

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
November 5, 2012

I. CALL TO ORDER

Mayor Hanson called the November 5, 2012 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and the Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Sakas, Poulos, Dominiak and Jozwiak. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Folbrick. Absent: Trustees Pierce and Crosby.

Mayor Hanson asked those present to observe a moment of silence for those affected by Hurricane Sandy.

IV. Absent Trustees Wishing to Attend Remotely

There were no trustees wishing to attend remotely.

V. MAYORAL REPORT

Oath of Office – Swear in new officer – Chief Somerville reviewed the lateral transfer process, and the first applicant being hired through the program. Chad McCameron has had extensive and related training, and 15 years of law enforcement experience. Chief Somverille thanked the Police and Fire Commission for their work in the hiring process.

Trustee Dominiak moved, seconded by Trustee Jozwiak to accept the appointment of Chad McCameron as police officer for the Antioch Police Department. Upon roll call, the vote was:

YES: 4: Sakas, Poulos, Dominiak and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

Mayor Hanson welcomed Officer McCameron and announced his pride with the new hire. Following his appointment, Clerk Folbrick administered the Oath of Office to Officer Chad McCameron.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

VI. CONSENT AGENDA

Trustee Poulos moved, seconded by Trustee Jozwiak to approve the following consent agenda items as presented:

1. Approval of the October 15, 2012 regular meeting minutes as presented.

Upon roll call, the vote was:

YES: 4: Sakas, Poulos, Dominiak and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

APPROVED MINUTES

REGULAR BUSINESS

2. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Sakas to approve payment of accounts payable as prepared by staff and in the amount of \$402,964.53. A large expense contributing to the amount is \$192,000 for Stuckey Construction for the pool. Upon roll call, the vote was:

YES: 4: Sakas, Poulos, Dominiak and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

3. Antioch Rescue Squad Update – Acting Chief Brian DeKind provided an update on the operation changes the rescue squad is currently undergoing. Statistics have been submitted to Administrator Keim and a computer based system has been developed to submit those reports on a timely basis. Records reviews have been conducted as well. The Illinois Department of Public Health (IDPH) has made formal findings and assessed a fine. There is a formal plan of correction that was submitted as of November 1, 2012. Meetings were held with Chief Nixon to discuss responses and joint fire and EMS operations. Acting Chief DeKind related that Antioch Rescue Squad (ARS) is not opposed to ALS fire engines, and would like input and involvement in those conversations, and look forward to working with the Fire Department. He indicated that they are working on transparency, easy access to members, and an overhaul of their website. He discussed communications, HR training and employee handbooks which were provided to their newly hired consultant, McGrath Consulting. They have distributed uniforms to all members and are working to develop a uniform policy to include ID cards facilitated by the Village. The alcohol and drug policy and disciplinary policies have been updated and are currently in place. Supervisory programs will provide 24/7 supervisory shifts to assist with multiple call situations. He stated that special elections are scheduled to be held on November 19 for 4 ARS board members and 3 independent members. The first order of business of the new board is to review additional by-law changes, specifically to add a 4th independent director to expand the board from 7 to 8 members, and grant tie-breaking privileges to the independent president. They are currently working to review financial statements and conduct an audit, and on creating a formal budget.

Trustee Dominiak asked for elaboration on the supervisory shifts. Mr. DeKind replied that supervisors will be on shift 24/7 as in the Kurtz contract with Kurtz employees and volunteer staff.

Trustee Sakas asked how members will be elected, and who is included in the membership. Acting President DeKind replied that seven members will be on the board. Four of the board will be active duty officers, to include the Chief, Deputy Chief, and 2 Assistant Chiefs. Trustee Sakas asked how the three independent community members are nominated. Acting Chief DeKind replied that people have expressed interest in serving in that capacity. Following the election a review of the by-laws will be considered to add another independent member. Trustee Sakas asked for clarification on the ratification of certain members. President DeKind replied that they are working on electing board members expeditiously. He said that as names are received they will be forwarded to Administrator Keim for review.

Trustee Poulos asked that Administrator Keim or Chief Nixon be involved in the interviewing process and as part of the selection committee. Acting Chief DeKind replied that the process is currently under review.

Trustee Jozwiak asked for clarification on the administrator review of names. Acting Chief DeKind said discussions to this point have included review by Administrator Keim. Administrator Keim stated that ARS requested that he approve or endorse a list of names. He asked the board for their feedback on what they think is an appropriate process to reconstitute the board. Attorney Long believes the board would have to grant authorization before he could endorse someone.

APPROVED MINUTES

Trustee Dominiak asked if criteria are established in order to assist Administrator Keim in the vetting of a new member. Acting Chief DeKind replied that the criteria are in the by-laws, and members would need a medical background.

Mayor Hanson stated that the bottom line is about who is qualified to take care of the residents of the Village of Antioch.

Administrator Keim asked to be allowed to continue conversations with ARS, and believes he gets the general feeling and consensus of the board at this time.

Attorney Long expressed concern that there are only three nominations for three vacancies in the board. While that is not uncommon, under these particular circumstances, he suggested that it doesn't lend itself to the appearance of real independence. He stated that the process must be transparent and democratic. Acting Chief DeKind agreed that it is important to have the independent tie-breaking vote.

Trustee Sakas said that he is not comfortable giving full authority to Administrator Keim for the selection of members, putting him in a difficult position. He believes those difficult decisions should be made by the board, and not staff. Trustee Poulos asked how a selection could be executed if Administrator Keim did not assist with the selection, and thinks that it should involve staff such as Administrator Keim or Chief Nixon.

Acting Chief DeKind indicated that ARS had five nominations for the three positions, but two of the nominees dropped out. The nomination deadline is 21 days prior to the election scheduled for November 19, and they now have three people for three positions. Mayor Hanson suggested a nomination process to ask community members for their involvement. Trustee Dominiak discussed the process, and village involvement in the vetting of a new independent member. She suggested using the consultant for assistance in the screening of members. Acting Chief DeKind said it could definitely be an avenue for ARS to consider. Trustee Poulos asked if there was any announcement made that they were seeking members. Acting Chief DeKind related that a press release was sent three weeks before the nomination deadline.

Mayor Hanson suggested ARS constitute a temporary board until the process can be completed properly.

Those present discussed potential solutions to the board nomination and appointment process. Attorney Long said that the plan has yet to receive approval from IDPH, and making an interim appointment seems prudent. Attorney LaPointe said that could be done, or they could delay the election process 30 days. Trustee Dominiak asked if a recommendation should be made from Administrator Keim regarding the Village involvement in the process. Those present agreed to discuss this matter at the November 19, 2012 Village Board Meeting.

4. Consideration of a Resolution accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2012 – Administrator Keim introduced Ron Amen from Lauterbach and Amen. Mr. Amen thanked Finance director McCarthy and finance department staff for their hard work during the audit process. He reviewed the management letter, and indicated that the comments are all prior year comments which will not be repeated in the future. He announced the forward progress of the general fund, as well as the pension obligation.

Trustee Poulos asked about the status of the waterworks fund and general fund, stating that he thought the fund was being paid back for administrative or other services related to water and sewer. Finance Director McCarthy replied that the water and sewer fund could not afford to pay back the

APPROVED MINUTES

general fund because of its debt obligation. She does not expect the same issue next year because of the water and sewer rate increase. Mr. Amen explained inter-fund loans and transfers of cash.

Mr. Amen reviewed the CAFR, including the 6th consecutive certificate of achievement for finance department staff. He indicated that the independent auditors report states a clean/unqualified opinion, which means that our funds are correct. He further discussed the general fund income statement which shows a positive increase.

Mayor Hanson commended Director McCarthy, Administrator Keim, and staff for their hard work in keeping a balanced budget.

Trustee Poulos said that difficult decisions were made, and now is the time to start looking at capital projects, and continue to build reserves.

Trustee Poulos moved, seconded by Trustee Jozwiak, to approve **Resolution No. 12-86** accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2012. Upon roll call, the vote was:

YES: 4: Sakas, Poulos, Dominiak and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

5. Consideration of a Resolution authorizing application for a Community Development Block Grant Project – Director Heimbrodt reviewed the Lake County CDBG grant opportunity for funding for the 2013 road program. He stated that this has been done in the past, and part of the process is the approval of a resolution for the grant application. Trustee Poulos asked if road widening could be considered. Director Heimbrodt replied that he would have to review the right of way for the particular street to be widened.

Trustee Sakas moved, seconded by Trustee Dominiak, to approve **Resolution No. 12-87** authorizing the application for a Community Development Block Grant Project. Upon roll call, the vote was:

YES: 4: Sakas, Poulos, Dominiak and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

6. Consideration of an Ordinance Amending Title 7, Chapter 3 of the Municipal Code of Antioch Prohibiting Through Truck Traffic on Several Streets – Trustee Jozwiak moved, seconded by Trustee Dominiak, to accept the first reading of **Ordinance No. 12-11-23**, prohibiting through truck traffic on several streets.

Administrator Keim explained that the proposed truck routes exclude residential subdivisions, and include arterials and collector streets. Trustees discussed the streets included, and potential plans for re-pavement to withstand truck traffic on certain roads. Administrator Keim said the heaviest trucks by weight would only be able to use state highways because of difficulty turning.

Upon roll call, the vote was:

YES: 4: Sakas, Poulos, Dominiak and Jozwiak.

NO: 0.

ABSENT: 2: Pierce and Crosby.

THE MOTION CARRIED.

APPROVED MINUTES

VII. ADMINISTRATOR'S REPORT

Administrator Keim updated the board on construction of the pool and solutions for winterization. Contingencies were built into the award to accommodate certain solutions. He related that everything is currently on schedule.

Administrator Keim stated that Sprenger Park still has a few outstanding items, including a shelter and interpretive signage. The anticipated completion date is mid-November, and it may be done by Thanksgiving.

Administrator Keim announced that the 2012 Road program is almost complete. Staff will check into striping on Harden.

Administrator Keim said that construction on I-94 will be awarded shortly adding a 4th lane from 173 into Wisconsin, and will be completely reconstructed. He said this will impact many residents and is being reconstructed in its current configuration. Trustee Poulos said we need to make ramps happen now. Mayor Hanson said it has been communicated that we need the ramps and requests have been denied. Administrator Keim said that he has been in continuous conversations with representatives and state agencies expressing the importance of ramps being vital to the economic growth in the region. Senator Althoff will be at the next village board meeting, and concerns could be voiced at that time. Trustee Dominiak suggested that staff do a press release with neighboring communities. Administrator Keim added that he was not notified of the project in any way.

Administrator Keim announced that Vista is still working on building a Lindenhurst hospital. The IDPH will be having a hearing, and looking for support to build a local hospital.

VIII. VILLAGE CLERK'S REPORT

Clerk Folbrick reminded residents that polling places are open tomorrow from 6am to 7pm for the general election. Polling place information is available on the village website.

IX. TRUSTEE REPORTS

Trustee Poulos asked if there is a potential tenant for the old Walgreens facility. Administrator Keim does not have any active knowledge of potential occupants. Trustee Poulos said he would like quarterly updates from staff regarding economic development. He added that the Antioch sign on the newly constructed Walgreens looks nice.

Trustee Dominiak discussed the neighborhood concern regarding parking near Anastasias on Hillside. Administrator Keim said that staff is in conversations with the owners about the options available to them. There are currently limited options for additional parking, most of which require a request for a variance.

Trustee Dominiak discussed the strategic retreat with the AAHAA group, and though it was very productive. She hopes to have a strategic plan in place by December.

Trustee Jozwiak discussed the downtown lights and asphalt being done by public work, and commended staff on the gazebo that was redone downtown. He said that public works is working hard and thanked them for their dedication and commitment.

Administrator Keim discussed the disrepair of Santa's castle, and said that communications are in progress with the North Pole for further venues. A possible future location includes vacant areas of village hall. More details will be communicated as the project progresses.

Mayor Hanson asked that music be played on the street during weekends.

APPROVED MINUTES

X. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes

The Mayor and Board of Trustee did not go into executive session.

XI. ACTION ON EXECUTIVE SESSION ITEMS

No action was taken.

XI. ADJOURNMENT

There being no further discussion, Trustee Sakas moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 9:19 p.m.

Respectfully submitted,

Lori K. Folbrick
Village Clerk