

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; PUBLIC HEARING
ADOPTION OF THE FISCAL YEAR 2011-2012 APPROPRIATION ORDINANCE
Municipal Building: 874 Main Street, Antioch, IL
July 5, 2011

I. CALL TO ORDER

Mayor Hanson called the July 5, 2011 public hearing before the Board of Trustees to order at 7:03 p.m. in the Antioch Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Mayor Hanson and the Village Board of Trustees led in the Pledge of Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Poulos, Crosby, Dominiak and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe.

IV. PUBLIC HEARING - APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2011-2012 – Clerk Rowe read the published public notice and then administered the oath to those who wished to testify.

Trustee Sakas arrived at 7:06 p.m.

Finance Director McCarthy explained the annual appropriation ordinance, which by State Statute establishes the legal limit of the Village's expenditures during the fiscal year May 1, 2011 through April 30, 2012. The ordinance must be passed within the first quarter of each year. She explained that FY12 is significantly higher so we can spend funds in first quarter next year. The appropriation ordinance only establishes the maximum levels of expenditures that can be made if adequate revenues are available. This does not necessarily mean that sufficient revenues will in fact be received to make such expenditures. The village develops an operating budget to establish realistic spending limits, as well as to guide and control all spending. She explained that even though we appropriate approximately \$47,777.26 doesn't mean that we spend it. We have to appropriate more than what we anticipate spending. Finance Director McCarthy also explained that we are also required to certify estimated revenues.

Public Comment – There were no citizens or persons present in the audience who wished to address the Board at this time.

V. ADJOURNMENT

There being no further discussion, Trustee Pierce moved, seconded by Trustee Jozwiak to adjourn the public hearing regarding the annual appropriation ordinance at 7:10 p.m. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
July 5, 2011

I. CALL TO ORDER

Mayor Hanson called the July 5, 2011 regular meeting before the Board of Trustees to order at 7:30 p.m. in the Antioch Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Mayor Hanson and the Village Board of Trustees led in the Pledge of Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe.

IV. MAYORAL REPORT

1. GFOA Certificate of Achievement presented to Finance Director Joy McCarthy – Mayor Hanson presented the GFOA to Finance Director Joy McCarthy for her outstanding financial reporting for fiscal year ending April 30, 2010.

V. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens present who wished to address the Board at this time.

VI. CONSENT AGENDA

Trustee Dominiak moved, seconded by Trustee Crosby to approve the following consent agenda items as presented:

1. Approval of the June 20, 2011 meeting minutes as presented.
2. Approval of a Resolution naming Dennis Heimbrodt as Alternate Director to SWALCO – *Resolution No. 11-57.*
3. Approval of a Resolution authorizing a Special Event Liquor License to the Antioch Moose Lodge #525 for June 16, 2011 through August 18, 2011 for the “It’s Thursday” concert series, and waiving all fees; *Resolution No. 11-58.*
4. Approval of a Resolution authorizing a Special Event Liquor License to the Antioch Rotary Club for their annual Pork Chop BBQ; *Resolution No. 11-59.*
5. Approval of a Resolution authorizing a Raffle License for the Antioch Rotary Club; *Resolution No. 11-60.*

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

6. Consideration of accounts payable as prepared by staff – Trustee Sakas moved, seconded by Trustee Poulos to approve payment of accounts payable as prepared by staff and in the amount of \$159,498.99. Upon roll call, the vote was:

YES: 5: Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 1: Pierce.

THE MOTION CARRIED.

7. Consideration of the Planning and Zoning Board’s recommendation regarding Advanced Auto Parts - Trustee Sakas moved, seconded by Trustee Dominiak to accept the Planning and Zoning Board’s recommendation to approve the Advance Auto parts wall sign variance and deny the monument sign variance request and authorize the Village Attorney to draft the appropriate ordinance.

Director Nilsen reported that Advanced Auto Parts location is the former Block Buster store on Route 173. Mr. Mike Bear, representing Advanced Auto Parts asked the Board to consider allowing the installation of a smaller sign on the existing but shortened pole and explained that visibility is one of their concerns. He discussed the trees that border the area and felt it was imperative that the pole sign is approved and requested a 20ft height because he felt a lower placed sign would hinder traffic visibility. Board members discussed the signs located at Jewel and Auto Zone stores. Trustee Crosby asked about the reference to Taco Bell in the report with Director Nilsen responding that it was a typographical error, but the situations are very similar. Director Nilsen discussed the requirements that must be considered when requesting a variance, such as hardship and prohibitive use of land. He explained they are allowed a monument sign and discussed the height requirements for single tenant and multi-tenant buildings. There was a discussion concerning categorize all signs in the village and that staff should prepare a timeline for all sign changes.

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Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

8. Consideration of an Ordinance Granting a Special Use Permit for 23 Amusement Devices in a B-1 Zone upon the petition of Club Energy (PZB 11-02); Ordinance No. 11-07-08 – Trustee Sakas moved, seconded by Trustee Jozwiak to approve as presented **Ordinance No. 11-07-08** granting a Special Use Permit with stated conditions for 23 Amusement Devices in a B-1 Zone upon the petition of Club Energy (PZB 11-02).

Director Nilsen reviewed the site plan and summary comments that were included in the agenda packet and said the issue is the ability to handle outside traffic and assembly traffic based on the location. Board members discussed the total number of parking spaces being 113 which included the additional 34 spaces available at the dental office located next door. Peter Georgiades, Club Energy owner, submitted a copy of the signed contract for the extra parking spaces.

Trustee Crosby discussed his meeting with the applicant and said he understood the reason for the parking lot rotation plan, but he was concerned with the short distance between the entrance and drop off area. He said he was concerned with the number of cars that may be stacked and if the rotation were reversed they would have a lot more room. He also discussed another concern regarding the traffic being reversed at the entrance and the traffic impact on Margate Terrace. He asked owner Peter Georgiades if he would commit to making adjustments if needed.

Mr. Georgiades said he didn't change the engineering or the existing striping in the parking lot and he explained his parking plan and the reason for the reverse drop off. He talked about directional signage that would be installed and said security staff would help direct traffic at closing. After continued discussion regarding the traffic flow concerns, Mr. Georgiades indicated that he would be willing to reconfigure the traffic flow if dangerous conditions were recognized.

Call the Question - Following further discussion and recognizing this request is for the additional amusement devices, Trustee Dominiak moved, seconded by Trustee Crosby to call the question. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

Trustee Sakas moved, seconded by Trustee Jozwiak to approve as presented **Ordinance No. 11-07-08** granting a Special Use Permit for 23 Amusement Devices in a B-1 Zone upon the petition of Club Energy (PZB 11-02) adding to item E "and agree to reconfigure the parking traffic flow if necessary to prevent dangerous conditions."

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

9. Consideration of the Annual Appropriation Ordinance for FY 2011-2012; Ordinance No. 11-07-09 – Trustee Pierce moved, seconded by Trustee to waive second reading and approve as presented **Ordinance No. 11-07-09** approving the FY 2011-2012 Annual Appropriation Ordinance.

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

10. Consideration of a Resolution accepting the bids received for the Woods of Antioch road project and awarding the bid to Greg Greenhill Construction in the amount of \$61,130.00; Resolution No. 11-61 – Trustee Crosby moved, seconded by Trustee Sakas to approve as presented **Resolution No. 11-61** accepting the bids received for the Woods of Antioch road project and award the bid to Greg Greenhill Construction in the amount of \$61,130.00. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

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11. Consideration of a Resolution approving Change Order #10 for the WWTP; Resolution No. 11-62 –Trustee Poulos moved, seconded by Trustee Crosby to approve as presented **Resolution No. 11-62** approving final Change Order #10 for the WWTP.

Administrator Keim reported this is the last and final change order for the Waste Water Treatment Plant (WWTP). He explained that we were withholding this amount, about 90% for electrical work and we wanted to ensure the electrical components were working properly. He said that an independent inspection was completed and everything is running correctly.

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

12. Consideration of an Ordinance Amending Charges and Rates for the Use of Services Supplied by the Combined Waterworks and Sewerage System of the Village of Antioch and Amending Certain Provisions of Ordinance No. 08-02-02 heretofore adopted on February 19, 2008; Ordinance No. 11-07-10 – Administrator Keim said there was a presentation regarding this proposal given at the June 13, Committee of the Whole meeting. He reviewed the definition of an Enterprise Fund, which is a fund that provides good and services. He said that revenues collected are from users who pay proportionate shares and there is no motivation for profit; only to provide services at lowest possible rate. Mr. Keim discussed the condition of the previous Waste Water Treatment Plant and said that it was on the IEPA's critical watch list. He said when the new facility was approved in 2008 there were projections for commercial and residential developments which didn't materialize. The economy and the number of foreclosures caused a decrease in users and declining revenues. Administrator Keim said that if the rates are not raised, we won't be able to meet our debt and we will go into default on the IEPA loan. He said the system components would eventually need repair and those repairs would be more costly. Administrator Keim reviewed the rate information from other communities and said the ordinance increasing the rate with annual provision is a responsible plan to maintain the WWTP and meet our obligations.

Board members discussed the Millcreek plant rates with Administrator Keim stating we raise our rates accordingly. He also explained that our loan payments allow the IEPA to provide revolving loans to other communities. Finance Director McCarthy explained that if we default on the loan, there is a provision that state distributive funds may be withheld. Administrator Keim discussed recent conversations with the IEPA about a loan restructure and their response being 'raise rate to make payment' and not being receptive to any suggested loan restructures. He said the message from the IEPA was loud and clear.

Administrator Keim reviewed survey of other communities and explained that all rates are calculated differently. He also said that Antioch is unique because we have a little bit of everything, including 22 lift stations, and that it's difficult to make comparisons. Mayor Hanson said that Antioch is at the top in debt on the survey and the reality is if we don't make a tough decision today, we could be repeating the same actions from 20 years ago. Trustee Dominiak agreed with Mayor Hanson and said that we need to communicate to the citizens why we are increasing the rates. She asked what staff's plans were for public education. Administrator Keim said staff will prepare FAQ's on the website, an article in the newsletter and press releases. Mayor Hanson said that we should take time to educate the citizens and not put the new rate into effect for a billing cycle or two. Board members discussed the difficult decision and said that the current economic situation doesn't help with the timing of this kind of increase.

Trustee Dominiak moved, seconded by Trustee Jozwiak to waive the second reading and approve as presented **Ordinance No. 11-07-10** amending charges and rates for the use of services supplied by the combined waterworks and sewerage system of the Village of Antioch and amending certain provisions of Ordinance No. 08-02-02 that was adopted on February 19, 2008 and correcting the typo listed on the rate being \$4.00 and not \$4.40

Upon roll call, the vote was:

YES: 5: Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 1: Pierce.

THE MOTION CARRIED.

VIII. ADMINISTRATOR'S REPORT

No report.

IX. VILLAGE CLERK'S REPORT

No report.

X. TRUSTEE REPORTS

Trustee Dominiak discussed the Fourth of July events and congratulated staff for doing an outstanding job.

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Trustee Crosby said we had a wonderful Fourth of July celebration and discussed having more trash containers in the downtown area. He also said that he received some comments about patrons having alcohol on the street; although it wasn't a problem, he would like staff to keep an eye on it. Trustee Crosby also complimented duty man Dave Hanson who was called out at midnight after being on duty for over 12 hours. He said that Dave Hanson handled the situation professionally and was in good spirit after a very long day.

Trustee Poulos thanked Administrator Keim and Finance Director McCarthy for their work on the water and sewer rate ordinance. He also discussed the July 4th softball tournament and said it's a fun tournament to watch.

Trustee Sakas asked about how much money was donated for the fireworks display through the water bill mailings. Administrator Keim responded there was approximately \$1400 raised.

Trustee Pierce said there are 11 plots at the community garden and they hope to have more next year. He discussed the environmental commission's questions regarding signage and was hoping for at least a temporary sign for the garden.

Mayor Hanson thanked Board members for making a tough decision regarding the water and sewer rate ordinance. He also discussed the Fourth of July event and thanked public works department staff for their work and preparation for the event.

XI. EXECUTIVE SESSION

Trustee Sakas moved, seconded by Trustee Jozwiak for the Mayor and Board of Trustees to go into executive session at 9:27 p.m. to discuss personnel, purchase of property. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

Trustee Pierce moved, seconded by Trustee Sakas for the Mayor and Board of Trustees to return from executive session to the open meeting at 9:48 p.m. with no action taken. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

XII. ADJOURNMENT

There being no further discussion, Trustee Pierce moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 9:50 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk