

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
December 21, 2009

I. CALL TO ORDER

Mayor Hanson called the December 21, 2009 regular meeting of the Board of Trustees to order at 7:30 p.m. in the Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Cub Scout Pack #190 led in the Pledge of the Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Poulos, Sakas, Wolczyk and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe. Absent: Trustees Pierce and Crosby.

IV. MAYORAL REPORT

Antioch Pageant Queens Photo Presentation – Miss Antioch Emily Ortiz and Little Miss Antioch Marja Lalley presented Mayor Hanson with their formal portrait. The photograph was donated by Tom Neumann and the framing donated by Suzanne's Picture and Framing.

Certificate of Appreciation – Shop with A Cop 2009 - Mayor Hanson thanked the sponsors who helped with Antioch's Shop with A Cop 2009 and presented those present with a Certificate of Appreciation. Sponsors included Raymond Chevrolet, Antioch Pizza, Body Craft Inc., Antioch F.O.P. Lodge #210, Mattel Toy Store and Walmart Super Center of Antioch. Police Chief Foerster said this year's event was the best ever done and he discussed how much the sponsors donations help make the event successful. He said the parents and the kids involved are very grateful and the police department staff looks forward to the event each year.

V. CITIZENS WISHING TO ADDRESS THE BOARD

Bhupinder Bawa, 7-Eleven Owner, discussed his concerns regarding the sign ordinance and his request to have a digital sign installed at his business located on North Avenue. Mayor Hanson explained the sign code ordinance is item number 4 later on the agenda.

VI. CONSENT AGENDA

Trustee Jozwiak moved, seconded by Trustee Wolczyk to approve the following consent agenda items as presented:

1. **Approval** of the December 7, 2009 meeting minutes as presented.
2. **Approval of Resolution No. 09-117** authorizing a Raffle License to the Antioch Jr. Woman's Club, drawing held on March 6, 2010.

Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

3. Consideration of payment of accounts payable as prepared by village staff – Trustee Wolczyk moved, seconded by Trustee Jozwiak to approve payment of accounts payable as prepared by village staff in the amount of \$368,303.47. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

4. Approval of Ordinance Amending Titles 9 and Title 10 of the Village Code Entitled Village of Antioch Street Graphic – Director Dustin Nilsen reviewed his presentation regarding the amendments to the sign code and discussed temporary commercial sign requirements. He also discussed regulations pertaining to gas station signs which change frequently. Trustee Wolczyk moved, seconded by Trustee Sakas to approve **Ordinance No. 09-12-45** amending Title 9 and Title 10 of the Village Code regarding Antioch Street Graphics. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

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5. Consideration a Resolution Declaring the Village of Antioch Support for Allocation of Lake Michigan Water to members of the Water Planning Group and Intent to create a Municipal Joint Action Water Agency – Administrator Keim discussed the Lake Michigan Planning Group which consists of nine municipalities along with Lake County and Lake County Public Water District who are now in the process of applying for water allocation from the Illinois Department of Natural Resources. He explained the next step for the group if allocation is granted is to form the entity that will design, build, own and operate the water system with the Joint Action Water Agency (JAWA) being the preferred entity type. Administrator Keim said that allocation hearings will be held in January with results known by spring or early summer of 2010 and possible public referendum question on the April 2011 ballot.

Board members discussed the importance of water conservation in the future and the effects of current water conditions on appliances and water fixtures. Clerk Rowe read into the record Trustee Pierce's email who said that if he were able to attend the meeting, he would object and vote against the resolution. He referred to a recent study on man's impact on the Lake Michigan and water conservation efforts instituted by Los Angeles.

Trustee Sakas moved, seconded by Trustee Wolczyk to approve **Resolution No. 09-118** declaring the Village of Antioch's support for the allocations of Lake Michigan water to members of the Water Planning Group and intent to participate in activities to create a Municipal Joint Action Water Agency. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

6. Consideration to accept the Single Audit Report for the Fiscal Year Ending April 30, 2009 – Finance Director McCarthy explained that an annual audit, conducted in accordance with the requirements of the Single Audit Act is required of all governmental entities that expend \$500,000 or more of Federal funds, grants or awards. The Village received \$3,134,416 in assistance for the 2009 fiscal year and there were no audit findings or questioned costs.

Trustee Jozwiak moved, seconded by Trustee Poulos to accept as presented the Single Audit Report for the Fiscal Year ending April 30, 2009 as prepared by Lauterbach & Amen LLP. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

7. Consideration of a Resolution for a Special Event Liquor License for the Village of Antioch's Winter Wine Walk – Special Event Supervisor Roby discussed the event which is being held on January 23, 2010 from 2:00 p.m. to 5:00 p.m. at multiple locations. Trustee Wolczyk moved, seconded by Trustee Sakas to approve **Resolution No. 09-119**, issuing a Special Event liquor license for the Village of Antioch Winter Wine Walk being held on January 23, 2010 and waiving all fees. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

8. Consideration of a Resolution authorizing the purchase of ETSB upgrades in the amount of \$16,000 – Police Chief Foerster reviewed his report and discussed the Lake County ETSB voted to replace all ETSB owned back up radio equipment which is antiquated and no longer functions properly due to multiple frequency changes throughout Lake County. He said the ETSB Board will be purchasing the equipment based on the Illinois State Contract pricing and elected to reimburse 911 Center's for the initial installation of the equipment with a not to exceed cost, allowing the municipalities the ability to utilize their own contracted radio vendor.

Trustee Wolczyk moved, seconded by Trustee Jozwiak to approve **Resolution No. 09-120** authorizing the Village Administrator to purchase the needed radio equipment from Radicom Inc., in the amount of \$15,927.02. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

9. Consideration of a Resolution designating Freedom of Information Officers for the Village of Antioch – Clerk Rowe explained the Public Act 96-542 which made changes to the state's public access laws including the Freedom of Information Act. Changes include response time, fees and requiring a formal processing of FOIA requests and the designation and training of FOIA officers as well

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as ongoing education and that the FOIA officer must be designated on the Village's website. The changes to the Act are effective January 1, 2010.

Trustee Jozwiak moved, seconded by Trustee Wolczyk to approve **Resolution No. 09-121** designating the Freedom of Information Officer for the Village of Antioch. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

10. Consideration of an Ordinance Establishing the Equipment Rate Schedule – Director Shannon reviewed his report and said the rate schedule will provide a solution to establish an economical rate for billing services during emergencies, disasters and other times where the Village is required to perform services and charge for the same.

Trustee Sakas moved, seconded by Trustee Wolczyk to waive the second reading and approve **Ordinance No. 09-12-46** amending Title 1, Chapter 8, Section 9 of the Antioch Village Code regarding a schedule of equipment rates. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

11. Consideration of a Resolution authorizing the Village Administrator to execute a contract with Suburban Labs for WWTP - Administrator Keim reviewed his report and said that as part of the IEPA permit to operate a wastewater plant includes a provision that the Village conduct a local limit evaluation of the waste stream. He said three proposals were received from certified laboratories to do the testing required for the evaluation through the RFP process. The low bidder is Suburban Labs of Hillside Illinois.

Trustee Wolczyk moved, seconded by Trustee Poulos to approve **Resolution No. 09-122** authorizing the Administrator to utilize Suburban Labs for testing wastewater for the local limits evaluation of the Village wastewater. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

12. Consideration of a Resolution for the Issuance of a Solicitor Permit to March of Dimes Kids for Kids Program, waiving time restriction and all fees – Trustee Poulos moved, seconded by Trustee Wolczyk to approve **Resolution No. 09-123** issuing a solicitors permit to March of Dimes Kids for Kids Program, waiving time restriction and all fees. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

13. Consideration of an Ordinance Amending Section 4-2B-14 of the Village Code, Increasing the number of Class "C" Retail Package Liquor Licenses from eight (8) to nine (9) – Clerk Rowe reviewed the report and said this item was reviewed at the December 16, 2009 Committee of the Whole meeting and the amendment would allow for nine Class "C" retail packaged liquor licenses in the Village of Antioch. Additionally, there was a typographical error in the last update which sets the term of the licenses and so the amendment also provides that the current licenses expire on May 31 and begins on June 1.

Trustee Sakas moved, seconded by Trustee Wolczyk to accept the first reading of An Ordinance Amending Section 4-2B-14 of the Antioch Municipal Code increasing the number of Class "C" retail packaged liquor licenses from eight to nine and amending Section 14-2B-9 correcting a typographical error regarding the term of the license. This item will be placed on the January 4, 2010 agenda for consideration. Upon roll call, the vote was:

YES: 4: Poulos, Sakas, Wolczyk and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

VIII. ADMINISTRATOR'S REPORT

Management Analyst Parks distributed and reviewed financial reports showing the financial status of the Village as of the ending of the last quarter, October 31, 2009. .

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IX. VILLAGE CLERK'S REPORT

No report.

X. TRUSTEE REPORTS

Trustee Jozwiak discussed a new feature being added to the Village's website which will help in reducing the number of copies of the agenda's being printed. Clerk Rowe said the process to implement this new program will begin in January.

Trustee Wolczyk reported that Treatment Plant operator Jason Treat has been elected treasurer to WWTP association and that he plans on hosting a meeting at the new facility in October 2010. He also reported on the public works department snow plowing operations and hydrant repairs.

XI. EXECUTIVE SESSION

The Mayor and Board of Trustees did not go into executive session.

XII. ADJOURNMENT

There being no further discussion, Trustee Sakas moved, seconded by Trustee Poulos to adjourn the regular meeting of the Board of Trustees at 9:05 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk