

APPROVED MINUTES  
**VILLAGE OF ANTIOCH**  
**BOARD OF TRUSTEES; REGULAR MEETING**  
**Municipal Building: 874 Main Street, Antioch, IL**  
**August 17, 2009**

**I. CALL TO ORDER**

Mayor Hanson called the August 17, 2009 regular meeting of the Board of Trustees to order at 7:30 p.m. in the Municipal Building: 874 Main Street, Antioch, Illinois.

**II. PLEDGE OF ALLEGIANCE**

Mayor Hanson and the Board of Trustees led in the Pledge of the Allegiance.

**III. ROLL CALL**

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Poulos, Sakas, Crosby, Wolczyk and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe. Absent: Trustee Pierce.

**IV. MAYORAL REPORT**

**Letter of Appreciation to Antioch Police Department** – Clerk Rowe read a letter of appreciation from Angela Stonebridge to the Antioch Police Department for their assistance which included a \$350 contribution to the department.

**Appoint Candi Rowe as Village Clerk; Oath of Office** – Trustee Crosby moved, seconded by Trustee Wolczyk to appoint Candi Rowe as the Village of Antioch Village Clerk. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**Oath of Office** – Mayor Hanson administered the Oath of Office to Village Clerk Candi Rowe.

**V. CITIZENS WISHING TO ADDRESS THE BOARD**

There were no citizens present in the audience who wished to address the Board.

**VI. CONSENT AGENDA**

Trustee Crosby moved, seconded by Trustee Jozwiak to approve the following consent agenda items as presented:

1. Approval of the August 3, 2009 meeting minutes as presented.
2. Approval of a Resolution authorizing the Girl Scouts of Greater Chicago and Northwest Indiana to conduct their annual cookie sales and fundraiser program – **Resolution No. 09-76.**

Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**VII. REGULAR BUSINESS**

**3. Approval of payment of accounts payable as prepared by village staff** – Trustee Wolczyk moved, seconded by Trustee Sakas to approve payment of accounts payable as prepared by village staff in the amount of \$284,024.99. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**4. Consideration of an Ordinance Amending Section 6-3-2 of the Antioch Municipal Code Relating to Truancy** – Trustee Sakas moved, seconded by Trustee Poulos to approve as presented **Ordinance No. 09-08-21**, entitled, **An Ordinance Amending Section 6-3-2 of the Municipal Code of Antioch Relating to Truancy**. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

## APPROVED MINUTES

**5. Consideration of an Ordinance Modernizing the Police Department Command Structure** – Trustee Crosby moved, seconded by Trustee Wolczyk to approve as presented **Ordinance No. 09-08-22**, entitled, **An Ordinance Modernizing the Police Department Command Structure**.

Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**6. Consideration of a Resolution Accepting the Bids Received and Authorizing the Village Administrator to Execute a Contract with Pease Construction, Inc. in the Amount of \$225,604.70 for the Replacement of the Hillside Culverts over Sequoit Creek** – Administrator Keim updated the Board regarding the culvert issue and said he expects the completion of the project in about 8 weeks. He also briefly discussed the Village evaluating and monitoring the other culvert locations. Trustee Sakas moved, seconded by Trustee Wolczyk to approve as presented **Resolution No. 09-77** accepting the bids received and authorizing the Village Administrator to execute a contract with Pease Construction, Inc. in the amount of \$225,604.70 for the replacement of the Hillside Culverts over Sequoit Creek. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**7. Consideration of a Resolution Adopting an Off-Duty Drug, Alcohol and Vehicle Use Policy** - Trustee Jozwiak moved, seconded by Trustee Wolczyk to approve as presented **Resolution No. 09-78** adopting an off-duty drug, alcohol and vehicle use policy. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

**8. Consideration of an Ordinance Amending Title 13 of the Village Code Relating to Electronic Filing Fees** – Planning and Zoning Director Nilsen reviewed the ordinance and explained the intent of the ordinance is cover a portion of the costs to archive new files as electronic copies and is a stopgap measure that will offset a portion of the costs until a complete technological impact fee study can be completed. Trustee Jozwiak moved, seconded by Trustee Wolczyk to waive the second reading and approve as presented **Ordinance No. 09-08-23**, entitled, **An Ordinance Amending Title 13 of the Village Code Authorizing the Institution and Charge of an Electronic Filing Fee**. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

Trustee Crosby asked the electronic filing fee ordinance be reviewed in six months.

**9. Consideration of an Ordinance Extending a Moratorium for Light Emitting Diode (LED) And Electronic Reader Board Signage** – Planning and Zoning Director Nilsen said this ordinance was discussed at the August 12, 2009 Committee of the Whole meeting and staff is requesting to extend the moratorium for a period not to exceed the end of October 2009. Trustee Sakas moved, seconded by Trustee Crosby to waive the second reading and approve as presented **Ordinance No. 09-08-24**, entitled, **An Ordinance Extending the Moratorium for Light Emitting Diode (LED) and Electronic Reader board Signage for a Second and Final Time**. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

### **VIII. ADMINISTRATOR'S REPORT**

Administrator Keim reported that the WWTP is going well and the flow has been successfully diverted. He said the next phase is the demolition of existing plant which should begin in about a week.

### **XIV. VILLAGE CLERK'S REPORT**

No report.

## APPROVED MINUTES

### **XV. TRUSTEE REPORTS**

Trustee Poulos said that he is meeting with Management Analyst Jim Parks and Human Resource Director Jennifer Winegarner on August 31.

Trustee Sakas briefly discussed a meeting he attended with Planning and Zoning Director Dustin Nilsen, SB Friedman representative, RTA, PACE and Metra representatives. He said there would be an open house meeting at the Antioch High School Commons at 7:00 p.m. on September 3. Trustee Sakas also discussed issues regarding Metra weekend service. He said the railroad is owned by Canadian National and it is a matter of freight train schedules.

Trustee Crosby discussed his recent meeting with Police Chief Foerster. He also discussed letters of appreciation from Angela Stonebridge and Mary Ronan which included donations totaling \$375 to the Antioch Police Department. He said it's very impressive and speaks highly of the department when someone takes the time to write a letter of appreciation and include a contribution to the department. He suggested a formal employee recognition process, such as an employee of the month, be implemented. Trustee Crosby also discussed his appreciation of the amount of work Attorney Bob Long has been doing since being appointed Village Attorney.

Trustee Wolczyk reported that he participated in the public works director position interviews and there are excellent candidates. Administrator Keim said they are close to making a selection.

Trustee Jozwiak said that Management Analyst Parks distributed the financial reports to the Board in their mail slots. Management analyst Jim Parks reviewed the various graph reports that showed expenses versus revenue. There was a discussion regarding having a Deputy Economic Development Director Tom Laures to talk to business owners regarding their sale trends. Trustee Poulos liked the new graph format and said the charts make a lot more sense. Trustee Jozwiak thanked Management Analyst Parks for his hard work and effort.

### **XVI. EXECUTIVE SESSION**

Trustee Wolczyk moved, seconded by Trustee Crosby for the Mayor and Board of Trustees to go into executive session at 8:34 p.m. to discuss pending litigation, property acquisition and personnel.

Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

Trustee Crosby moved, seconded by Trustee Wolczyk for the Mayor and Board of Trustees to return from executive session to the open meeting at 9:17 p.m. with **no action taken**. Upon roll call, the vote was:

**YES: 5:** Poulos, Sakas, Crosby, Wolczyk and Jozwiak.

**NO: 0.**

**ABSENT: 1:** Pierce.

**THE MOTION CARRIED.**

### **ADJOURNMENT**

There being no further discussion, Trustee Jozwiak moved, seconded by Trustee Crosby to adjourn the regular meeting of the Board of Trustees at 9:18 p.m.

Respectfully submitted,

---

Candi L. Rowe, RMC/CMC  
Village Clerk