \$10,000 Informational Report – Finance Director Joy McCarthy reviewed the informational report of payment of invoices of \$10,000 and over dated March 3, 2008 prepared by village staff in the amount of \$224,002.83. Invoices included Ancel, Glink, Diamond, Bush in the amount of \$11,911.14 for February services; Fleet Services in the amount of \$10,438.24 for gasoline; Hastings Air-Energy Control in the amount of \$176,345.00 for exhaust removal system; Intergrys Energy Services, Inc., in the amount of \$14,838.03 for pumping and NiCor Gas in the amount of \$10,470.42 for pool. Following discussion, the Hastings Air-Energy Control invoice in the amount of \$176,345.00 and the NiCor Gas invoice in the amount of \$10,470.42 were removed. Attorney Simon will submit a formal letter concerning bid procedures for discussion at the March 11, 2008 Committee of the Whole meeting.

Summary of Escrow payment Informational Report – Finance Director Joy McCarthy reviewed the informational summary of escrow report dated March 3, 2008.

Authorize payment of manual checks written to date – Finance Director Joy McCarthy reviewed the manual checks written to date. Trustee Crosby moved, seconded by Trustee McCarty to approve the manual checks written to date as presented and in the amount of \$59,705.00. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

Accounts Payable – Finance Director McCarthy reviewed the accounts payable report. Trustee Crosby moved, seconded by Trustee McCarty to approve payment of accounts payable report dated March 3, 2008 removing the payment to NiCor Gas in the amount of \$10,470.42 and Hastings Air-Energy Control in the amount of \$176,345.00 and in the amount of \$209,583.03. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

There was a discussion regarding the Ancel, Glink, Diamond invoices. Trustee Crosby asked Finance Director McCarthy to prepare a monthly break down of their invoices since they have been hired. Trustee Pierce asked for a break down of expenses paid to date regarding the warming shelter.

Payroll Expense Report dated February 8, 2008 – Finance Director McCarthy reviewed the payroll report. Trustee Crosby moved, seconded by Trustee Hanson to approve as presented the payroll report dated February 8, 2008 as prepared by village staff and in the amount of \$256,655.85. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

Other Business – Village Board Retreat meeting – Finance Director Joy McCarthy discussed the Village Board retreat meeting to discuss long term goals. Following discussion, it was the consensus of the Board to schedule the Retreat at 6:30 p.m. on April 1 and 7:00 p.m. April 3, 2008.

Other Business – Finance Committee meeting – Trustee Crosby said a Finance Committee meeting will be held at 5:30 p.m. on March 11, 2008.

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LEGISLATIVE AND HUMAN RESOURCES: CHAIRMAN: McCARTY; CAULFIELD, HANSON

Resolution – 457 Deferred Compensation Plan - Trustee McCarty moved, seconded by Trustee Wolczyk to approve **Resolution No. 08-03**, entitled, **457 Deferred Compensation Plan**. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

Other Business – Home Town Grant – Trustee McCarty discussed the Antioch Lions Club trying to secure a \$15,000 Hamburger Helper Hometown Grant for the Tim Osmond Sports Park and said the Antioch Lions Club will match the grant. He asked community members to visit myhometownhelper.com to give positive comments to help secure the grant.

PLANNING, ZONING AND BUILDING: CHAIRMAN: WOLCZYK; CROSBY, McCARTY

Antioch Crossing Planned Unit Development Amendment; PZB meeting recommendation – Planning and Zoning Director Nilsen reviewed the following recommendation from the Planning and Zoning Board:

The Combined Planning Commission and Zoning Board conducted a public hearing on January 10, 2008 following notification as required by State Law and Village Ordinance to consider a Planned Unit Development Amendment on the Antioch Crossing II PUD.

The current site's land use restrictions and zoning are based upon the Antioch Crossing Planned Unit Development adopted by the Village Board as Ordinance 05-02-01. This ordinance rezoned the property to B-2 General Retail Zone District and placed additional land use restrictions upon the property that are unique to the parcel and development. Section 3 of the Planned Unit Development ordinance stated the list of permitted land uses by adopting the Village's B-2 zoning by reference with no additions or deletions from the schedule of permitted or special uses.

Currently a car wash facility is not allowed in a B-2 zone, so therefore it is not accepted as a permitted use within the Antioch Crossing Development. The petitioner requests that automobile washing, including the use of mechanical conveyors, blowers and steam cleaning devices be added to the list of permitted uses for the Antioch Crossing Planned Unit Development. The change, if granted, would not modify the Village Code and would only apply to the Menards Development.

Patrick Requa spoke with concerns over the noise generated from the drying mechanism. In response the petitioner noted that the site was over 1,000 feet from the property line and agreed to explore the issue in greater detail.

In summary, staff recommended approval of the request with conditions that: 1) Any outstanding issues be satisfied, 2) Landscape and architectural improvements become exhibit to and Approval ordinance, and 3) That a water reclamation system be a qualifying agent to any car wash facility and be adopted as part of the PUD amendment.

Following a brief deliberation, Member Karasek moved and Member Kaiser seconded to approve with conditions the proposed PUD amendment. The motion carried unanimously, with Member Ipsen being absent.

Trustee McCarty moved, seconded by Trustee Crosby to approve as presented the Planning and Zoning Board's recommendation regarding PZB07-10 Antioch Crossing Planned Unit Development Amendment. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

Following discussion regarding the sign code, Administrator Velan will have staff research the sign codes and will discuss a timeline for proposed sign code amendments at the March 11, 2008 Committee of the Whole meeting.

ENGINEERING: CHAIRMAN: HANSON; McCARTY, WOLCZYK

Other Business; Snow Removal – Trustee Hanson discussed the winter season and said the public works department has done an excellent job. Trustee Crosby discussed the Neumann Homes and Clublands subdivisions and said this year's snow plowing has been the best that he has seen because the public works department has been doing the snow removal. Mayor Larson said that she received an email that said due to the amount of now that fell in our area, Antioch may qualify for federal reimbursement for time and salt.

Other Business; Transformer by Piggly Wiggly store – Director of Physical Services Keim discussed the incident that occurred on Friday, February 29, 2008 behind the Piggly Wiggly store. He said that power lines and transformer were knocked down by a delivery truck and mineral oil went into a storm sewer. He said that ComEd has been very cooperative and that clean up efforts will continue until the IEPA is satisfied.

APPROVED MINUTES

PUBLIC SAFETY AND COMMUNITY SERVICES: CHAIRMAN: CAULFIELD; McCARTY, CROSBY

Raffle License Request: St. Peter Parish Auctioneer Night; drawing held on April 19, 2008

– Trustee Caulfield moved, seconded by Trustee Hanson to approve as presented the St. Peter Parish Auctioneer Night raffle license request. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

Special Event Liquor License Request: St. Peter Parish Auctioneer Night on April 19, 2008 and Antioch Moose #525 for the “It’s Thursday” Concert Series – Trustee Caulfield moved, seconded by Trustee Crosby to approve as presented the Special Event Liquor requests for St. Peter Parish Auctioneer Night on April 19, 2008 and to the Antioch Moose #525 for the “It’s Thursday” Concert Series. Upon roll call, the vote was:

YES: 5: Hanson, Caulfield, Crosby, Wolczyk and Pierce.

ABSTAIN: 1: McCarty.

NO: 0.

THE MOTION CARRIED.

Seasonal Business License: TAP Enterprises; March 5&6, 2008 – Trustee Caulfield moved, seconded by Trustee Crosby to approve the Seasonal Business License for TAP Enterprises for March 5 and 6, 2008. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

Letter dated February 26, 2008 from Antioch Park Commission Chairman Benes - Clerk Rowe read into the record the letter dated February 26, 2008 from Jeff Benes, Park Commission Chairman.

Rescind Resolution regarding the Bitner Property - Trustee Caulfield discussed the last few Park Commission meetings and said that Lindenhurst expressed a willingness to look at aquatic center locations and a competitive pool. He said that he didn’t want to limit the discussions to the Bitner property and that he would like to verify that the chosen location is the best possible solution for the community. Trustee Pierce said that current resolution does not prevent the Board from looking at other locations. He also discussed the other properties that were considered for the aquatic center and distributed copies of his research on the size of competitive pools and how it would fit on certain locations. Trustee Pierce distributed a copy of a proposed resolution that specified certain time frame to determine the type, location and funding source for an aquatic center.

Following further discussion, Trustee Caulfield moved, seconded by Trustee Hanson to rescind the resolution regarding the Bitner Property. Upon roll call, the vote was:

YES: 4: Hanson, Caulfield, Crosby and Wolczyk.

NO: 2: McCarty and Pierce.

THE MOTION CARRIED.

The draft resolution submitted by Trustee Pierce would be placed on the March 11, 2008 Committee of the Whole meeting for discussion and placed on the March 17, 2008 Regular meeting agenda for consideration.

Other Business: Off-site Car sales – Trustee Crosby discussed an application process that he would like in place regarding off-site car sales. Staff will research sample applications.

Other Business: Advertisement on Vehicles – Trustee Pierce discussed vehicles advertising businesses being parked in certain areas of the village. Administrator Velan will look at allowed parking times and will also include mobile signs in the suggested sign code amendments.

INFORMATION TECHNOLOGY: CHAIRMAN: PIERCE; WOLCZYK, HANSON

No report.

ATTORNEY

Executive Session – Personnel – Trustee Crosby moved, seconded by Trustee Hanson for the Mayor and Board of Trustees to go into executive session at 9:45 p.m. to discuss personnel. Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

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Return from Executive Session – Trustee McCarty moved, seconded by Trustee Pierce for the Mayor and Board of Trustees return from executive session to the open meeting at 10:10 p.m. **with no action taken.** Upon roll call, the vote was:

YES: 6: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

NO: 0.

THE MOTION CARRIED.

ADJOURNMENT

There being no further discussion, Trustee Caulfield moved seconded by Trustee McCarty to adjourn the regular meeting of the Board of Trustees at 10:11 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk