

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
August 3, 2015

I. CALL TO ORDER

Mayor Hanson called the August 3, 2015 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Macek, Poulos, Jozwiak, Dominiak and Johnson. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Folbrick. Absent: Trustee Pierce.

IV. Absent Trustees Wishing to Attend Remotely

There were no Trustees wishing to attend remotely.

V. MAYORAL REPORT

No report.

Citizens Wishing to Address the Board

There were no citizens wishing to attend the board at this time.

VI. CONSENT AGENDA

Trustee Dominiak moved, seconded by Trustee Johnson to approve the following consent agenda items as presented:

2. Approval of a Resolution Authorizing the Trick-or-Treat hours be from 3:00 pm to 6:00 pm on Saturday, October 31, 2015– *Resolution No. 15-63*

Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

REGULAR BUSINESS

1. Approval of the July 20, 2015 Public Hearing, Special Meeting and Regular Meeting minutes as presented - Trustee Macek moved, seconded by Trustee Dominiak to approve the July 20, 2015 public hearing, special meeting and regular meeting minutes as presented. Trustee Macek asked if the EPA fines reported in the newspaper could be reflected in the minutes. Administrator Keim said fines reported in the paper was inaccurate information. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

3. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Jozwiak, to approve payment of accounts payable as prepared by staff in the amount of \$395,191.71. Trustee Dominiak asked what Citizens Management was. Administrator Keim replied that it was a work comp settlement from 2010. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

4. Consideration of a Resolution Authorizing the Mayor to execute an employment agreement with the Chief of Police – Trustee Macek moved, seconded by Trustee Jozwiak, to Approve Resolution 15-63 as presented. Trustee Johnson asked for executive session to discuss the item before a vote is taken. Trustee Jozwiak moved, seconded by Trustee Johnson to table this item until after executive session with action to be taken. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

5. Consideration of a Resolution Authorizing the Village Administrator to execute a contract for Waste Hauling Services – Administrator Keim reviewed the agenda item, and its history. Staff is still recommending Groot as the low bidder.

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Trustee Jozwiak asked when the revision was submitted by Waste Management, and if the liability issues proposed by Waste Management's attorney were resolved. Attorney Long replied that many of them were removed, and both contracts are very close at this point. He said the only difference is that the hauler would not be responsible for ordinary wear and tear on roadways.

Those present discussed rates, special clean up circumstances and electronics recycling. Trustee Poulos stated that the board asked the administration to go to RFP, and the process dictates how the contract should be awarded.

Mr. Mike Brink, Waste Management representative, discussed the locality of the business, and their investments of people and resources in the community. He spoke regarding 5 day a week service and the benefits of frequency. He believes great service has been provided in the past and he personally would not change any of his services for 13 cents/month. Trustee Jozwiak did not agree with the methodology and process Waste Management has taken throughout the process. Mayor Hanson commented on the affect this could have on future bids and RFPs if the board does not go with the lowest bidder.

Mr. Jeff VanPatten, Waste Management employee and resident, indicated he has spoken with a number of residents who are happy with the service and believes a few cents is not much to pay for quality service.

Mr. Mark Soria, discussed the tonnage leaving Lake County, and expressed concern that a SWALCO community would take their refuse elsewhere.

Mr. Josh Molnar, Groot representative, said they put their best foot forward from the initial submission. Their aggressive proposal was aimed at gaining the Antioch business. He discussed their current operations and approach in Antioch. He further mentioned the deal between SWALCO and Waste Management, and he said they are not included in that contract. Groot's proposal is aimed at giving the community a better rate. He does not see any issue with an October 1 start date.

Trustee Macek asked how a missed pickup is handled. Mr. Molnar replied that the drivers call in that day, and they make every effort to collect that day, or can pickup the next day. They have a lot of work in and around the village so availability should not be an issue.

Trustee Dominiak asked if there is any opportunity to expand the garbage day beyond one pickup per week. Mr. Molnar responded that they will always discuss issues and come to the table if the Village wants to discuss the contract. He added that holiday pickups will be delayed one day and picked up on Friday.

Mr. Terry Stevens, Waste Management employee, discussed the good service, and related a story about the level of service provided by a disabled resident's driver.

Administrator Keim discussed the differences in contracts, and the diversion of recyclables by Groot to a non-SWALCO facility.

Trustee Dominiak stated that her vote is predicated on the process and initial submissions.

Trustee Jozwiak moved, seconded by Trustee Poulos, to approve **Resolution No. 15-65** Authorizing the Village Administrator to execute a contract for Waste Hauling Services with Groot. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

6. Consideration of a Resolution Authorizing the Village Administrator to execute an agreement with Metro Paramedic Services, Inc. (Metro) of Elmhurst, Illinois to provide staffing for EMS service personnel – Administrator Keim reviewed the item for staffing at 3 stations. He stated that the process has evolved to involve multiple negotiations, which can result in reduced pricing structures. He commended John Nixon for his hard work on the EMS RFP results and invited him to present staff's recommendation.

Chief Nixon reviewed the item, including the submittals and requests for clarification from the vendors. He discussed the rate of attrition, provided by 2 of the 3 vendors. Kurtz failed to provide their rate of attrition. He said the bid value was placed on price, and expressed concern that the low bidder did not have a comprehensive proposal, but simply wanted to gain the business. Trustee Poulos asked how the increase in salaries would affect the proposal. Chief Nixon said it should, but the low bidder did not amend their numbers after it was stated they would pay an equal amount as current staff. Chief Nixon said the lowest bid is not a responsible bid, and recommends Metro as the contract award.

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Administrator Keim clarified that Metro has offered an alternate way to collect revenue and reviewed their approach. Staff recommends option #2 in the proposed contract, which locks in the first year at \$775,000; to be split with district. Metro agreed to match the low bidder average. Trustee Jozwiak expressed concern with the adjustments after the proposals were submitted. Mr. Mike Tillman, Metro representative, replied that he only changed his proposal after the competitor was allowed to change their proposal to match the current employee wages. Chief Nixon explained that the reason to request proposals is to review for quality of services rather than the lowest bidder in a bid process. Trustee Macek believes an experienced paramedic is more valuable than a lower price tag.

Trustee Poulos moved, seconded by Trustee Macek, to approve **Resolution No. 15-66** Authorizing the Village Administrator to execute an agreement with Metro Paramedic Services, Inc. (Metro) of Elmhurst, Illinois to provide staffing for EMS services personnel with Option #2.

Trustee Dominiak asked if the termination clause in the contract could include a time period. Mr. Tillman said the terms were changed based on the discussion at the last meeting where it was 120 days. Administrator Keim indicated he would like Attorney Long to review before the contract is executed.

Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

7. Consideration of a Resolution Authorizing the Establishment of a Fiscal Policies

Manual – Director McCarthy reviewed the item, stating that the current document could be a useful tool for bids and RFP. She worked with Trustee Poulos to add a number of policies and create a comprehensive document. She asked for approval to establish this document, with an ordinance to follow. She expects to have a procedure manual prepared in the future for employees to follow.

Trustee Poulos stated that they worked on removing procedure from the policy. He added that one of the first questions asked by a bonding company is for a fiscal policy manual, which could improve future bond ratings for the village. Attorney Long added that it's best policy he has ever seen.

Trustee Jozwiak moved, seconded by Trustee Poulos, to approve **Resolution No. 15-67** Authorizing the Establishment of a Fiscal Policies Manual. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

8. Consideration of a Resolution Authorizing the Village Administrator to approve the purchase of a 2001 International Horton Ambulance from the Village of Streamwood – Chief Nixon explained the reasoning behind the purchase, stating that 2 of the 4 ambulances are out for repair for extended unforeseen periods of time. He said it would help to have a rig on standby while others are out for service. It is not fully equipped, but will be licensed by the state. Supplies could be transferred from the ambulance to be sent out for service.

Trustee Jozwiak asked when we would be on a program to buy an ambulance. Chief Nixon replied that the replacement program was presented at a previous meeting. He expects it may take 18-24 months to purchase new, but is unsure if the Fire District is in the position to purchase a new ambulance at this time. The actual cost of this ambulance is \$6,000 with the fire district contribution amount. Administrator Keim does not feel that the purchase of 15 year old ambulances is the proper model, however when revenues are more stable, a purchase could be made.

Trustee Dominiak moved, seconded by Trustee Johnson to approve **Resolution No. 15-68** Authorizing the Village Administrator to approve the purchase of a 2001 International Horton Ambulance from the Village of Streamwood including the power cot, for no more than \$12,000 provided that half of purchase price is being paid for by the First Fire District. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

VII. ADMINISTRATOR'S REPORT

Administrator Keim said they are monitoring the closure of Orchard Street. Purchases of signage and steel plating have been made and the culvert has been filled with gravel. He indicated that complaints have been made, but safety is the first priority.

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VIII. VILLAGE CLERK'S REPORT

No report.

IX. TRUSTEE REPORTS

Trustee Johnson announced that tomorrow is National Night Out at 6:30 pm.

Trustee Dominiak announced the next Joint Public Safety Committee meeting, and said next Thursday is the Planning and Zoning Board to discuss the Hortis property on Deep Lake and Route 173. She said last Tuesday was the kickoff for the Main street revitalization project including stakeholders in the community. She asked for an update on IDI. Administrator Keim said they are finishing up a racking system and looking for full occupancy in September.

Trustee Poulos commended the board for acting on processes. He further thanked staff for providing the information and their hard work.

Trustee Macek reported on the Environmental Commission and suggested a reduction in membership of the commission. He discussed the next SWALCO meeting, and provided a handout regarding Household Chemical Waste. Mr. Walter Willis of SWALCO will be at the September Committee of the Whole meeting, and a discussion regarding Environmental Commission.

X. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining - Personnel

Trustee Jozwiak moved, seconded by Trustee Dominiak for the Mayor and Board of Trustees to go into executive session at 9:02 p.m. to discuss personnel. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

Trustee Jozwiak moved, seconded by Trustee Dominiak for the Mayor and Board of Trustees to return from executive session to the open meeting at 9:19pm with **action taken**. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

XI. Action of Executive Session Items

4. Consideration of a Resolution Authorizing the Mayor to execute an employment agreement with the Chief of Police – Trustee Jozwiak moved, seconded by Trustee Macek, to approve **Resolution No. 15-64** Authorizing the Mayor to Execute an Employment Agreement with the Chief of Police. Upon roll call, the vote was:

YES: 5: Macek, Poulos, Jozwiak, Dominiak and Johnson.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

XI. ADJOURNMENT

There being no further discussion, Trustee Jozwiak moved, seconded by Trustee Dominiak to adjourn the regular meeting of the Board of Trustees at 9:21 p.m.

Respectfully submitted,

Lori K. Folbrick
Village Clerk