

**APPROVED MINUTES**  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES, REGULAR MEETING**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**April 7, 2008**

**CALL TO ORDER**

Mayor Larson called the April 7, 2008 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

**ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Hanson, Caulfield, Crosby, Wolczyk and Pierce. Also present were Mayor Larson, Administrator Velan, Attorney Simon, and Clerk Rowe. Absent: Trustees McCarty.

**APPROVE BALANCE OF AGENDA FORM**

Trustee Hanson moved, seconded by Trustee Wolczyk to approve as presented the balance of the meeting agenda. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**MARCH 3, 2008 AND MARCH 17, 2008 REGULAR MEETING MINUTES**

Trustee Wolczyk moved, seconded by Trustee Crosby to approve the March 3, 2008 and March 17, 2008 regular meeting minutes as presented. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**PETITIONS/BIDS**

No report.

**MAYOR**

**Mayoral Proclamation – Municipal Clerks Week** – Mayor Larson read the proclamation designating May 4 through May 10, 2008 as Municipal Clerks Week.

**Approval of a Resolution for the annual 4<sup>th</sup> of July Parade** – Trustee Caulfield moved, seconded by Trustee Crosby to approve as presented **Resolution No. 08-07**, entitled, **Annual 4<sup>th</sup> of July Parade**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**CLERK**

No report.

**ADMINISTRATOR**

**Approval of a Resolution Ratifying the Village Administrator's execution of a contract with Baxter & Woodman** – Administrator Velan said this was discussed at the March 25, 2008 Committee of the Whole meeting the need to hire a temporary operator for the Waste Water Treatment Plant so we will be prepared when the current operator leaves this week. She said that we are in the process of interviewing for a replacement. Trustee Pierce moved, seconded by Trustee Wolczyk to approve as presented **Resolution No. 08-08**, entitled, **RESOLUTION RATIFYING THE VILLAGE ADMINISTRATOR'S EXECUTION OF AN CONTRACT WITH BAXTER & WOODMAN**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**Approval of an Amendment to Ordinance No. 08-02-02** – Administrator Velan reviewed the amendment to Ordinance No. 08-02-02 to include the basic user charge in the East Service Area and Outside the Corporate Limits sections. She explained there are no changes \$12.00 basic user rate and that the amendment is a housekeeping matter due to a clerical error on the approving ordinance.

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Following discussion, Trustee Caulfield moved, seconded by Trustee Hanson to approve **Ordinance No. 08-04-07**, amending Ordinance 08-02-02 "Sewer Rate Ordinance" to include the basic user charge for the East Service Area and Outside the Corporate limits sections. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

### COMMUNICATIONS

No report.

### CITIZENS WISHING TO ADDRESS THE BOARD

**Karen Okolita, MacKenzie Drive resident**, discussed her concerns regarding the pool and said that she was disappointed that the aquatic center is not becoming a reality at this time. She asked for a written response to the questions that she read aloud and submitted into the record.

### FINANCE: CHAIRMAN: CROSBY; CAULFIELD, PIERCE

**Authorize payment of manual checks written to date; accounts payable and payroll reports as prepared by village staff** – Administrator Velan reviewed the manual checks, accounts payable and payroll reports as prepared by village staff. Trustee Caulfield moved, seconded by Trustee Crosby to approve as presented the April 7, 2008 meeting financial reports. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**Other Business; Legal expenses** – Trustee Crosby asked to see the recap of legal expenses broken out by line item. Finance Director McCarthy will provide Trustee Crosby with another copy.

### LEGISLATIVE AND HUMAN RESOURCES: CHAIRMAN: McCARTY; CAULFIELD, HANSON

No report.

### PLANNING, ZONING AND BUILDING: CHAIRMAN: WOLCZYK; CROSBY, McCARTY

**First reading of AN ORDINANCE FORMALLY ADOPTING THE ZONING MAP EFFECTIVE JANUARY 1, 2008 FOR THE VILLAGE OF ANTIOCH** – Following review of the ordinance, Trustee Wolczyk moved, seconded by Trustee Pierce to waive the second reading of the ordinance. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

Trustee Wolczyk moved, seconded by Trustee Hanson to approve **Ordinance No. 08-04-08**, entitled, **AN ORDINANCE FORMALLY ADOPTING THE ZONING MAP EFFECTIVE JANUARY 1, 2008 FOR THE VILLAGE OF ANTIOCH**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**Approval of an Amendment to Title Four of the Village Code to allow Swimming Lessons under Home Base Occupations** – Following discussion and addressing Trustee Crosby's concerns regarding indemnification, traffic and blocked driveways Trustee Pierce moved, seconded by Trustee Wolczyk to direct staff to draft an ordinance amending Title 4 of the Village Code to include a section regarding licensure provisions for swimming lessons at private residences. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

### ENGINEERING: CHAIRMAN: HANSON; McCARTY, WOLCZYK

**Approval of a Resolution authorizing the Village Administrator to purchase a Rhino 13' Turf Mower** – Administrator Velan explained the co-op with the Antioch Township regarding the Tim Osmond Sports Park and she discussed the agreement approved in 2004. The grand opening of the park will be held on April 19, 2008.

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Following discussion, Trustee Hanson moved, seconded by Trustee Wolczyk to waive the formal bid requirements and approve as presented **Resolution No. 08-09**, entitled, **RESOLUTION AUTHORIZING THE PURCHASE OF A RHINO 13' TURF MOWER FROM GROWER EQUIPMENT AND SUPPLY COMPANY IN THE AMOUNT OF \$11,689**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**Approval of a Resolution authorizing the Village Administrator to Execute Change Order No. 1 for the WWTP** - Administrator Velan reviewed the change order for the Waste Water Treatment Plant. Trustee Caulfield moved, seconded by Trustee Hanson to approve as presented **Resolution No. 08-10**, entitled, **RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE CHANGE ORDER NO. 1 FOR THE WASTE WATER TREATMENT PLANT PROJECT IN THE AMOUNT OF \$135,956**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

### **PUBLIC SAFETY AND COMMUNITY SERVICES: CHAIRMAN: CAULFIELD; McCARTY, CROSBY**

**Approval of a Resolution Awarding the bid for the Upgrade of the 911 Center to Radicom** – Administrator Velan reviewed the 911 Center equipment upgrade and discussed the Cy Pres Grant obtained to help fund the project and discussed the options of awarding or rejecting the bids received on March 3, 2008. Following discussion, Trustee Caulfield moved, seconded by Trustee Crosby to approve as presented **Resolution No. 08-11**, entitled, **RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH RADICOM BUSINESS COMMUNICIATIONS FOR THE 911 CENTER EQUIPMENT UPGRADES IN THE AMOUNT OF \$259,409.34**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

**Approval of a Resolution Granting a Special Event Liquor License to the Antioch Chamber of Commerce for the Taste of Summer to be held on July 17-20, 2008** - Trustee Caulfield moved, seconded by Trustee Wolczyk to approve **Resolution No. 08-12**, entitled, **RESOLUTION AUTHORIZING A SPECIAL EVENT LIQUOR LICENSE FOR THE ANTIOCH CHAMBER OF COMMERCE "TASTE OF SUMMER"**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

### **INFORMATION TECHNOLOGY: CHAIRMAN: PIERCE; WOLCZYK, HANSON**

**Other Business; Village Network and Computer Systems** – Trustee Pierce said that he would be scheduling a meeting with the village computer maintenance consultants to discuss electric monitoring and web casting.

### **ATTORNEY**

**Second reading and approval of AN ORDINANCE ESTABLISHING THE LICENSING OF ORGANIZATIONS TO OPERATE RAFFLES** – Trustee Pierce moved, seconded by Trustee Hanson to approve and publish in pamphlet form **Ordinance No. 08-04-09**, entitled, **AN ORDINANCE ESTABLISHING THE LICENSING OF ORGANIZATIONS TO OPERATE RAFFLES**. Upon roll call, the vote was:

**YES: 5:** Hanson, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**ABSENT: 1:** McCarty.

**THE MOTION CARRIED.**

### **ADJOURNMENT**

There being no further discussion, Trustee Hanson moved seconded by Trustee Crosby to adjourn the regular meeting of the Board of Trustees at 8:50 p.m.

Respectfully submitted,

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Candi L. Rowe, RMC/CMC  
Village Clerk