

APPROVED MINUTES  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES, PUBLIC HEARING**  
**ANNUAL APPROPRIATION ORDINANCE FOR FY2009-2010**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**July 6, 2009**

**I. CALL TO ORDER**

Mayor Hanson called the July 6, 2009 public hearing before the Board of Trustees to order at 7:00 p.m. regarding the Annual Appropriation Ordinance for FY 2009-2010 in the Municipal Building: 874 Main Street, Antioch, Illinois.

**II. PLEDGE OF ALLEGIANCE**

Mayor Hanson and the Board of Trustees led in the Pledge of the Allegiance.

**III. ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Poulos, Crosby, and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe. Absent: Trustee Sakas and Trustee Wolczyk.

**IV. PUBLIC HEARING ON ANNUAL APPROPRIATION ORDINANCE**

Clerk Rowe read aloud the published public notice regarding the Annual Appropriation Ordinance. Finance Director Joy McCarthy reviewed the Annual Appropriation Ordinance for FY 2009-2010. Finance Director McCarthy explained the ordinance provides a legal authority for expenditures and without this ordinance we would not legally be able to spend any money on expenditures for this current fiscal year. Trustee Pierce asked how this ordinance compared to last year. Finance Director McCarthy said that this year is about \$20,000,000 more than last year's ordinance due to the waste water treatment plant project and capital improvement projects that we have funded, including the NeuHaven subdivision and the anticipated funds from the capital bill. She said that if we get the capital bill funds, we would have the authority to spend it. She also explained that this ordinance doesn't mean that we will go outside of our budget. Trustee Crosby asked how much the ordinance is over the budget. Finance Director McCarthy said it's approximately 35% percent more than budgeted amount.

**Trustee Sakas arrived at 7:03 p.m.**

Trustee Poulos asked what the difference in the general fund is compared to last year. Finance Director McCarthy responded that the difference is about \$3,000,000. Trustee Poulos asked if it were possible to have two year side-by-side information so the Board can see the comparisons. Finance Director McCarthy will email a side-by-side comparison of the summary page to the Board members.

Mayor Hanson asked if there was anyone present in the audience who had any questions or comments regarding the appropriation ordinance. There were no citizens present in the audience who wished to address the Board regarding this matter.

**V. ADJOURNMENT**

There being no further discussion, Trustee Pierce moved, seconded by Trustee Crosby to adjourn the public hearing regarding the Appropriation Ordinance at 7:08 p.m. Upon roll call, the vote was:

**YES: 5:** Pierce, Poulos, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Wolczyk.

**THE MOTION CARRIED.**

Respectfully submitted,

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Candi L. Rowe, RMC/CMC  
Village Clerk

APPROVED MINUTES  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES; REGULAR MEETING**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**July 6, 2009**

**I. CALL TO ORDER**

Mayor Hanson called the July 6, 2009 regular meeting of the Board of Trustees to order at 7:15 p.m. in the Municipal Building: 874 Main Street, Antioch, Illinois.

**II. PLEDGE OF ALLEGIANCE**

Mayor Hanson and the Board of Trustees led in the Pledge of the Allegiance.

**III. ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Poulos, Sakas, Crosby, and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe. Absent: Trustee Wolczyk.

**IV. EXECUTIVE SESSION**

Trustee Jozwiak moved, seconded by Trustee Sakas for the Mayor and Board of Trustees to go into executive session at 7:16 p.m. to discuss pending litigation and property acquisition. Upon roll call, the vote was:

**YES: 5:** Pierce, Poulos, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT:** Wolczyk.

**THE MOTION CARRIED.**

Trustee Jozwiak moved, seconded by Trustee Crosby for the Mayor and Board of Trustees to return from executive session to the open meeting at 8:00 p.m. with **no action taken**. Upon roll call, the vote was:

**YES: 5:** Pierce, Poulos, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT:** Wolczyk.

**THE MOTION CARRIED.**

**IV. MAYORAL REPORT**

**Resignation letter from Police and Fire Commission Attorney; James Bakk** – Mayor Hanson said that Attorney James Bakk has served on the Police and Fire Commission for 16 years and due to changes in the State Law (P.A. 95-356) and through the new FOP Agreement, the legal services required by the Antioch Police Commission can now be handled through the Village Attorney. Clerk Rowe read aloud Attorney Bakk's letter of resignation dated June 29, 2009.

**Mayoral Proclamation; Antioch/Lakes Area Relay for Life 2009** – Clerk Rowe read aloud the Mayoral Proclamation designating July 25 and 26, 2009 as "Relay for Life Weekend" in the Village of Antioch.

**Appoint James Parks as Village of Antioch's Alternate Director to SWALCO** – Trustee Jozwiak moved, seconded by Trustee Crosby to approve a Resolution appointing James Parks as the Village of Antioch's Alternate Director to SWALCO. **Resolution No. 09-67**. Upon roll call, the vote was:

**YES: 5:** Pierce, Poulos, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT:** Wolczyk.

**THE MOTION CARRIED.**

**V. CITIZENS WISHING TO ADDRESS THE BOARD**

**Robert Ledestro, Route 173 resident**, expressed his concerns regarding an event that is taking place in the Antioch Bowling Lanes parking lot without permit or license. Planning and Zoning Board Director Nilsen responded that his department is aware of the situation and they are working with the police department.

**VI. CONSENT AGENDA**

Trustee Pierce moved, seconded by Trustee Poulos to approve the following consent agenda items as presented:

1. Approval of the June 15, 2009 meeting minutes as presented.
2. Approval of a Resolution authorizing the Antioch Lions Club Tag Days to be held on October 9&10, 2009. **Resolution No. 09-62**.
3. Approval of a Resolution Ratifying the Issuance of a Raffle License to the Antioch Lions Club. **Resolution No. 09-63**.
4. Approval of a Resolution authorizing a Raffle License for the Northern Illinois Conservation Club. **Resolution No. 09-64**.

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5. Approval of a Resolution authorizing a Special Event Liquor License for the Antioch Rotary Club on October 3, 2009 for their Annual Pork Chop BBQ and Auction. **Resolution No. 09-65.**

Upon roll call, the vote was:

**YES: 5:** Pierce, Poulos, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT:** Wolczyk.

**THE MOTION CARRIED.**

### **VII. REGULAR BUSINESS**

6. **Approval of payment of accounts payable as prepared by village staff** – Trustee Pierce said that he requested this item be removed from the consent agenda because the payables are over \$1,000,000. He said that he felt it would be appropriate to move the payment of accounts payable to the regular business portion of the agenda so higher amount expenditures may be identified. In the future, the accounts payables agenda item will be placed under regular business.

Trustee Pierce moved, seconded by Trustee Crosby to approve as presented the payment of accounts payable as prepared by village staff. Upon roll call, the vote was:

**YES: 5:** Pierce, Poulos, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Wolczyk.

**THE MOTION CARRIED.**

7. **Consideration of the Annual Appropriation Ordinance for FY 2009-2010** – Trustee Jozwiak moved, seconded by Trustee Sakas to waive the second reading and adopt an Ordinance appropriating for all corporate purposes for the Village of Antioch, Lake County, Illinois for the Fiscal Year May 1, 2009 to April 30, 2010. **Ordinance No. 09-07-18.** Upon roll call, the vote was:

**YES: 4:** Poulos, Sakas, Crosby and Jozwiak.

**NO: 1:** Pierce.

**ABSENT: 1:** Wolczyk.

**THE MOTION CARRIED.**

8. **Consideration of an Ordinance adding a new Chapter 6 to Title 7 of the Antioch Municipal Code Establishing Certain Vehicle Towing Regulations** – Board members reviewed the ordinance and Attorney Long discussed the intent of the ordinance being for DUI traffic stops. Trustee Crosby said that he would like more parking regulation signs posted and he discussed the snow routes and no parking between certain hours for street cleaning and snow. Staff will prepare a report regarding parking regulations and sign locations.

Trustee Pierce moved, seconded by Trustee Crosby to waive the second reading and approve an Ordinance adding a new Chapter 6 to Title 7 of the Antioch Municipal Code Establishing Certain Vehicle Towing Regulations. **Ordinance No. 09-07-19.** Upon roll call, the vote was:

**YES: 5:** Pierce, Poulos, Sakas, Crosby and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Wolczyk.

**THE MOTION CARRIED.**

9. **Consideration of a Resolution Authorizing the Village Administrator to execute contracts with SEC Group Inc. in an amount not to exceed \$27,790 and Mannina Construction Company in an amount not to exceed \$18,000 for the Tax Increment Projects 2009** – Planning, Zoning and Building Director Dustin Nilsen reported that staff is prepared to initiate its TIF finance projects within the downtown overlay. He said that given the limited time available to complete the projects, the Village proposes to contract with Smith Engineering to provide engineering and support services for general contracting, bidding and construction observation of the various projects. Administrator Keim discussed the Mannina Construction Company contract and the maintenance the Village wanted completed before July 4<sup>th</sup>. He also said that Mannina Construction is the sole source for the product used on the sidewalks and that he negotiated the contract so it includes training staff to maintain the polymer brick along Main and Lake Streets. Trustee Crosby said that he would be voting “no” on this and any contracts in the future that have not been bid. He would like the Village to solicit for bids prior to entering into any contracts. Director Nilsen explained that all subsequent work that falls under the SEC Group, Inc. will be done by bid or in house staff. He said that we intend to use staff on some of the matters. Administrator Keim recommended the Board move forward due to the time constraint involved with the TIF expiring. Trustee Poulos asked said that in the future he would like to see separate resolutions when separate vendors are involved.

## APPROVED MINUTES

Trustee Sakas moved, seconded by Trustee Pierce to approve a Resolution authorizing the Village Administrator to execute contracts with SEC Group, Inc. for Landscape Architectural Urban Design Services and Construction Oversight Services in an amount not to exceed \$27,790 and the Contract with Mannina Construction Company in an amount not to exceed \$18,000 for the Tax Increment Projects 2009. **Resolution No. 09-66.** Upon roll call, the vote was:

**YES: 4:** Pierce, Poulos, Sakas and Jozwiak.

**NO: 1:** Crosby.

**ABSENT: 1:** Wolczyk.

**THE MOTION CARRIED.**

**10. Consideration of a Resolution Authorizing the Village Administrator to Execute an Agreement with Baxter & Woodman to conduct a Water and Sewer Rate Study at a cost not to exceed \$15,000** – Trustee Jozwiak moved, seconded by Trustee Sakas to approve a Resolution authorizing the Village Administrator to execute an agreement with Baxter & Woodman to conduct a water and sewer rate study at a cost not to exceed \$15,000.

Trustee Pierce said that he opposed the last time we had water and sewer rate study based on the fact that he's watched over the last eight years at least a couple huge increases in our water and sewer rates and that we should be holding the line on them at this point. He said that if we move forward with the study, we are spending \$15,000 which then would be used as justification for increasing our water and sewer rates even more and he doesn't feel that it's appropriate at this moment.

Trustee Crosby asked how many firms are qualified to do this kind of study. Administrator Keim responded there are many firms qualified, but he approached Baxter & Woodman knowing their work and that they are highly qualified. He said the last time we raised rates was in early 2008 and at that time we used Harold Warren of Warren Associates for our financial analysis. He said this was in relation to the IEPA loan that we were getting, and we had to demonstrate to the IEPA that we had the financial ability to pay that loan. Administrator Keim said it was a modest increase of \$0.25 a year for a four year period. He further explained that the projections in those reports were based on the development at the time, and nobody knew at that time that those projections would not be met. He said the data we used for those reports were from the 2005-06 where we had many building permits to only 2 residential houses last year and one this year. Administrator Keim said that he has a strong concern that the water and sewer rates are not sufficient, and failure to do this type of study would be neglect on the administrations part. He added that we could jeopardize or default on the IEPA loan payment if water and sewer rates are not appropriate and he strongly suggested that we do this study. He said if the Board desires, he would get quality based proposals and he further explained his reasons for choosing this firm. He also explained that he reviewed the proposals that were received in early 2008 and felt this proposal was in line with what was received, and based on what he knows about those companies, he recommended the Board approve an agreement with Baxter & Woodman. Trustee Poulos agreed with Trustee Crosby and said that we need to do proposals for this type of work; this is a separate project, we don't have an ongoing relationship with this company and there are other companies who do this type of work.

Following further discussion, the motion and second were removed.

### **VIII. ADMINISTRATOR'S REPORT**

Administrator Keim reported the July 8, 2009 Committee of the Whole meeting has been cancelled.

### **IX. VILLAGE CLERK'S REPORT**

Clerk Rowe said the Oakwood Knolls Homeowner's Association would like to conduct a raffle on August 8, 2009. She asked if the Board would indicate their consensus to issue the raffle license and ratify the action at the next regular meeting. Board members indicated their approval.

Clerk Rowe read aloud a thank you note from Goldie Stilson who was honored with a Mayoral Proclamation honoring her 100<sup>th</sup> Birthday.

### **X. TRUSTEE REPORTS**

Trustee Pierce thanked Shawn Roby, staff and volunteers who worked on our very successful 4<sup>th</sup> of July parade and events. He asked if we pre-sprayed for mosquitoes before the 4<sup>th</sup> of July events. Mayor Hanson said that he will be sending out appreciation letters to all involved in the events.

Trustee Poulos said that he agreed with Trustee Pierce's comments regarding the July 4<sup>th</sup> celebrations and included the recently held Salute to the Troops concert. He also commended Attorney Long for his assistance regarding a request to hold an event during the Village's July 4<sup>th</sup> celebrations. He said that he agreed with giving the requestor an opportunity to conduct their event on a different date or location.

Trustee Sakas said that he had out of town guests who were very impressed with the Village of Antioch's fireworks display.

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Trustee Crosby echoed Trustee Pierce's comments regarding the great job done on the 4<sup>th</sup> of July activities. He also agreed with Trustee Poulos' comments regarding Attorney Long's assistance with a request to hold an event during the Village's 4<sup>th</sup> of July activities. Trustee Crosby said that he is meeting with Police Chief Foerster, Management Analyst Parks and Administrator Keim on Wednesday. He said that a similar meeting with fire department staff will take place a week later.

Trustee Jozwiak distributed an executive summary and spider chart regarding the general fund performance to budget. Management Analyst Parks reviewed the spider charts showing monthly and year to date indications. He said the bottom line is that as of the end of June, the Village is doing very well in relation to its budget. He asked Board members if this is the type of report they would like to see. Trustee Crosby asked last years performance be added to the bar chart. Trustee Jozwiak thanked staff for their assistance and said that a meeting has been scheduled with Finance Director McCarthy to discuss RFP's and next year's budget. Mayor Hanson discussed a newspaper article and said staff is reviewing the cost analysis on the medical insurance and we should have more information next month.

Trustee Crosby asked that a Finance Committee meeting be posted at 9:00 a.m. on July 17.

### **XI. ADJOURNMENT**

There being no further discussion, Trustee Pierce moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 9:05 p.m.

Respectfully submitted,

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Candi L. Rowe, RMC/CMC  
Village Clerk