

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
November 3, 2014

I. CALL TO ORDER

Mayor Hanson called the November 3, 2014 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Jozwiak, Poulos, Dominiak, Crosby and Johnson. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Folbrick.

IV. Absent Trustees Wishing to Attend Remotely

There were no trustees wishing to attend remotely.

V. MAYORAL REPORT

1. Mayor Proclamation Recognizing Enroll Lake County – Clerk Folbrick read aloud the proclamation recognizing Enroll Lake County for their service to the community. Ms. Teri Olian, representative from Enroll Lake County!, provided an overview of the free services provided by the organization, which are funded by grants through the State.

2. Police Officer Equipment Demonstration – Chief Somerville updated the board on the eligibility list for new officers, and current testing. He added that the police department is very much involved in the Naloxone training sessions, which is an injection that can help save lives in heroin overdose situations. He introduced officers Colin Shaw and Zack Johnson who were wearing the protective gear acquired through the use of the drug seizure fund. He stated that the defense and tactics gear received is \$17,000 worth of equipment which cost the Village \$400. Officers Shaw and Johnson provided a demonstration of the training used with the equipment.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

VI. CONSENT AGENDA

Trustee Jozwiak moved, seconded by Trustee Crosby, to approve the following consent agenda items as presented:

1. Approval of the October 20, 2014 regular meeting minutes as presented.

Upon roll call, the vote was:

YES: 6: Pierce, Jozwiak, Poulos, Dominiak, Crosby and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

REGULAR BUSINESS

2. Consideration of payment of accounts payable as prepared by staff in the amount of \$375,813.91 – Trustee Poulos moved, seconded by Trustee Jozwiak, to approve payment of accounts payable as prepared by staff in the amount of \$375,813.91. Trustee Pierce asked about the payment to Elenbe Auto. Administrator Keim pulled the invoice, which included oil, filters, and other materials and services which are split with the district. Upon roll call, the vote was:

YES: 6: Pierce, Jozwiak, Poulos, Dominiak, Crosby and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

3. Consideration of a Resolution Accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2014 as prepared by Lauterbach & Amen, LLP – Trustee Jozwiak moved, seconded by Trustee Poulos, to approve **Resolution No. 14-69** Accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2014 as presented by Lauterbach & Amen, LLP.

Trustee Pierce clarified that there was deficit spending of around \$370,000. Director McCarthy replied yes and introduced Jaime Wilkey from Lauterbach & Amen who provided a brief overview of the audit. She commended staff, and stated that there were no material journal entries in the audit, no material adjustments were needed and it was an outstanding audit year. She indicated that the Village received a certificate of achievement for excellence in financial reporting, and a clean un-modified audit opinion.

APPROVED MINUTES

Trustee Dominiak asked for an explanation of the management letter. Ms. Wilkey replied that comment #2 regarding deficit fund equity was reduced by a large amount, and the comment will continue to be repeated within the management letter until the deficit is gone. Trustee Poulos asked why an explanation was not provided regarding that comment. Ms. Wilkey said an explanation has been provided, but until it is completely remedied it will remain in the letter. Those present asked staff to provide an explanation of the comment letter along with the audit. Director McCarthy said she has provided a response to the management letter in the past, and can continue to do so. Responses can be included in the document or separately as a memo.

Upon roll call, the vote was:

YES: 6: Pierce, Jozwiak, Poulos, Dominiak, Crosby and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

4. Consideration of a Resolution Accepting the Municipal Compliance Report for the Fiscal year Ending April 30, 2014 as prepared by Wayne Hummer Trust Company – Trustee Jozwiak moved, seconded by Trustee Crosby, to approve **Resolution No. 14-70** Accepting the Municipal Compliance Report for the Fiscal Year Ending April 30, 2014 as prepared by Wayne Hummer Trust Company.

Trustee Dominiak asked who prepared the document and said that the year in the title of the document is incorrect. Director McCarthy replied that the document is prepared by Wayne Hummer Trust Company, will bring it to their attention. Trustee Dominiak asked why the investment return has dropped. Director McCarthy replied that it may be the interest rates. The department of insurance has a rule of assuming a 7% rate of investment on return.

Upon further discussion, the motion to approve Resolution No. 14-70 was withdrawn. This item will be presented at a future board meeting where representatives from Wayne Hummer Trust can be present.

5. Consideration of an Ordinance providing for the issuance of a \$200,000 Taxable General Obligation Promissory Note, Series 2014, the proceeds of which will be loaned to a developer to pay the costs of improvements at the Antioch Theatre and providing for the security for and payment of said note - Trustee Jozwiak moved, seconded by Trustee Dominiak, to approve the first reading of **Ordinance No. 14-11-26** providing for the issuance of a \$200,000 Taxable General Obligation Promissory Note, Series 2014, the proceeds of which will be loaned to a developer to pay the costs of improvements at the Antioch Theatre and providing for the security for and payment of said note.

Staff stated that the agreement has been signed and an extension was requested for the installation of the water main. Trustee Crosby asked what remedies are in place if the cash flow stops for the repayment of the loan. Administrator Keim stated that there are options, but there is also risk in the loan. Attorney Long affirmed that this is not a risk free venture. Trustee Crosby recommended asking Mr. Downey for a cash escrow/security or a pledge of personal assets and expressed concern with potential mismanagement of the theater and loss of funds.

Trustee Pierce moved, seconded by Trustee Crosby to table the motion. Upon roll call, the vote was:

YES: 2: Pierce and Crosby.

NO: 4: Jozwiak, Poulos, Dominiak and Johnson.

ABSENT: 0.

THE MOTION FAILED.

Upon roll call to approve the first reading of **Ordinance No. 14-11-26** providing for the issuance of a \$200,000 Taxable General Obligation Promissory Note, Series 2014, the proceeds of which will be loaned to a developer to pay the costs of improvements at the Antioch Theatre and providing for the security for and payment of said note, the vote was:

YES: 4: Jozwiak, Poulos, Dominiak and Johnson.

NO: 2: Pierce and Crosby.

ABSENT: 0.

THE MOTION CARRIED.

VII. ADMINISTRATOR'S REPORT

Trustee Dominiak asked about the status of an economic development position in the Village. Administrator Keim replied that a start date may be January, 2015 if a position is posted soon. Mayor Hanson asked that Trustee Poulos be included in the discussion as the human resources liaison. Trustee Pierce suggested that everyone bring an idea of what they want to the discussion at the next Committee of the Whole meeting. Trustee Dominiak asked to have a presentation on the vision survey results at that meeting. Those present expressed concern with the vacant storefronts in town and said

APPROVED MINUTES

much will be determined after the election. Trustee Crosby suggested volunteers or a citizen community to help.

IX. TRUSTEE REPORTS

Trustee Crosby said the grassroots committee has been hard at work for the upcoming election, and nothing more is to be done at this time. A meeting of the joint public safety subcommittee is scheduled for 8am on Wednesday. He further stated that the Village is not required to provide ambulance service as has been reported in certain campaign literature.

Trustee Dominiak shared that AAHAA is doing a new initiative; providing bus transportation to those in need for their doctor appointments.

Trustee Poulos commended Director McCarthy on the work involved preparing the audit.

Trustee Jozwiak reported that the plows are on the trucks and ready for winter. Public works is working on cleaning up the parks, monitoring IDI construction, ice rink installation, and putting twinkle lights on trees. He further said the IT project is winding down. Trustee Crosby discussed the possibility of waiting to send out snow plows until there is more snow on the ground as a cost saving initiative.

X. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining - Personnel

Trustee Jozwiak moved, seconded by Trustee Dominiak, for the Mayor and Board of Trustees to go into executive session at 8:55 p.m. to discuss purchase of property. Upon roll call, the vote was:

YES: 6: Pierce, Jozwiak, Poulos, Dominiak, Crosby and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

Trustee Jozwiak moved, seconded by Trustee Dominiak for the Mayor and Board of Trustees to return from executive session to the open meeting at 9:06 pm. with **no action taken**. Upon roll call, the vote was:

YES: 6: Pierce, Jozwiak, Poulos, Dominiak, Crosby and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

XI. Action of Executive Session Items

There was no action taken.

XI. ADJOURNMENT

There being no further discussion, Trustee Pierce moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 9:06 p.m.

Respectfully submitted,

Lori K. Folbrick
Village Clerk