

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
October 17, 2011

I. CALL TO ORDER

Mayor Hanson called the October 17, 2011 regular meeting before the Board of Trustees to order at 7:30 p.m. in the Antioch Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Boy Scout Troop Pack #191 led Mayor Hanson and the Village Board of Trustees in the Pledge of Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe.

IV. MAYORAL REPORT

No report.

V. CITIZENS WISHING TO ADDRESS THE BOARD

There were no citizens present in the audience who wished to address the Board at this time.

VI. CONSENT AGENDA

Trustee Crosby moved, seconded by Trustee Poulos to approve the following consent agenda items as presented:

1. Approval of the October 3, 2011 regular meeting minutes as presented.
2. Approval of a Resolution approving a Mutual Aid Agreement with the Illinois Water/Wastewater Agency Response Network; **Resolution No. 11-88**.

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

3. Consideration of accounts payable as prepared by staff – Trustee Jozwiak moved, seconded by Trustee Dominiak to approve payment of accounts payable as prepared by staff and in the amount of \$532,961.56.

Board members discussed the large invoice payment to Lake County Grading for the Sprenger Community Park. Administrator Keim said the project is in line with the projections and on budget. Mayor Hanson explained the OSLAD grant application and process for this community park.

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

4. Consideration of an Ordinance Amending Chapter 10 of Title 10 of the Municipal Code of Antioch, entitled Antioch Downtown Mixed Use District; Ordinance No. 11-10-15 –

Trustee Crosby moved, seconded by Trustee Jozwiak to approve as presented **Ordinance No. 11-10-15** amending Chapter 10 of Title 10 of the Municipal Code of Antioch entitled Antioch Downtown Mixed Use District.

Board members briefly discussed concern regarding the type of building and square footage costs. Director Nilsen explained that existing business would not be impacted by this amendment; new construction and rehabbed properties would need to comply. He said the existing becomes the model for the form base code. Director Nilsen also explained that only the regulation section (tab 2) would be codified with the ordinance.

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

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5. Consideration of a Resolution Authorizing the Application for a Community Development Block Grant Project; Resolution No. 11-89 – Trustee Sakas moved, seconded by Trustee Jozwiak to approve as presented **Resolution No. 11-89** authorizing the application for a Community Development Block Grant Project.

Administrator Keim explained the CDBG is administered through Lake County and that we have applied for this grant several years. He said the application is due by the end of the month and the proposed road improvements would include Highview, Hillside (north of Orchard) and Depot (from Hillside to Holbek). He said other streets in the industrial park have been denied funding in those areas. Board members asked if there were any programs the industrial park areas may qualify for funding. Administrator Keim said that he is not aware of any infrastructure funding opportunities at this time.

Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

VII. ADMINISTRATOR'S REPORT

Administrator Keim discussed the Board Room renovation project that is being done by staff volunteers. He said that he expects the room to be done by the next Village Board meeting.

Administrator Keim discussed scheduling a strategic planning session. He said that he hoped to have the planning session sometime after the holidays and he asked Board members to contact him with topic ideas and time frames.

Administrator Keim said the Village was approached by a business that is looking for incentive assistance and whether or not to expand or relocate the business elsewhere. He said that staff is talking with the owner on how we could retain the business. Administrator Keim said this kind of topic would be a good strategic planning discussion and the Board should be aware that, most likely, circumstances would be determined individually and not with a "one type fit for all" solution.

Administrator Keim said staff would be distributing quarterly financial reports. He asked that Board members review the format and let him know if they would like to include other information in those reports.

Trustee Crosby asked about the traffic concerns on Wood Creek Drive. Administrator Keim said that he's had conversations with Attorney Long regarding this matter and need to look at all aspects of possible plans, alternatives, or solutions for the entire village.

VIII. VILLAGE CLERK'S REPORT

Clerk Rowe announced the Village has partnered with SWALCO and Waste Management to offer a "pilot" At Home Pick-Up Program for various broken or unwanted home electronics. This service is a convenient option for residents that would prefer to have their electronic equipment picked-up from their front steps rather than having to drive to a drop-off location. Any Village of Antioch resident who has front door access can call Waste Management at 1-800-796-9696 to arrange for a pick-up. The program is available only to village residents with single-family homes that have direct front door access. For more information, visit the Village website at www.antioch.il.gov.

Clerk Rowe said the leaf vacuuming program is scheduled to take place between October 31st and November 26th. Leaves should be placed, un-bagged, in a line within three feet of the curb or the edge of the street before 6:00 a.m. on the scheduled service day. For more information, visit the Village website at www.antioch.il.gov.

Clerk Rowe said this year's Halloween Trick-or-Treat hours in the Village of Antioch are from 4pm – 7pm on Monday, October 31st.

IX. TRUSTEE REPORTS

Trustee Dominiak said there is a Park Board meeting Wednesday, October 19. She also said there is another healthcare access meeting scheduled on Thursday.

Trustee Crosby said that members of the Neighborhood Watch program will be in various subdivisions and streets on Halloween.

Trustee Poulos asked when the final lift will be done on Depot Street. Administrator Keim said he expected the project to be completed before the end of the month. Trustee Poulos also asked for an update regarding the marketing program. Director Nilsen said that media shoots have been done over the past few days and the marketing firm will be on the November 16 Committee of the Whole meeting agenda to discuss the holiday season marketing plan.

Trustee Sakas said that he would be attending a transportation meeting Thursday morning.

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Trustee Pierce said that long time Antioch resident, Mrs. Vene Cermak recently passed away. He said visitation will be at 4pm – 8pm on Wednesday, October 19.

X. EXECUTIVE SESSION

Trustee Sakas moved, seconded by Trustee Pierce for the Mayor and Board of Trustees to go into executive session at 8:30 p.m. to discuss property acquisition and lease of Village property. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

Trustee Pierce moved, seconded by Trustee Dominiak for the Mayor and Board of Trustees to return from executive session to the open meeting at 9:12 p.m. with no action taken. Upon roll call, the vote was:

YES: 6: Pierce, Sakas, Poulos, Crosby, Dominiak and Jozwiak.

NO: 0.

THE MOTION CARRIED.

XI. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 9:14 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk