

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
February 4, 2013

I. CALL TO ORDER

Mayor Hanson called the February 4, 2013 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and the Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Sakas, Poulos and Crosby. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Folbrick. Absent: Trustees Dominiak and Jozwiak.

IV. Absent Trustees Wishing to Attend Remotely

There were no trustees wishing to attend remotely.

V. MAYORAL REPORT

Oath of Office – Officer Jacob Marsh – Chief Somerville introduced the new officer, stating that he applied and went through the Police and Fire Commission process, and is currently in his 5th week of the academy.

Clerk Folbrick administered the Oath of Office to Officer Jacob Marsh.

Mayor Hanson read aloud a letter from a resident to the Village complimenting the Antioch Police Department and Chief Somerville for their hospitality during a recent tour of the facility.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

VI. CONSENT AGENDA

Trustee Crosby moved, seconded by Trustee Pierce to approve the following consent agenda items as presented:

1. Approval of the January 21, 2013 regular meeting minutes as presented.
2. Approval of a Raffle License for Antioch Garden Club; drawing held on June 22, 2013, and waiving all fees; *Resolution No. 13-03*
3. Approval of Annual Chamber of Commerce Events for 2013 – *Resolution No. 13-04*

Upon roll call, the vote was:

YES: 4: Pierce, Sakas, Poulos and Crosby.

NO: 0.

ABSENT: 2: Dominiak and Jozwiak.

THE MOTION CARRIED.

REGULAR BUSINESS

4. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Crosby to approve payment of accounts payable as prepared by staff in the amount of \$962,332.51. Large payments include an IEPA bond payment and Stuckey Construction for the new aquatic center.

Trustee Pierce asked how frequently first fire district employees are paid. Chief Nixon said they are paid bi-weekly, and the cost is for only Village calls. Trustees discussed costs associated with a non-volunteer, full time firefighting staff, and Trustee Pierce said we should be thankful for those volunteers.

Trustee Sakas asked for an explanation of the bucket truck repair. Administrator Keim responded that certain repairs needed to be made, including painting.

Upon roll call, the vote was:

YES: 4: Pierce, Sakas, Poulos and Crosby.

NO: 0.

ABSENT: 2: Dominiak and Jozwiak.

THE MOTION CARRIED.

5. Consideration of a Resolution accepting the bids received for the Anita Avenue Elevated Tank Repainting and award the contract to L.C. United Painting in the amount of \$224,000 – Director Heimbrodt stated that the amount was included in the budget, and the bids came in much lower than the budgeted amount.

APPROVED MINUTES

Trustee Pierce asked if there was a time frame for completion. Director Heimbrodt said he hopes to be one of the first projects for the contractor this spring, which is why the bids were done early. Trustees discussed potential repairs for the tower. Mayor Hanson asked if the new logo will be placed on a future water tower. Director Heimbrodt said there have been discussions, and a rendering will be prepared for the Board to consider. Trustees discussed the size of the tank, others in town that may need painting, and materials and types of paint to be used. They further discussed the life expectancy of painting a water tower.

Trustee Pierce moved, seconded by Trustee Sakas to approve **Resolution No. 13-05** accepting the bids received for the Anita Avenue Elevated Tank Repainting and award the contract to L.C. United Painting in the amount of \$224,000. Upon roll call, the vote was:

YES: 4: Pierce, Sakas, Poulos and Crosby.

NO: 0.

ABSENT: 2: Dominiak and Jozwiak.

THE MOTION CARRIED.

6. Consideration of a Request from Dunkin Donuts to allow for an outside seating area on Village-Owned Property – Director Nilsen reviewed the request for property located at 442 Orchard Street. They are currently in the permitting process for interior renovations, but are requesting that they are able to use parking areas for outside dining. He asked that the board formalize this matter in an agreement.

Trustee Crosby asked if there were any plans to pay the Village for the use of the property. Director Nilsen replied that it is not to that point yet. Staff suggested low fencing around the area for safety. Trustees discussed the use of the property and future use of the site if permanent fixtures are installed. Trustee Sakas suggested large rectangular planters as a barrier to protect outside users. Staff will make modifications with the owner per authorization from the board. Trustees encouraged staff to maintain safety of the area, and discussed potential issues that may arise. Staff will prepare an agreement for the board to consider at a future meeting. Director Nilsen indicated that the form based code includes outdoor seating.

Trustee Sakas moved, seconded by Trustee Poulos to authorize staff to draft a license agreement allowing the use of Village property for the construction of an outside café. Upon roll call, the vote was:

YES: 4: Pierce, Sakas, Poulos and Crosby.

NO: 0.

ABSENT: 2: Dominiak and Jozwiak.

THE MOTION CARRIED.

7. Consideration of Resolution to fund the balance of the Antioch Aqua Center Play Structure of \$104,960 – Director Roby discussed the proposed water structure for the Aqua Center, and asked the board to approve funding of the project. He discussed the timeline, and need for approval at this time to allow for full construction at the grand opening.

Trustee Pierce moved, seconded by Trustee Sakas to approve **Resolution No. 13-06** to fund the balance of the Antioch Aqua Center Play Structure of \$104,960.

Trustee Pierce asked where the remaining amount would be funded. Director Roby stated that they are asking that the Park Acquisition Fund would be used at this time, and future fundraising will be used to replenish that fund. He discussed other purchases that are being finalized in the current budget preparations for the next fiscal year. Trustees discussed bid price, additional costs, and use of contingency funds for amenities. The Park Acquisition Fund is restricted to acquisition of land, or improvements to land, and is funded by impact fees. Director Roby described the feature, stating it has interactive components and would add more play activities to that end of the pool. Mayor Hanson discussed the investment of the feature to help increase attendance and sales of passes.

Upon roll call, the vote was:

YES: 4: Pierce, Sakas, Poulos and Crosby.

NO: 0.

ABSENT: 2: Dominiak and Jozwiak.

THE MOTION CARRIED.

Mayor Hanson noted that Trustee Dominiak was unable to attend the meeting, but related earlier that she was in favor of funding the feature.

VII. ADMINISTRATOR'S REPORT

Administrator Keim discussed the recent S&I report distributed to board members, and encouraged board members to find time to read the document as it contains useful and good information. Trustee Crosby asked that further explanation of the water and sewer rates be distributed to residents for clarification. Administrator Keim stated that there is information on the website

APPROVED MINUTES

explaining the rates. Mayor Hanson discussed the state of the enterprise fund, and history behind the increase. Administrator Keim announced that the automatic increase has not yet gone into effect, and should be abated.

VIII. VILLAGE CLERK'S REPORT

No report.

IX. TRUSTEE REPORTS

Trustee Crosby discussed the sub-committee meeting regarding rescue services with Antioch Rescue Squad, First Fire District, and Village representatives. He related that Antioch Rescue was in arrears for dispatching fees, which have since been paid. Ongoing issues are being discussed, including metrics, and a motion was made to bring back recommendations to extend the contract for an additional period of time. Items that still need to be addressed are a pro forma from Chief Nixon for a combined operation (saving approximately \$300,000/year), and better reporting to understand Antioch Rescue Squad operations. Trustee Crosby plans to discuss the billing operations of Antioch Rescue, and what levels of control are in place. There will be a special meeting before the Committee Of the Whole to extend the contract for one day to February 18, and the Village Board Meeting on the 18th will include a resolution to consider extending the contract for a number of days to be determined by the board. Trustee Poulos discussed the purpose of the sub-committee, and the information that needs to be gathered in order to help the board make a decision on the contract. Trustee Crosby said it's not yet complete, and is currently in the process. Administrator Keim indicated that the Fire Chiefs Association is doing pro-bono work to compare Antioch rescue services with other communities. Trustee Pierce asked that the entire board be copied on any communications with Antioch Rescue Squad. Trustee Crosby met 3 of the 4 outside directors that were recently appointed to the Antioch Rescue Squad Board, and asked them to attend the meeting on February 18 to introduce themselves. Those present further discussed the potential need for a consultant, and improved reporting from Antioch Rescue.

Trustee Sakas expects information on the economic development strategic plan to be forthcoming. He also commended staff on the Daddy Daughter Date Night event.

Mayor Hanson commended public works staff on the recent plowing work and odd hours.

X. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes

The Mayor and Board of Trustees did not go into executive session.

XI. ACTION ON EXECUTIVE SESSION ITEMS

No action taken.

XII. ADJOURNMENT

There being no further discussion, Trustee Pierce moved, seconded by Trustee Dominiak to adjourn the regular meeting of the Board of Trustees at 8:49 p.m.

Respectfully submitted,

Lori K. Folbrick
Village Clerk