

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
December 11, 2017

I. CALL TO ORDER

Mayor Hanson called the December 11, 2017 regular meeting of the Board of Trustees to order at 7:02 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

Arrow of light Scouts Den 3 Pack 191 led the Mayor and Board of Trustees in the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Romine.

IV. Absent Trustees Wishing to Attend Remotely

There were no absent Trustees wishing to attend remotely.

V. MAYORAL REPORT

1. Oath of Office – Chief Huffman introduced the new police recruit Wesley Kumpula, and announced that Wes has successfully completed training at the police academy. He graduated at the top of the academy and earned the Clifford W. VanMeter award for top scholastic achievement while in the academy. Chief Huffman provided a brief history of Wes' accomplishments, and Wes' mother presented his pin. Clerk Romine Administered the Oath of Office to Officer Kumpula.

Citizens Wishing to Address the Board

Arrow of Light Scouts Den 3 Pack 191 announced they went to Piggly Wiggly and did a food drive for the Open Arms Mission where they collected 404 lbs of food and raised \$300.

VI. CONSENT AGENDA

Trustee Jozwiak moved, seconded by Trustee Dominiak, to approve the following consent agenda items as presented.

1. Approval of the November 13, 2017 regular meeting minutes as presented.
2. Approval of a Resolution for a Special Event Liquor License request from the Village of Antioch for Winter Wine Walk to be held on January 20, 2018, waiving all fees – *Resolution No. 17-73*
3. Approval of a Resolution Approving the 2018 Village Board of Trustees Meeting Schedule – *Resolution No. 17-74*
4. Approval of a Resolution authorizing the Village Administrator to enter into an agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide Property, Casualty, Liability, Workman's Compensation and related insurances not to include Employee Health Insurance in the amount of \$344,844 – *Resolution No. 17-75*
5. Approval of a Resolution Authorizing the mayor to execute an Intergovernmental Agreement with Lake Zurich Police Records Management System – *Resolution No. 17-76*
6. Approval of a Resolution authorizing the Administrator to execute a lease agreement with Tyler New World Police records management system – *Resolution No. 17-77*
7. Approval of a Resolution authorizing the Mayor to sign a petition for re-certification with the Lake County Stormwater Management Commission – *Resolution No. 17-78*

Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak*, Johnson and Macek**

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

**Trustee Dominiak abstained from item #1*

***Trustee Macek abstained from item #4*

VII. REGULAR BUSINESS

8. Consideration to ratify payment of the November 27, 2017 accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Jozwiak, to ratify the payment of the November 27, 2017 accounts payable as prepared by staff in the amount of \$367,113.90. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

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9. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Jozwiak, to approve the payment of accounts payable as prepared by staff in the amount of \$346,125.85. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

10. Consideration of a Resolution authorizing the Village Administrator to purchase a Trail Marker Tree sculpture from Dennis Downes in the amount of \$35,000 – Trustee Pierce moved, seconded by Trustee Poulos, to approve **Resolution No. 17-79** Authorizing the Village Administrator to purchase a Trail Marker Tree sculpture from Dennis Downes in the amount of \$35,000.

Trustee Jozwiak asked if donations were collected or solicited and said he could not support it at this time until there is further backing. Trustee Pierce agreed that we should continue to solicit donations, and suggested placing a donation box near the statue as well as asking organizations for donations.

Trustee Dominiak thinks the item should be tabled, and said there is interest to participate from the library. She reached out to the Historical Society, Chamber of Commerce and Sequoit Pride, and they were unable to fund anything at this time. She continues to think this is a great opportunity for the community with great educational value, but cannot support this at this time due to other financial obligations of the village.

Trustee Johnson asked if the library board indicated their intent to vote if the item were postponed. He added that he has seen bus-loads of people in town to visit the Dickens characters, and thinks this could be another economical benefit to the Village by bringing in tourists.

Trustee Macek cannot support this purchase with other public safety issues such as security cameras. He discussed the materials and the potential effect of the weather on copper, as well as the potential for vandalism.

Mayor Hanson said he did reach out to Lions Club and Rotary for donations. There was interest amongst the Rotary to tie into the tree program, and Lions Club took an interest although no pledges were made at this time. He added that there was discretionary funding in the budget for elected officials, and public safety is provided for in other areas of the budget. Mr. Downes replied that a similar statue of his, installed in 2010, is still in the same condition as when it was installed, and will be sealed properly to ensure it will look like it should. Administrator Keim explained the discretionary funds that were initially marked for a trolley, and that this statue will not impact the budget.

Trustee Dominiak said she has received feedback from residents questioning the funding, and supports this but not with village funds.

Upon roll call of the motion to approve **Resolution No. 17-79** Authorizing the Village Administrator to purchase a Trail Marker Tree sculpture from Dennis Downes in the amount of \$35,000, the vote was:

YES: 4: Pierce, Poulos, Johnson and Mayor Hanson.

NO: 3: Jozwiak, Dominiak and Macek.

ABSENT: 0.

THE MOTION CARRIED.

11. Consideration of an Resolution authorizing the Village Administrator to execute an agreement with Lakeland Exteriors for removal and replacement of roofing material at 770 Cunningham, 228 Route 173, 911 Clublake and 779 Cunningham – Director Heimbrodt discussed the request to re-roof 4 village buildings. The original intent was to do the scout house and a well house using in-house personnel and materials. During this year, there was storm damage to a well house in Clublands, and the sawmill is showing great deterioration. He requested proposals to get all 4 roofs done more expediently. He added that the sawmill was not budgeted, and the wellhouse in Clublands should be reimbursed by insurance; the other two buildings were in the budget. Well houses will come out of water and sewer fund. Trustees discussed maintenance of the roofs moving forward, and materials and other roofing needs for other buildings.

Trustee Jozwiak moved, seconded by Trustee Pierce, to approve **Resolution No. 17-80** authorizing the Village Administrator to execute an agreement with Lakeland Exteriors for removal and replacement of roofing material at 770 Cunningham, 228 Route 173, 911 Clubland and 779 Cunningham.

Upon roll call, the vote was:

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YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

12. Consideration of a Resolution waiving building permit fees for United Methodist Church

- Trustee Poulos moved, seconded by Trustee Jozwiak, to approve **Resolution No. 17-81** waiving building permit fees for United Methodist Church. Director Garrigan stated that the applicant has requested a waiver of permit fees for the installation of an ADA compliant bathroom. The permit fee would be \$740 from which they are requesting a waiver. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

13. Consideration of an Ordinance approving a Text Amendment to allow “Metal Stamping” as a permitted use in the M-1 Zoning District - Trustee Poulos moved, seconded by Trustee Jozwiak, to approve **Ordinance No. 17-12-46** approving a text amendment to allow “Metal Stamping” as a permitted use in the M-1 Zoning District, waiving the second reading.

Director Garrigan discussed the manufacturer who is requesting the clarification on the text amendment. The Planning and Zoning Board recommended approval for this text amendment. Attorney Long had already given the user an opinion that metal stamping is already permitted, but they wanted absolute clarity.

Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

14. Consideration of an Ordinance approving the Final Plat for the second re-subdivision of the Antioch Business Park - Trustee Jozwiak moved, seconded by Trustee Poulos, to approve **Ordinance No. 17-12-47** approving the final plat for the second re-subdivision of the Antioch Business Park, waiving the second reading. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

15. Approval of the Special Service Area Number One (Deercrest/Neuhaven Project) and Special Service Area Number Two (Clublands Project) Administrative Report and Special Tax Rolls for the Levy Year 2017 – Trustee Poulos moved, seconded by Trustee Jozwiak, to approve the Special Service Area Number One (Deercrest/Neuhaven Project) and Special Service Area Number Two (Clublands Project) Administrative Report and Special Tax Rolls for the Levy Year 2017.

Administrator Keim said part of the SSA administration is the production of an annual report by the third party administrator. It's a necessary report to establish the levy for the SSAs.

Trustee Pierce shows a deficit of around \$51,000, and asked if that would be annual. Administrator Keim replied that the deficit should shorten when more people move in and pay taxes. He is told this will be the last time it will happen, however thinks it's reflecting in the reports that it is a larger deficit than it actually is. If the village does not collect, they are not obligated to pay the non-recourse bonds, but it is in the best interest of the Village to make sure they are paid as it could have a negative effect on the future village bond rating.

Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

16. Consideration of an Ordinance approving the codifying of a policy prohibiting sexual harassment – Trustee Poulos moved, seconded by Trustee Jozwiak, to approve **Ordinance No. 17-12-48** approving the codifying of a policy prohibiting sexual harassment, waiving the second reading.

Trustee Pierce clarified that this applies to all elected, appointed and village employees, and that there is whistleblower protection.

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Trustee Dominiak expressed concern with the section regarding the victim having to confront their accuser. She asked who the ethics officer is for the Village, to which Administrator Keim replied that he is the ethics officer. Those present discussed its applicability to the FOP with their contract, discharge, discipline, and fines or penalties.

Upon roll call, the vote was:

YES: 7: Jozwiak, Pierce, Poulos, Dominiak, Johnson, Macek and Mayor Hanson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VIII. ADMINISTRATOR'S REPORT

No report.

IX. VILLAGE CLERK'S REPORT

No report.

X. TRUSTEE REPORTS

Trustee Dominiak thanked Attorney Long for his prompt work on the sexual harassment policy. She announced the upcoming Planning and Zoning Board meeting, and asked the board if they would be okay sharing the results of the downtown survey which was supposed to be presented at the October COW with the downtown business owners. Those present agreed to share the results of the survey with the business owners. Trustee Dominiak asked about the state of the two buildings across the street from Village Hall, and asked to paint them in the spring.

Trustee Johnson announced that public works is ready for mother nature and the north pole express trains have been unbelievably successful.

Mayor Hanson thanked Trustee Macek for his involvement in the insurance renewal. He also discussed the liquor violation and the reason for a delay of an ordinance considering liquor amendments.

XI. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining – Pending Litigation

The Mayor and Board of Trustees did not go into executive session.

XII. ADJOURNMENT

There being no further discussion, Trustee Jozwiak moved, seconded by Trustee Pierce to adjourn the regular meeting of the Board of Trustees at 8:03 p.m.

Respectfully submitted,

Lori K. Romine
Village Clerk