

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
December 5, 2016

I. CALL TO ORDER

Mayor Hanson called the December 5, 2016 regular meeting of the Board of Trustees to order at 7:34 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Macek, Jozwiak, Dominiak, Pierce and Johnson. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Romine. Absent: Trustee Poulos.

IV. Absent Trustees Wishing to Attend Remotely

There were no Trustees wishing to attend remotely.

V. MAYORAL REPORT

1. Antioch Queens Portrait Presentation - Miss Antioch Melissa Nettgen, Jr. Miss Antioch Noelle Roskopf and Little Miss Antioch Scarlett Victor presented their portrait to Mayor Hanson and the Village Board. Miss Antioch thanked the board for the opportunity to represent the community.

Citizens Wishing to Address the Board

There were no citizens present wishing to address the board.

VI. CONSENT AGENDA

Trustee Macek moved, seconded by Trustee Jozwiak, to approve the following consent agenda items as presented.

1. Approval of the November 21, 2016 regular meeting minutes as presented.

Upon roll call, the vote was:

YES: 5: Macek, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 1: Poulos.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

2. Consideration of payment of accounts payable as prepared by staff - Trustee Dominiak moved, seconded by Trustee Jozwiak, to approve payment of accounts payable as prepared by staff in the amount of \$327,696.27.

Trustee Jozwiak asked to pull Civic Artworks since it will be discussed later in the meeting. Administrator Keim explained it was for consulting services to consider an update to the comprehensive plan. Director Garrigan explained that it is above what is being considered this evening, and includes preliminary preparation work for the contract being considered. He has setup a potential website with crowd sourcing as a part of the comp plan in order to make his proposal. Trustee Jozwiak remarked that he is okay paying the bill for work already done.

Upon roll call, the vote was:

YES: 5: Macek, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 1: Poulos.

THE MOTION CARRIED.

3. Consideration of a Resolution authorizing the Village Administrator to enter into an agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide Property, Casualty, Liability, Workman's Compensation and related insurances not to include Employee Health Insurance in the amount of \$365,753 – Trustee Jozwiak moved, seconded by Trustee Johnson, to approve **Resolution No. 16-82** authorizing the Village Administrator to enter into an agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide Property, Casualty, Liability, Workman's Compensation and related insurances not to include Employee Health Insurance in the amount of \$365,753.

Trustee Macek clarified that the pollution coverage is excluded from the general liability coverage. Administrator Keim explained that an application had to be submitted for a quote on the pollution coverage, but it is not ready at this time. Trustee Macek also discussed the phone system listed in the equipment. He further expressed concern over the work comp mod and future premium

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increases and recommended that the board is provided with quarterly updates as suggested by Trustee Pierce.

Upon roll call, the vote was:

YES: 5: Macek, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 1: Poulos.

THE MOTION CARRIED.

Trustee Pierce moved, seconded by Trustee Jozwiak to decline terrorism coverage. Upon roll call, the vote was:

YES: 5: Macek, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 1: Poulos.

THE MOTION CARRIED.

4. Presentation of the Draft 2016 Strategic Plan – Mr. Craig Rapp, facilitator for the strategic plan, presented the draft of the plan based upon meetings with the Village Board and Staff. He discussed priorities, outcomes and targets identified during the strategic planning sessions. He spoke about the previous vision statement resulting from the initial strategic planning session, and the use of that moving forward for this strategic plan. The adoption of the plan will empower the staff to move forward with the initiatives.

Trustee Jozwiak commended Mr. Rapp and staff for their hard work on the strategic plan. Administrator Keim asked for input before a final plan is presented for approval. Trustee Dominiak said she is interested in how this will fit into the budget. Administrator Keim said there may be a way to identify strategic priorities in the budget so the Board can know they are a part of the strategic plan. Those present thanked Mr. Rapp and staff for their hard work with the strategic plan.

5. Consideration of a Resolution Authorizing the Village Administrator to enter into a contract with Motorola Solutions for StarCom21 – Chief Huffman presented the request and provided an overview of the proposed contract. He explained that the first payment will not be due until December, 2017 and the total cost is \$214,982.

Trustee Jozwiak moved, seconded by Trustee Pierce, to approve **Resolution No. 16-83** Authorizing the Village Administrator to enter into a contract with Motorola Solutions for StarCom21.

Trustee Jozwiak asked when the current radios will go out of service. Chief Huffman said the Northwest Network will be maintained for up to one year, but Starcom should be implemented when other police departments have made the transition, approximately January or February, 2017.

Upon roll call, the vote was:

YES: 5: Macek, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 1: Poulos.

THE MOTION CARRIED.

6. Consideration of a Resolution authorizing the Village Administrator to execute an agreement with Civic Artworks for Phase I of the Comprehensive Plan for the Village of Antioch – Director Garrigan provided an overview of the need for a comprehensive plan, since the current plan was adopted in 1991. He anticipates that Antioch will be a premier in the growth market over the next 5 years, and has seen an interest in residential development. He spoke of the importance of a comp plan, and the proposal from Civic Artworks separated into 2 phases over 2 fiscal years. If approved, work would begin in December, 2016 through April, 2017. Phase 2 would be drafting the actual document for the comp plan. He indicated that costs for a comp plan are typically \$100,000-150,000, and believes there is an opportunity to work with Civic Artworks at a greatly reduced rate. He presented awards and accolades received by the firm and their experience in this field.

Those present asked to have Civic Artworks make a formal presentation at a Committee of the Whole meeting. Director Garrigan suggested moving forward this fiscal year with Phase 1 in order to avoid further delay of a comp plan. Trustee Dominiak believes staff has done a good job of explaining the scope of work, and is prepared to vote on the item. Administrator Keim explained that this proposal is not an update, but will initiate the creation of a revised new comp plan. Those present agreed to have a presentation at a future COW meeting as scheduling allows.

7. Consideration of a Resolution to Authorize the Village Administrator to sell, salvage or otherwise dispose of equipment – Trustee Johnson moved, seconded by Trustee Jozwiak, to approve **Resolution No. 16-85** Authorizing the Village Administrator to sell, salvage or otherwise dispose of equipment.

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Chief Cokefair presented the request to transfer equipment to the First Fire District in the wake of the recent referendum. The items will still be split until May when the district takes over all of the insurance.

Upon roll call, the vote was:

YES: 5: Macek, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 1: Poulos.

THE MOTION CARRIED.

8. Consideration of an Ordinance Amending Section 4-2B-10 of the Municipal Code of Antioch Adding BYOB License Regulations for Non-Restaurant Establishments – Trustee Dominiak moved, seconded by Trustee Macek, to approve **Ordinance No. 16-11-32** Amending Section 4-2B-10 of the Municipal Code of Antioch Adding BYOB License Regulations for Non-Restaurant Establishments as amended to not allow open bottles to be brought in or removed from the premises.

Trustee Pierce asked if salons or other establishments could apply for this license as an option. Attorney Long replied that they could.

Upon roll call, the vote was:

YES: 5: Macek, Jozwiak, Dominiak, Pierce and Johnson.

NO: 0.

ABSENT: 1: Poulos.

THE MOTION CARRIED.

VIII. ADMINISTRATOR'S REPORT

No Report.

IX. VILLAGE CLERK'S REPORT

Clerk Romine reported that the first day for filing nominating petitions will be Monday, December 12 at 8:30 am at the Village Hall. Anyone present at 8:30 am will be placed into a lottery for ballot placement.

X. TRUSTEE REPORTS

Trustee Macek asked for an update on Mr. White and his concern with the car wash. Director Garrigan contacted Mr. White and the owner of the car wash, who is in compliance with the illumination level. Several requests have been made to the business owner to resolve some of the issues.

Trustee Jozwiak asked about the sign at Culvers. Director Garrigan sent letters and had discussions with the business owner, and as of Friday afternoon the sign was supposed to be turned off. Staff will go out and check on site. Those present discussed hours of sign illumination and code enforcement of other signs within the village. Trustee Jozwiak asked if the house bill for veterans could be placed on the next Committee of the Whole meeting for discussion. Attorney Long explained that, if possible, it could abate the SSA tax for disabled veteran's in the Clublands and Neuhaven subdivisions and indicated that he would have to bring in specialized tax attorneys for their opinion on the matter.

Trustee Dominiak discussed the upcoming Planning & Zoning Board agenda and the items to be discussed. She further discussed her attendance at the sailor dinner at the VFW over the weekend with other elected officials and staff.

Trustee Pierce thanked staff for their participation in various events throughout the year and their positive representation of the village. He added that he was passing through Big Bend, and noticed a sign regarding one hour big truck parking. He asked Attorney Long to research the possibility of an ordinance.

Trustee Johnson commended staff on the Christmas parade and all of the other events that are a success each year.

XI. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining - Personnel

The Mayor and Board of Trustees did not go into executive session.

XII. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 8:50 p.m.

Respectfully submitted,

Lori K. Romine
Village Clerk