

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
September 21, 2015

I. CALL TO ORDER

Mayor Hanson called the September 21, 2015 regular meeting of the Board of Trustees to order at 7:33 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson. Also present were Mayor Hanson, Administrator Keim and Clerk Folbrick.

IV. Absent Trustees Wishing to Attend Remotely

There were no Trustees wishing to attend remotely.

V. MAYORAL REPORT

Mayor Hanson announced his attendance at the IML conference over the weekend.

1. Dr. Jay Marino – School District 34 – Mayor Hanson introduced Dr. Marino, Superintendent from School District #34. Dr. Marino thanked the Village for their support of the school district, particularly Administrator Keim and Director Roby and their participation in the strategic planning process. He distributed the 5 year strategic plan produced by the school district and reviewed the mission, vision, values and goals defined during the strategic planning process. The process included parents, teachers, community members, students all working together to create the strategic plan. He announced the launch of the district leadership team, to provide accountability for the strategic plan. He provided an overview of his personal involvement in the school and community.

2. Traffic Study – Discussion regarding traffic studies were held under citizens wishing to address the board.

Citizens Wishing to Address the Board

Ms. Lisa Sprague, Village resident, discussed the removal of infested trees by the Emerald Ash Borer (EAB). She discussed the possibility of setting up bulk purchases for reduced pricing. She further discussed the last Committee of the Whole meeting and the agenda item regarding the Hillside/Harden cut through and feels the installation of a speed bump would be beneficial. Trustee Pierce asked Administrator Keim to address what is being done with the trees. Administrator Keim replied that the Village is addressing EAB and public works crews are identifying the most dangerous, larger trees that have a more hazardous potential. There is currently no plan to fund the replacement of trees, but it could be brought up during future budget discussions. He agreed with the idea to look into a cost sharing program to reduce the costs to residents who may want to replace the trees on their own. Mayor Hanson said the board will have to look into tree replacement plans for future developments. Administrator Keim added that all trees are currently identified in the GIS system. Those present discussed future plans, and costs. Staff will come back at a future meeting with the details of the plan.

Ms. Ann Hitschel, Village resident, discussed the ash trees on behalf of the Neuhaven Homeowners Associations. She said at the association meeting last Tuesday, an ash tree removal program was discussed. The Neuhaven Association is in a position to help with the replacement of ash trees, but has been unable to coordinate removal effort with the village. They are currently in their budget phase for next year and would like to coordinate a plan. She indicated that the association has already made donations to Sprenger Park to beautify the community. Ms. Hitschel asked how the village would like association to proceed. They are ready to spend, but need to have trees removed first. Administrator Keim responded that Neuhaven may not have as many, or as mature trees, which is why they may not have been removed yet. Administrator Keim will report back with the plan which says to start with the more dangerous trees first.

Mr. Jeremy Lohman, Village resident, discussed the Committee of the Whole meeting and commented on the insurance presentation. He further discussed the Hillside/Harden cut through, and the petition from residents for speed bumps. Trustee Macek discussed the coverages presented at the Committee of the Whole meeting, and specific exclusions that concerned him. Trustee Dominiak asked what traffic calming is scheduled. Administrator Keim asked HR Green to do traffic counts on Depot and prepare a recommendation for an immediate solution. Those present discussed village streets and the composition of streets identified with issues. Administrator Keim prefer that the engineers design a plan that the Board can follow in order to promote safety and reduce liability. He has asked the engineers to design a striping and signage package, and suggested that the Board follow the advice of their consulting engineers. Trustee Macek distributed costs for safety striping and bumps. Trustee

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Dominiak expressed concern that the board is changing what was directed to staff last week. She would like to continue to move forward as agreed to at the previous meeting. Trustee Pierce asked that the village engineer be at the next meeting to discuss. Trustee Johnson said the Board needs to trust the consultant and then move to the next step when necessary. Trustee Poulos agrees with Trustees Dominiak and Johnson to follow the plan agreed to at the Committee of the Whole meeting.

VI. CONSENT AGENDA

Trustee Dominiak moved, seconded by Trustee Johnson to approve the following consent agenda items as presented:

1. Approval of the August 17, 2015 regular meeting minutes as presented.
2. Approval of a Resolution for a special event liquor license for the Antioch Chamber of Commerce Chocolate & Champagne Holiday Walk, waiving all fees – *Resolution no. 15-73*
3. Approval of a Resolution for a special event liquor license for St. Peter Catholic Church for their annual Footlights, waiving all fees - *Resolution No. 15-74*
4. Approval of a resolution authorizing the Antioch Community High School to conduct a bonfire and fireworks display during the bonfire on September 24, 2015 – *Resolution No. 15-75*

Upon roll call, the vote was:

YES: 6: Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

X. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining - Personnel

Trustee Jozwiak moved, seconded by Trustee Johnson, for the Mayor and Board of Trustees to go into executive session at 8:30 p.m. to discuss Personnel. Upon roll call, the vote was:

YES: 6: Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

Trustee Jozwiak moved, seconded by Trustee Dominiak for the Mayor and Board of Trustees to return from executive session to the open meeting at 9:19 pm with **no action taken**. Upon roll call, the vote was:

YES: 6: Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

REGULAR BUSINESS

5. Consideration to ratify payment of the September 7, 2015 accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Dominiak to ratify payment of the September 7, 2015 accounts payable as prepared by staff in the amount of \$365,258.58. Upon roll call, the vote was:

YES: 6: Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

6. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Pierce, to approve payment of accounts payable as prepared by staff in the amount of \$219,454.10. Upon roll call, the vote was:

YES: 6: Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

7. Consideration of a Resolution to Establish Salary Ranges – Trustee Dominiak moved, seconded by Trustee Johnson, to approve **Resolution No. 15-76** to Establish Salary Ranges with one modification to move the position of Emergency Management Coordinator to Professional II from Professional I.

Trustee Pierce asked Administrator Keim to provide an explanation of the item up for discussion. Administrator Keim reviewed the strategic planning process which included an initiative to bring employee salaries to market value. After data was gathered by comparable communities agreed upon by the Board, a base salary range was prepared with pay ranges for the board to consider.

Upon roll call, the vote was:

YES: 4: Poulos, Dominiak, Johnson and Mayor Hanson.

NO: 3: Macek, Jozwiak and Pierce.

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**ABSENT: 0.
THE MOTION CARRIED.**

VII. ADMINISTRATOR'S REPORT

Administrator Keim reported that there is an employment position posted for the community development director, for which resumes have been submitted. He added that there are a couple of employees in the public works department out for work comp, and asked staff to prepare job postings for those positions. Trustee Pierce expressed concern with the level of stress placed on staff, and is interested to know what manpower actually is, and what it should be in an ideal situation. Administrator Keim replied that we may be understaffed, any may need staffing studies. Those present agreed to use the same comparable cities for a staffing study that were used for the compensation.

VIII. VILLAGE CLERK'S REPORT

Clerk Folbrick reported on the recent educational materials distributed to notify residents of the change to Groot from Waste Management for garbage service. Groot is currently delivering carts for their service starting October 1, 2015.

Clerk Folbrick commended front office staff for their hard work during the transition from Waste Management to Groot.

IX. TRUSTEE REPORTS

Trustee Johnson announced the upcoming homecoming parade this Thursday.

Trustee Pierce met with the new police chief and is excited to have him on board.

Trustee Dominiak reviewed the IML Conference she attended, and provided materials to the trustees. She asked that ordinances be reviewed regarding signage and residential parking. She suggested sending a letter to remind businesses of the sign code and asking for compliance. Administrator Keim said he has brought in 3rd party inspector and will ask him to target signage. Chief Huffman said he is working on draft ordinance to be presented at a future meeting regarding recreational vehicle parking. Trustee Dominiak announced that on October 24 AAHAA is hosting a health fair which will include hearing/vision testing and cholesterol screening. She asked to schedule another retreat to review strategic plan as a platform for budget process towards end of year or early January. Staff will resend the email regarding a strategic planning session.

Trustee Jozwiak reported that Public Works has been working on concrete, asphalt, water main breaks, swapping banners, patching, and several events.

Trustee Poulos reported on train blocking all 3 intersections Sunday. Attorney Long said those complaints go to the railway association and federal trade commission.

Mayor Hanson discussed the liquor ordinance and repeated requests for video gaming. He asks for direction from the board on his responses. Trustee Dominiak said she attended a session on video gaming where they discussed the definition of restaurant, and we may require them to have a restaurant license. Trustee Pierce agreed to control the liquor license and is not interested in more video gaming sties. It was the consensus of those present to allow the mayor to screen the requests for liquor licenses before they come to the Board.

XI. ADJOURNMENT

There being no further discussion, Trustee Pierce moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 10:07 p.m.

Respectfully submitted,

Lori K. Folbrick
Village Clerk