

APPROVED MINUTES  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES, REGULAR MEETING**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**November 17, 2008**

**I. CALL TO ORDER**

Mayor Larson called the November 17, 2008 regular meeting to order at 7:30 p.m. in the Municipal Building: 874 Main Street, Antioch, IL.

**II. PLEDGE OF ALLEGIANCE**

Mayor Larson and the Board of Trustees led the Pledge of Allegiance.

**III. ROLL CALL**

Roll call indicated the following Trustees were present: Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce. Also present were Mayor Larson, Administrator Velan, Attorney Simon, and Clerk Rowe.

**IV. MAYORAL REPORT**

Mayor Larson introduced Senator Michael Bond who discussed the Route 83 construction project. He said that he was able to get \$20,000,000 released for the construction and widening of Route 83 from the Wisconsin State Line to Petite Lake Road. He said the project should be let in June 2009 with the major construction phase being in Spring 2010. He said the Mayor and Board of Trustees have been advocating for improvements to Route 83 and that he has heard them loud and clear. Senator Bond said this is a lot of money in a time of short resources in the State of Illinois and to have the most favorable impact on the commuters and residents from the standpoint of quality of life and to have the least impact on business is to do the project quickly in an organized manner. Mayor Larson thanked Board Members and Senator Bond for their efforts regarding this project. Trustees Pierce and Crosby also thanked Senator Bond, fellow Trustees and staff for their hard work to improve Route 83.

**V. CITIZENS WISHING TO ADDRESS THE BOARD**

There were no citizens present in the audience who wished to address the Board.

**VI. CONSENT AGENDA**

Trustee Crosby moved, seconded by Trustee Wolczyk to approve the following consent agenda items as presented:

1. Approval of October 28, 2008 public hearing and regular meeting minutes as presented.
2. Approval of a Resolution authorizing the approval of an Identity Theft Prevention Policy.  
**Resolution No. 08-67.**

Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

**VII. REGULAR BUSINESS**

**3. Approval of payment of accounts payable as prepared by village staff** - Trustee Hanson moved, seconded by Trustee McCarty to approve payment of accounts payable as prepared by village staff.

There was a discussion regarding how the Smith Engineering invoices are reviewed before being put on the accounts payable report. Administrator Velan explained that staff reviews the detailed invoices which are ultimately approved by her. She said that staff conducts weekly construction meetings with SEC staff. Administrator Velan will put a sample invoice in the next Status and Information Report. Following further discussion, Trustee Crosby would like to discuss engineering costs and options at the next Committee of the Whole meeting.

There being no further discussion and upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

**4. Consideration of a Resolution to accept as presented the Comprehensive Financial Report for the Fiscal Year Ending April 30, 2008 and prepared by Lauterbach & Amen LLP** – Finance Director Joy McCarthy introduced Ron Amen of Lauterbach & Amen LLP who reviewed the report and management letter. He explained new standards that were implemented and said finance staff did an excellent job. The audit will be reviewed further at a finance committee meeting.

## APPROVED MINUTES

Trustee Crosby moved, seconded by Trustee McCarty to approve as presented **Resolution No. 08-68** to accept the Comprehensive Financial Report for the Fiscal Year ending April 30, 2008 and prepared by Lauterbach & Amen LLP. Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

**5. Consideration of a Resolution Proposing the Antioch Corporate Center Tax Increment Financing (TIF) Redevelopment District and the Convention of a Joint Review Board and Public Hearing** – Economic Development Deputy Director Tom Laures reviewed the resolution that authorizes the Village to create a Joint Review Board meeting and conduct a public hearing.

Trustee Crosby moved, seconded by Trustee McCarty to approve as presented **Resolution No. 08-69** proposing the Antioch Corporate Center Tax Increment Financing (TIF) Redevelopment District and the convention of a Joint Review Board and public hearing. Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

**6. Consideration of a Resolution authorizing the Village Administrator to award a bid and execute a contract for the completion of NeuHaven Subdivision Phases 1-3 Underground Improvements to Scully, Inc. in the amount of \$327,244.30 and establish a contingency account in the amount of \$32,724.43** – Administrator Velan explained this is the second part of the partial improvements being done that will be paid for out of bond proceeds.

Trustee Crosby moved, seconded by Trustee McCarty to approve as presented **Resolution No. 08-70** authorizing the Village Administrator to award a bid and execute a contract for the completion of NeuHaven Subdivision Phases 1-3 Underground Improvements to Scully, Inc. in the amount of \$327,244.30 and establish a contingency account in the amount of \$32,724.43. Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

**7. Consideration of a Resolution authorizing the Village Administrator to purchase a Gazebo from Recreational Concepts Inc. in the amount of \$15,876 and enter into an agreement with Tom Hoban Construction for installation in the amount of \$7,959.54** – Parks and Recreation Director Laurie Stahl reviewed the park equipment purchased using the park acquisition fund which state law mandates must be used only for park improvement. She explained that during the budget process, the plan was to purchase the gazebo and have it installed by public works staff. Since that time, due to staff reduction, the ability for public works to complete this project isn't feasible so she requested installation quotes from various companies.

Trustee McCarty moved, seconded by Trustee Caulfield to approve as presented **Resolution No. 08-71** authorizing the Village Administrator to purchase a Gazebo from Recreational Concepts Inc. in the amount of \$15,876 and enter into an agreement with Tom Hoban Construction for installation in the amount of \$7,959.54. Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

**8. Consideration of the Combined Planning and Zoning Board Recommendation to approve a text amendment to the Village Zoning Code regarding outdoor sales and storage in B-3 zones; upon the petition of Rich Laskowski; PZB08-06** - Planning and Zoning Director Dustin Nilsen reviewed the Planning and Zoning Boards recommendation and said the intent is to clarify the outside sales and storage that could be used.

Trustee Pierce moved, seconded by Trustee Caulfield to accept the Combined Planning and Zoning Board Recommendation to approve a text amendment; upon the petition of Rich Laskowski and authorize the Village Attorney to draft the approval ordinance including verbiage regarding maintenance and screening and not requiring a special hearing. Upon roll call, the vote was:

**YES: 6:** Hanson, McCarty, Caulfield, Crosby, Wolczyk and Pierce.

**NO: 0.**

**THE MOTION CARRIED.**

### **VIII. ADMINISTRATOR'S REPORT**

Administrator Velan said that a public hearing regarding the tax levy ordinance has been scheduled on December 15, 2008 at 7:00 p.m.

## APPROVED MINUTES

### **IX. VILLAGE CLERK'S REPORT**

No report.

### **X. TRUSTEE REPORTS**

Trustee Pierce discussed the Antioch Sequoits football team and displaying a sign congratulating the team for going to the semi-finals. Mayor Larson said that staff is working with the high school.

Trustee Caulfield discussed the Anastasia's fire report. Administrator Velan said that she is meeting with staff later this week. He also discussed the Veteran Day ceremonies and he thanked the Lions and Garden Club for the great tribute to Veterans.

Trustee Hanson discussed the lights on Main Street trees and that we need to address Lake Street. He also suggested that the timer for the Main Street lights be checked.

### **XII. ADJOURNMENT**

There being no further discussion, Trustee Caulfield moved seconded by Trustee Wolczyk to adjourn the regular meeting of the Board of Trustees at 9:15 p.m.

Respectfully submitted,

---

Candi L. Rowe, RMC/CMC  
Village Clerk