

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
November 4, 2013

I. CALL TO ORDER

Mayor Hanson called the November 4, 2013 regular meeting of the Board of Trustees to order at 7:31 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

Webelos Pack 191 Den 13 led the Mayor and Board of Trustees in the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Pierce (via telephone), Sakas, Poulos, Dominiak and Johnson. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Folbrick. Absent: Trustee Crosby.

IV. Absent Trustees Wishing to Attend Remotely

Trustee Sakas moved, seconded by Trustee Dominiak, to allow Trustee Pierce to attend remotely. Upon roll call, the vote was:

YES: 4: Sakas, Poulos, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Crosby.

THE MOTION CARRIED.

V. MAYORAL REPORT

1. Presentation by Bill Gentes on the Drug Free Communities Program – Mr. Gentes, member of the Lake County underage drinking and drug prevention task force hosted by the Lake County Health Department, stated that the group's main focus is on underage issues. He thanked the Village Board for participating in the programs that help in lowering underage drinking. The Village of Antioch passed a social hosting ordinance in 2009 which was an integral part of the program. He provided statistics of DUI related deaths, and included specific examples. He commended the Village of Antioch for installing the box at the police department for the disposal of prescription drugs, and related that the addiction to heroin stems from prescription drug use. He stated that there is currently a countywide effort to look at the marijuana bill as it relates to local municipalities, and the goal moving forward is to increase compliance numbers, widen the disposal network and work on legislative measures. Trustee Sakas discussed the work being done, and what the Village will need to consider moving forward.

2. Recognition of the National Honor Society for their volunteerism and assistance with the Fall Fest Event – Parks Director Roby recognized the ACHS National Honor Society students for their help with Fall Fest. Mr. Joe Loffredo, NHS Advisor, said there are approximately 100 students involved in NHS and was glad to find a community service opportunity for which the students could participate. Director Roby read aloud a letter of thanks from Mayor Hanson. Mr. Loffredo said the students had a wonderful time working with staff. The group needs to do a service project every year, and this event provided a great opportunity. Mayor Hanson thanked ACHS and Mr. Loffredo for their help and coming together in the community.

3. Recognition of Roger Sorenson for his years of service on the Police Pension Board – Mayor Hanson recognized Roger Sorenson for his many years of dedicated service on the Police Pension Fund (PPF) Board since its inception in 1991 and thanked him for his service. Police Sergeant Norm Johnson, PPF Board member, acknowledged the donation of time and effort on a voluntary basis that Mr. Sorenson has provided over the years. He presented a plaque to Mr. Sorenson from the Antioch Police Department for service from 1991-2013 and expressed his heartfelt thanks for time, effort, and selfless service to the community.

Mr. Sorenson thanked the Village Board, Mayor Hanson and entire police department, including the 9 people that have served on the board during his time, specifically Roger Mandersheid. He stated that he was originally appointed by Bob Wilton, and started the fund with \$267,000. It has since grown to approximately \$7,000,000.00. He said he has never had to deal with politics, and members were allowed to administer funds as they have seen fit without political conflict, and thanked the board for that experience.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

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VI. CONSENT AGENDA

Trustee Sakas moved, seconded by Trustee Johnson to approve the following consent agenda items as presented:

1. Approval of the October 21, 2013 regular meeting minutes.

Upon roll call, the vote was:

YES: 5: Pierce, Sakas, Poulos, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Crosby.

THE MOTION CARRIED.

REGULAR BUSINESS

2. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Sakas to approve payment of accounts payable as prepared by staff in the amount of \$207,230.33.

Trustee Pierce indicated that we are paying \$33,000 for firemen salaries. He also asked about the credit on the account for pool supply refunds. Administrator Keim said the credit could be attributed to the contractor's agreement to provide the initial order of chemicals.

Upon roll call, the vote was:

YES: 5: Pierce, Sakas, Poulos, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Crosby.

THE MOTION CARRIED.

3. Request from the residents of Oakwood Knolls Wisconsin Water Association for retroactive measures for the water bills over the past two years – Mr. Brian Kulcsar presented an original agreement established in 1958 for the Village to supply water to the Wisconsin side of Oakwood Knolls. He asked for consideration to be billed as standard Antioch residents instead of out-of-town rates that are currently charged, and to backdate the billing, retroactively at the requested rate. Trustee Sakas asked why the rate is double. Administrator Keim replied that the ordinance currently charges non-resident users double the charge for water and sewer. There are 21 homes in Wisconsin today hooked up to the village water in the Oakwood Knolls subdivision. Trustee Pierce asked if it's legal for the village to provide water across the state line. Attorney Long stated that he knows no reason it wouldn't be allowed, but could possibly be an issue if Lake Michigan water is acquired. Trustee Pierce disagreed with giving a break to the Wisconsin group when Antioch residents have to pay for their water. Administrator Keim explained that one bill is sent to the association for the 21 homes that is based off of one meter reading. Trustee Dominiak asked how much revenue will be lost. Administrator Keim replied that the cost is approximately \$54 per house each billing cycle, and could come back with annual figures. Trustee Sakas indicated that he is fine with the ordinance amendment to charge the same as residents. Trustee Poulos asked if they were asking for a refund. Mr. Kulcsar said a retroactive credit is requested, but would also appreciate the consideration moving forward if a credit is not possible. Trustee Poulos indicated that he has no problem with the rates going forward but does not agree with retroactive measures. Staff will work with different scenarios and provide numbers to the board, and will come back with other water and sewer ordinance modifications at the Committee of the Whole meeting.

4. Consideration of a Resolution Accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2013 as prepared by Lauterbach and Amen, LLP – Finance Director McCarthy reviewed the report and asked the board if there were any questions. A representative from Lauterbach and Amen thanked Director McCarthy and Village staff for their help and work with the audit, and provided an overview of the recommendations included in the management letter, including GASB requirements, Funds with deficit fund equity, funds over budget, and reviewed prior year recommendations. Trustee Poulos discussed the capital projects and said that the capital projects were put into future budget cycles. Also, where funds over budget are indicated in the report does not address if the revenue was also over budget. He stated when voting on expenditures, staff always alerts the board of the budget ramifications, if any. The Lauterbach & Amen representative stated that the finance department received a certificate of achievement for financial reporting, and anticipate receiving an award again for this year. She discussed the general fund overview, and reviewed the statistical section including trends and capacities. Trustee Poulos commended Director McCarthy and her staff for their work on the audit.

Trustee Poulos moved, seconded by Trustee Dominiak, to approve **Resolution No. 13-86** accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2013 as prepared by Lauterbach and Amen, LLP. Upon roll call, the vote was:

YES: 5: Pierce, Sakas, Poulos, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Crosby.

THE MOTION CARRIED.

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5. Consideration of the recommendation from the Planning and Zoning Board to approve a setback variance request for the property located at 972 Forestview Way – Director Nilsen reviewed the recommendation from PZB on the request for a variance to build a deck on a raised ranch that will encroach on setback. He stated that the deck is approximately 7 feet into the 25-foot easement. He related that the petitioner has already applied for, and received approval, from the HOA. Trustees agreed that the proposal is much nicer looking than original plan. Trustee Pierce asked how many houses are in a similar situation. Director Nilsen said that none are identical, and findings of fact are specific to this case, however there are approximately 10 homes currently existing that abut open space. This item will be placed on the next Village Board Consent agenda for consideration.

Trustee Dominiak moved, seconded by Trustee Sakas to accept the recommendation from the Planning and Zoning Board to approve a setback variance request based upon petition PZB 13-03. Upon roll call, the vote was:

YES: 5: Pierce, Sakas, Poulos, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Crosby.

THE MOTION CARRIED.

Trustee Dominiak moved, seconded by Trustee Sakas to authorize the village attorney to draft a resolution granting the setback variance based upon petition PZB 13-03. Upon roll call, the vote was:

YES: 5: Pierce, Sakas, Poulos, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Crosby.

THE MOTION CARRIED.

6. Consideration of a Resolution Authorizing the Village Administrator to renew an agreement between the Village of Antioch and Superior Ambulance Service for a six month term ending May 30, 2014 – Chief Nixon presented the item which is an extension of the terms to provide ambulance services with a 2% increase to the current agreement reflected by work comp and insurance increases.

Trustee Dominiak asked if the fees were the same as what was adopted in June. Chief Nixon said there has been no increase or decrease in those fees. Trustee Dominiak indicated that she will not vote in favor of a contract if there is an increase. This amount was already negotiated from their initial proposal. Staff will invite representatives from Superior to the next meeting to present their proposal. Chief Nixon stated that the second ambulance is not fully equipped and has not been inspected by the Illinois Department of Public Health (IDPH). He further indicated that if we stop leasing vehicles, we will need to enter into a new contract for services. Chief Nixon said once vehicles are ready, a new agreement will be drafted omitting the cost of the ambulances. Each ambulance saves approximately \$50,000 per year. Those present discussed various options for agreements, including month-to-month contracts. Staff will negotiate and bring back options for the board.

Trustee Dominiak moved, seconded by Trustee Sakas to table **Resolution No. 13-87** Authorizing the Village Administrator to renew an agreement between the Village of Antioch and Superior Ambulance Service for a six month term ending May 30, 2014 to the November 18, 2013 Village Board Meeting. Upon roll call, the vote was:

YES: 5: Pierce, Sakas, Poulos, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Crosby.

THE MOTION CARRIED.

VII. ADMINISTRATOR'S REPORT

Administrator Keim reported that the railroad crossing is now open on Depot Street. He indicated that the Clublands proposal is getting solidified, but no more than three trustees may attend or we need to make it a public meeting. Mayor Hanson suggested that two trustees represent the group and recommends Trustees Dominiak and Johnson or Crosby, with one being an alternate. Administrator Keim met with CLCJAWA and the Village is being considered as a potential member, and the board should explore that option. Those present further discussed allocation deadlines, engineering requirements, and studies that should be completed. Administrator Keim related that Chamber Director Porch asked for input on set grand opening schedules, and would like to find a common time for Village Board Members to attend. He suggested the possibility of 6:00 pm before Committee of the Whole meetings and asked the board to email him potential days.

IX. TRUSTEE REPORTS

Trustee Johnson discussed the sports stakeholder meeting held every other month, and updated the board on the success of pool parties. He said Director Roby is researching deck expansion for a slide or splash pad. He reviewed the joint public safety subcommittee meeting held the week prior and indicated that the board will see recommendations from the Park Board for a pool party fee increase.

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Trustee Dominiak updated the Board on the Community Vision committee, and indicated that December 4 will be a community wide workshop at ACHS providing an opportunity for the entire community to provide their input in the process. She added that she recently met with Director Nilsen and Administrator Keim regarding the sign ordinance and enforcement issues.

Trustee Sakas discussed the medical marijuana task force and potential tweaks that will be needed in the ordinance, and discussed deadlines and mandated requirements.

Trustee Pierce reported that Current Technologies is receiving new IT equipment and will start working on milestones. He also suggested that the Fire Chief and Public Safety Subcommittee have a backup plan for what is needed for fire services within the Village.

VIII. VILLAGE CLERK'S REPORT

Clerk Folbrick announced that the American Legion Post #748 will be hosting a Veteran's Day Service at the Blue Star Memorial Marker on Monday, November 11 at 11 am.

X. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining - Personnel

The mayor and board of trustees did not go into executive session.

XII. ADJOURNMENT

There being no further discussion, Trustee Sakas moved, seconded by Trustee Johnson to adjourn the regular meeting of the Board of Trustees at 9:08 p.m.

Respectfully submitted,

Lori K. Folbrick
Village Clerk