

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES; REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
March 5, 2012

I. CALL TO ORDER

Mayor Hanson called the March 5, 2012 regular meeting before the Board of Trustees to order at 7:30 p.m. in the Antioch Municipal Building: 874 Main Street, Antioch, Illinois.

II. PLEDGE OF ALLEGIANCE

Mayor Hanson and the Board of Trustees led in the Pledge of Allegiance.

III. ROLL CALL

Following the Pledge of Allegiance, roll call indicated the following Trustees were present: Pierce, Poulos, *Crosby, Dominiak and Jozwiak. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Rowe. Absent: Trustee Sakas.

*Trustee Crosby participated in the meeting via telephone.

IV. MAYORAL REPORT

Clerk Rowe read the letter of appreciation dated February 27, 2012 from Marytherese Ambacher of the Open Arms Mission. Ms. Ambacher thanked Mayor Hanson for his participation in the Race for Hunger event where he collected \$1,117.61 worth of food items. She said these items will help meet the needs of many local families.

V. CITIZENS WISHING TO ADDRESS THE BOARD

No report

VI. CONSENT AGENDA

Trustee Pierce moved, seconded by Trustee Dominiak to approve the following consent agenda items as presented:

1. Approval of a Resolution approving the Easter Parade being held at 10:30 a.m. on April 7, 2012; **Resolution No. 12-17.**
2. Approval of a Resolution to Salvage or Dispose of Surplus Equipment; **Resolution No. 12-18.**

Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Crosby, Dominiak, and Jozwiak.

NO: 0.

ABSENT: 1: Sakas.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

3. **Approval of the February 6, 2012 and February 20, 2012 meeting minutes** –Trustee Jozwiak moved, seconded by Trustee Dominiak to approve as presented the February 6, 2012 and February 20, 2012 meeting minutes. Upon roll call, the vote was:

YES: 3: Pierce, Poulos, and Jozwiak.

NO: 0.

ABSTAIN: 2: Crosby and Dominiak.

ABSENT: 1: Sakas.

THE MOTION CARRIED.

4. **Consideration of payment of accounts payable as prepared by staff** –Trustee Poulos moved, seconded by Trustee Jozwiak to approve payment of accounts payable as prepared by staff and in the amount of \$139,923.25. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Crosby, Dominiak, and Jozwiak.

NO: 0.

ABSENT: 1: Sakas.

THE MOTION CARRIED.

5. **Consideration of a Resolution Approving Employee Policy 5.6 regarding Fuel Card Usage; Resolution No. 12-19** – Administrator Keim said this item was previously discussed at a February meeting. Board members discussed their concerns regarding this policy and suggested the resolution and policy include possible action taken including prosecution, if the policy is not followed. They also suggested having a form signed by all fuel card users acknowledging that they have read and understood the policy. This item will be placed with changes as discussed on the next Village Board agenda for consideration.

APPROVED MINUTES

Trustee Pierce moved, seconded by Trustee Jozwiak to table to the next meeting the Employee Policy 5.6 regarding Fuel Card usage including receipt and acknowledgment form. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Crosby, Dominiak, and Jozwiak.

NO: 0.

ABSENT: 1: Sakas.

THE MOTION CARRIED.

6. Consideration of a Request to Grant a Variance Allowing a Septic System at Tim Osmond Sports Complex – Administrator Keim reviewed the request from Steve Smouse, Antioch Township Supervisor and discussed the development phases of the Tim Osmond Sports Complex. He also discussed the OSLAD grant and how the project has been funded. Administrator Keim said that at recent co-op meeting, there was discussion regarding final phase 2 including construction of a building with bathrooms, electrical work and water service. He explained that because of the elevation, a lift station could be costly and there was a discussion regarding the installation of a holding tank. He said the idea is that a holding tank would be more cost effective for the area and bathrooms would only be used part of the year. He further explained the Village ordinance requirements and suggested the Board authorize the Village Attorney to draft an appropriate document for the variance allowing the installation of a septic system. Administrator Keim said at this point he is not sure what the septic system would look like since it would be designed by Lake County.

Trustee Pierce moved, seconded by Trustee Dominiak to accept the variance request and direct the Village Attorney to draft appropriate documents for variance approval at the next regular meeting. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Crosby, Dominiak, and Jozwiak.

NO: 0.

ABSENT: 1: Sakas.

THE MOTION CARRIED.

VII. ADMINISTRATOR'S REPORT

Administrator Keim said the first draft of the budget is done and it is very close to last year's budget. He said the next step is to schedule meetings between staff and their department liaison.

VIII. VILLAGE CLERK'S REPORT

No report

IX. TRUSTEE REPORTS

Trustee Pierce said the Environmental Commission met last week and discussed LEED certifications. He said they may want to meet with the Planning and Zoning Board at some time in the future. He also said community garden plot applications are being accepted and the garden would be opening soon.

Trustee Poulos asked for an update regarding PACE. Administrator Keim said that he would follow-up with Director Nilsen.

Trustee Jozwiak said that public work staff is doing a great job keeping up with the weather changes and road conditions. Trustee Poulos said they are doing much better than the entire county and he discussed his commute home during recent inclement weather.

A resident in the audience said those families involved in the football and baseball programs will be happy about the bathroom facilities at Tim Osmond Sports Complex.

X. EXECUTIVE SESSION

Mayor Hanson and the Board of Trustees did not go into executive session.

XI. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 7:57 p.m.

Respectfully submitted,

Candi L. Rowe, RMC/CMC
Village Clerk