

APPROVED MINUTES  
VILLAGE OF ANTIOCH  
BOARD OF TRUSTEES, REGULAR MEETING  
Municipal Building: 874 Main Street, Antioch, IL  
December 7, 2015

**I. CALL TO ORDER**

Mayor Hanson called the December 7, 2015 regular meeting of the Board of Trustees to order at 7:30 PM in the Municipal Building: 874 Main Street, Antioch, IL.

**II. PLEDGE OF ALLEGIANCE**

The Mayor and Board of Trustees led the Pledge of Allegiance.

**III. ROLL CALL**

Roll call indicated the following Trustees were present: Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Folbrick.

**IV. Absent Trustees Wishing to Attend Remotely**

There were no trustees wishing to attend remotely.

**V. MAYORAL REPORT**

**1. Officer Nick Garcia Achievement of Master Tactical Patrol Officer** – Chief Huffman provided an overview of the program for police tactics and training, and presented officer Garcia with his master tactical patrol officer pin. This is an honor that has only been granted to 29 other officers in the state of Illinois.

**2. Recognition of Roger Manderscheid for his service on the Police Pension Board** - Mayor Hanson recognized Mr. Manderscheid for his lengthy service to the Village of Antioch as the first sitting member of the Police Pension Fund Board. Roger thanked those present and said it was a pleasure working on the commission, and was glad to help give back to the community.

**Citizens Wishing to Address the Board**

There were no citizens wishing to address the board.

**VI. CONSENT AGENDA**

Trustee Jozwiak moved, seconded by Trustee Pierce to approve the following consent agenda items as presented:

1. Approval of a Resolution for a Special Event Liquor License for the Village of Antioch for Winter Wine Walk on January 23, 2016 – *Resolution No. 15-91*
2. Approval of Resolutions for Improvement by Municipality Under the Illinois Highway Code – *Resolutions No. 15-92, 15-93 and 15-94.*
3. Approval of Resolutions for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code – *Resolution No. 15-95 and 15-96*

Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

**REGULAR BUSINESS**

**4. Approval of the November 16, 2015 regular meeting minutes as presented** - Trustee Jozwiak moved, seconded by Trustee Pierce to approve the November 16, 2015 regular meeting minutes as presented.

Trustee Macek noted the reference of Mr. Fox's son under citizens wishing to address the board, and said he was not a mental health patient, but was an athlete that had a seizure. Those present discussed the conversation regarding this topic at the previous meeting. Trustee Dominiak suggested that the last sentence be stricken from that paragraph. Trustee Macek also noted that Mr. Eddie Sheridan who also addressed the board was doing so as the Master Association President representing the homeowners association.

Unrelated to the approval of meeting minutes, those present discussed the issue brought to their attention by Mr. Fox at the November 16, 2015 Village Board meeting.

Trustee Jozwiak amended his motion, seconded amended by Trustee Pierce, to approve the November 16, 2015 meeting minutes as amended. Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

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**5. Approval of a Resolution Approving the 2016 Village Board of Trustees Meeting Schedule** – Trustee Jozwiak moved, seconded by Trustee Dominiak, to approve **Resolution No. 15-89** Approving the 2016 Village Board of Trustees Meeting Schedule.

Trustee Dominiak asked the board if they were interested in reducing the number of monthly meetings as previously discussed. Those present agreed to the current schedule as proposed, and the potential to cancel meetings when possible.

Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

**6. Approval of a Resolution amending the Antioch Chamber 2016 Events** - Trustee Jozwiak moved, seconded by Trustee Johnson, to approve **Resolution No. 15-90** Amending the Antioch Chamber 2016 Events.

Trustees discussed the success of the event and its tours, but expressed concern that it will lose its impact if put out too early, and its potential conflict with other events such as Treat the Streets.

Upon roll call, the vote was:

**YES: 0.**

**NO: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**ABSENT: 0.**

**THE MOTION FAILED.**

**7. Consideration of payment of accounts payable as prepared by staff** – Trustee Poulos moved, seconded by Trustee Dominiak to approve payment of accounts payable as prepared by staff in the amount of \$874,041.07.

Trustee Jozwiak asked about a payment for a conference that appeared to be a duplicate. Administrator Keim replied that it was split between the fire district and Village. Trustee Dominiak asked for an identification of the larger payment amounts. Administrator Keim reviewed the invoices over \$10,000 report.

Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

**8. Consideration of a Resolution Authorizing the Village Administrator to enter into an agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide Property, Casualty, Liability, Workman's Compensation and related insurances not to include Employee Health Insurance in the amount of \$344,690** – Trustee Dominiak moved, seconded by Trustee Jozwiak, to approve **Resolution No. 15-97** Authorizing the Village Administrator to enter into an agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide Property, Casualty, Liability, Workman's Compensation and related insurances not to include Employee Health Insurance in the amount of \$344,690.

Administrator Keim reviewed the annual renewal and the option to add cyber coverage if the board chooses.

Trustee Macek provided copies of an article from an insurance magazine regarding cyber coverage. He reviewed volunteer policy coverages, and expressed concern that they may not be covered. Mr. Bob McWeeney, Area Executive Vice President of Arthur J. Gallagher Risk Management Services, said the endorsement covers a non-compensated volunteer as an employee.

Trustees discussed the risks of a cyber breach and necessary training. Trustee Jozwiak asked why the increase went up from the presentation at the Committee of the Whole meeting to today. Mr. McWeeney explained the loss experience and 105% loss ratio experienced by the Village. Trustee Pierce discussed cyber liability coverage and suggested that the village hire an IT manager/professional that can help with the system. Trustee Poulos added that employees need appropriate training in order to avoid any breaches from occurring in the first place.

Trustee Dominiak amended her motion, seconded amended by Trustee Jozwiak, to include cyber liability.

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Trustee Macek asked if that option includes terrorism coverage. Mr. McWeeney explained terrorism coverage, stating that it was created as a result of the attacks on 9-11, and requires a declaration that a terrorist attack has occurred by the President of the United States and 3 cabinet members. There has not been a terrorist claim paid in the United States since 9-11. Trustee Macek indicated that the incident in California was considered a terrorist act, and in the world today, terrorism coverage should be included. Mr. McWeeney stated that terrorism coverage would cover loss of life and buildings. He advised that his entire book of business is public entities and very few of them purchase the terrorism coverage. Trustees discussed a variety of possible incidents and claims that may arise, including what coverages would be applied.

Upon the motion to approve **Resolution No. 15-97** Authorizing the Village Administrator to enter into an agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide Property, Casualty, Liability, Workman's Compensation and related insurances not to include Employee Health Insurance in the amount of \$348,863 to include cyber liability coverage, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

Trustee Jozwiak moved, seconded by Trustee Macek to add terrorism to the coverage for \$1,000. Trustee Pierce said he would not vote yes because any incident disastrous enough to involve a declaration by the President of the United States would already involve help from other agencies.

Trustee Pierce moved, seconded by Trustee Dominiak, to table the motion to add terrorism to the coverage until the next board meeting. Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

### **9. Consideration of a Resolution accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2015 as prepared by Lauterbach & Amen LLP –**

Trustee Poulos moved, seconded by Trustee Johnson, to approve **Resolution No. 15-98** accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2015 as prepared by Lauterbach & Amen LLP.

Director McCarthy reviewed the document and explained the audit, letters, required documentation, supplementary information, GASB requirements and statistical information. She reviewed the history of the general fund balances, and the absolute need to implement the utility tax. She stressed that the fund balance is not a cash amount. Director McCarthy reviewed capital expenses and their decline in the previous years due to a lack of funding. She talked about the successes of the village board and stated that there were no significant deficiencies or weaknesses in the audit today. Trustee Poulos indicated that the comments received this year were not new.

Mr. Ron Amen thanked the finance department for the strides taken since they first came on board. The audit has received the highest opinion available. He reminded those present that the audit does not detect fraud but assesses the environment.

Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

### **10. Consideration of an Ordinance Adding One more Class "B" Restaurant Limited Service Liquor License for Szechwan Palace for a change in corporate ownership –**

Trustee Jozwiak moved, seconded by Trustee Johnson, to approve **Ordinance No. 15-12-19** Adding one more Class "B" Restaurant Limited Service Liquor License for Szechwan Palace for a change in corporate ownership, waiving the second reading. Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

### **11. Consideration of an Ordinance Repealing and Replacing Chapter 9-6 of the Municipal Code of Antioch Relating to Emergency Alarm Systems –**

Trustee Jozwiak moved, seconded by Trustee Dominiak, to approve **Ordinance No. 15-12-20** Repealing and Replacing Chapter 9-6 of the Municipal Code of Antioch Relating to Emergency Alarm Systems, waiving the second reading with the amendment. Upon roll call, the vote was:

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**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

**12. Consideration of an Ordinance Repealing and Replacing Chapter 9-3 of the Municipal Code of Antioch Relating to Smoke Detectors** - Trustee Jozwiak moved, seconded by Trustee Johnson, to approve **Ordinance No. 15-12-21** Repealing and Replacing Chapter 9-3 of the Municipal Code of Antioch Relating to Smoke Detectors, waiving the second reading. Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

**13. Consideration of an Ordinance Adding a New Chapter 14 to Title 4 of the Antioch Municipal Code Regulating and Licensing Tobacco Dealers** – Trustee Dominiak moved, seconded by Trustee Pierce, to approve the first reading of **Ordinance No. 15-12-22** Adding a New Chapter 14 to Title 4 of the Antioch Municipal Code Regulating and Licensing Tobacco Dealers.

Trustees discussed fingerprinting and background checks and associated costs. They also discussed the classifications of licenses in the proximity section of the ordinance, which the attorney will amend for the final reading. Any new applicants after the passage of the ordinance would not be grandfathered, and would have to come before the Village Board. Trustees further discussed fines, and the discretion of the mayor at the hearing to assess the fines based on facts and circumstances. Attorney Long will amend the minimum fine amounts for the second reading.

Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

**14. Consideration of a Resolution Waiving Initial License Fees for Tobacco Licenses** - Trustee Jozwiak moved, seconded by Trustee Johnson, to table **Resolution No. 15-99** waiving initial License Fees for Tobacco Licenses. Upon roll call, the vote was:

**YES: 6:** Macek, Poulos, Jozwiak, Dominiak, Pierce and Johnson.

**NO: 0.**

**ABSENT: 0.**

**THE MOTION CARRIED.**

### **VII. ADMINISTRATOR'S REPORT**

Administrator Keim reported on the pending employment for Michael Garrigan as Community Development Director. He reported that Groot has committed to doing an additional leaf vacuuming sweep due to the snow and rainfalls last week. Administrator Keim said that associations have contacted him regarding trees, and at this time public works is removing trees as time allows. Tree replacement will be a part of the budget discussions. He reported on the state senate bill 2039 signed by the governor allowing municipal distributions of state funding such as MFT and gaming.

### **VIII. VILLAGE CLERK'S REPORT**

Clerk Folbrick announced that there is a Toys for Tots Collection Box at Village Hall for those wishing to make donations.

### **IX. TRUSTEE REPORTS**

Trustee Pierce asked about the asphalt patch on Orchard Street that seems to need repair. Administrator Keim said the high water levels have caused an issue, and they are monitoring the situation. Trustee Pierce said that some elected officials were present at the feed the sailors dinner at VFW. He announced that Chief Huffman is in the process of reviewing operations and will provide a report to the board at some point in the future. Trustee Poulos asked how often it is communicated to officers not to use excessive force in light of recent controversies. Chief Huffman said consistent, frequent training and use of force training is done to help mitigate the use of excessive force.

Trustee Dominiak said there is a Planning and Zoning Board meeting Thursday night, including a petition from St. Ignatius. She indicated that St. Ignatius has asked residents to attend the meeting and communicate their displeasure at the process. She asked if it was possible to utilize facebook and help put the village in a more positive light and to communicate why we are doing what we are doing. She asked to have a discussion at the December Committee of the Whole meeting regarding RV parking.

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Trustee Jozwiak asked Chief Huffman if he is looking into body cameras. Chief Huffman responded that he is still waiting for information from other departments utilizing the cameras. Trustee Jozwiak commented that the stop sign and striping seem to be working at Hillside and Harden. Trustee Dominiak asked if there was any discretion for the village to restrict traffic turns off of Harden to right turn only. Administrator Keim said it could be done, but should be done under a traffic engineers advisement. Trustee Pierce suggested including flashing lights on the stop sign.

Trustee Poulos thanked Administrator Keim and finance department staff for their hard work on the audit, and thanked the staff for their hard work in keeping the budgets tight.

Trustee Macek said SWALCO was cancelled, and proposed amendments to the Environmental Commission ordinance will be on the December Committee of the Whole agenda.

### **X. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining - Personnel**

The mayor and board of trustees did not go into executive session.

### **XI. ADJOURNMENT**

There being no further discussion, Trustee Pierce moved, seconded by Trustee Dominiak to adjourn the regular meeting of the Board of Trustees at 9:41 p.m.

Respectfully submitted,

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Lori K. Folbrick  
Village Clerk