

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
September 10, 2018

I. CALL TO ORDER

Mayor Hanson called the September 10, 2018 regular meeting of the Board of Trustees to order at 7:01 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the pledge of allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Romine.

IV. Absent Trustees Wishing to Attend Remotely

There were no Trustees wishing to attend remotely.

V. MAYORAL REPORT

1. Proclamation – Trigeminal Neuralgia Awareness Day October 7, 2018 – Clerk Romine read aloud the proclamation declaring October 7, 2018 Trigeminal Neuralgia Awareness Day in the Village of Antioch.

Citizens Wishing to Address the Board

Mr. Mark Tarkowski, village resident and commission member, asked if the board could implement a policy for commissions related to attendance. As an alternate for the park board, he asked that department directors are notified 2 weeks in advance if a member will be absent. Trustee Pierce suggested bringing it up with the chairman because in some instances, absences are not known that far in advance.

Mr. Tarkowski discussed speeding traffic on Deercreech in Neuhaven subdivision and asked if anything could be done in order to promote safety. Trustee Pierce directed Mr. Tarkowski to the Village website to report his issue for consideration by the traffic calming committee.

VI. CONSENT AGENDA

Trustee Macek moved, seconded by Trustee Johnson, to approve the following consent agenda items as presented.

1. Approval of the August 13, 2018 regular meeting minutes as presented.
2. Approval of a Resolution authorizing Trick-or-Treat hours to be from 4-7pm on Wednesday, October 31, 2018 – *Resolution No. 18-58*
3. Approval of a Resolution authorizing the closure of Route 83 (Main Street) for the annual Christmas Parade on Friday, November 23, 2018 at 6:30pm – *Resolution No. 18-59*
4. Approval of a Resolution Authorizing a Special Event Liquor License for the Antioch Chamber of Commerce & Industry for the their annual Beer & BBQ Walk to be held October 27, 2018, waiving all fees – *Resolution No. 18-60*
5. Approval of a Resolution Authorizing a Special Event Liquor License for the Antioch Chamber of Commerce & Industry for the their annual Chocolate & Champagne Holiday Walk to be held November 10, 2018, waiving all fees – *Resolution No. 18-61*

Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

6. Consideration of payment of accounts payable as prepared by staff – Trustee Pierce moved, seconded by Trustee Macek, to approve the payment of accounts payable as prepared by staff in the amount of \$554,510.88.

Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

7. Consideration of an Ordinance Granting a Variance from the required sideyard setback to allow for the construction of a third garage bay for the property located at 848 Mockingbird Drive – Trustee Jozwiak moved, seconded by Trustee Dominiak, to approve **Ordinance No. 18-09-31**

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granting a variance from the required sideyard setback to allow for the construction of a third garage bay for the property located at 848 Mockingbird Drive, waiving the second reading.

Director Garrigan summarized the request for a variance to construct a 3rd garage bay for the property on Mockingbird Drive, encroaching less than 5 feet into their sideyard. There were no public comments or opposition to this request at the Planning and Zoning Board level.

Trustee Macek asked if there was approval from the HOA. The applicant replied that they do have HOA approval.

Trustee Pierce clarified that the Village does not answer to any individual homeowners association. Attorney Long explained the different jurisdictions and their authorities.

Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

8. Consideration of a Resolution Authorizing the purchase of 1 FLYGT submersible mixer, and 1 submersible propeller pump from Xylem Water Solutions USA, Inc at the cost of \$33,779.77 with installation performed by Sabel Mechanical LLC – Treatment Plant Operator, Jason Treat, explained the purchase request stating that the existing equipment has failed, and this project was budgeted and included in this year's fiscal budget. He had an evaluation done to see if further repairs could be done, and they cannot. The equipment is required for EPA compliance.

Trustee Pierce asked the normal life cycle of a mixer. Operator Treat replied it should be approximately 10 years. He is switching because it's supposed to be more robust, and includes a warranty, and should last 20 years. Trustee Poulos asked if it was under or over budget, to which Operator Treat replied it is under budget.

Trustee Jozwiak moved, seconded by Trustee Macek, to approve **Resolution No. 18-62** authorizing the purchase of 1 FLYGT submersible mixer, and 1 submersible propeller pump from Xylem Water Solutions USA, Inc at the cost of \$33,779.77 with the installation performed by Sabel Mechanical LLC. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

9. Consideration of an Ordinance Amending Ordinance No. 18-07-28 of the Village of Antioch, Lake County, Illinois and proposing the amendment of the Redevelopment Plan and adding properties to the Existing Route 83 Redevelopment Project Area, Convening a Joint Review Board and calling a public hearing in connection therewith – Trustee Dominiak moved, seconded by Trustee Jozwiak, to approve **Ordinance No. 18-09-32** amending Ordinance No. 18-07-28 of the Village of Antioch, Lake County, Illinois and proposing the amendment of the Redevelopment Plan and adding properties to the existing Route 83 Redevelopment Project Area, Convening a Joint Review Board and calling a public hearing in connection therewith, waiving the second reading. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

10. Consideration of a Resolution authorizing the Mayor to enter into an Intergovernmental Agreement with the Village of Wauconda for the equal sharing of costs for the purchase and maintenance of portable truck scales - Trustee Dominiak moved, seconded by Trustee Jozwiak, to approve **Resolution No. 18-63** authorizing the Mayor to enter into an Intergovernmental Agreement with the Village of Wauconda for the equal sharing of costs for the purchase and maintenance of portable truck scales.

Chief Huffman has been researching creative ways to enforce truck laws and safety. Upon discussion with the Village of Wauconda, it was suggested to share the costs and maintenance of the scales for the purposes of truck enforcement. The costs would be \$4,459 per department plus ongoing maintenance and certifications.

Trustee Pierce asked if considerations would be made to ensure officer safety. Chief Huffman intends on having trainings for officers who will be using the scales. Trustee Poulos asked how often they will be used. Chief Huffman is not sure at this time as there will not be any additional personnel

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dedicated to their use. Trustee Dominiak asked if we had jurisdiction over state highways, to which Chief Huffman replied that we do.

Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

11. Consideration of a Resolution authorizing the Village Administrator to purchase 6 speed display signs from All Traffic Solutions in the amount of \$25,000 – Chief Huffman explained the portable speed display signs identified through the traffic calming committee as a potential solution for areas of concern. The displays collect data and allow for the uploading of the data transmitted through a traffic application suite over wifi.

Trustee Macek moved, seconded by Trustee Pierce, to approve **Resolution No. 18-64** authorizing the Village Administrator to purchase 6 speed display signs from All Traffic Solutions in the amount of \$25,000. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

12. Consideration of a Resolution Authorizing the Execution and Delivery of a Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC as Lessor and separate lease schedules – Chief Huffman explained that this will replace vehicles per the vehicle replacement plan presented during the budget process in the police department. These vehicles are included in the budget and will be replacing existing vehicles in the PD fleet.

Trustee Dominiak moved, seconded by Trustee Pierce, to approve **Resolution No. 18-65** authorizing the execution and delivery of a Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC as Lessor and separate lease schedules. Upon roll call, the vote was:

YES: 6: Jozwiak, Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VIII. NON-ACTION ITEMS

None.

IX. ADMINISTRATOR'S REPORT

Administrator Keim provided an update on bid projects for painting the fire hydrants and street lights, awarded to Muscat Painting, and the award to Power Concrete Lifting for mudjacking sidewalks. He notified the board of another failing culvert issue on Anita. The culvert has not failed yet. Public Works is ordering materials and are confident they can do the repairs. Anita will need to be closed during the repair. Trustee Pierce suggested advance notice of the road closure. Administrator Keim said detour signs will be in place, and he can utilize the phone system to notify residents.

Administrator Keim announced that he has interviewed candidates for his assistant, and has chosen Rachel Alcozer from the front office for the position. He will post for her replacement shortly. He added that an IT coordinator has also been chosen, and will begin once the background is completed. Mayor Hanson commented that Rachel has been acting as Jim's assistant for several weeks, and has done an excellent job.

Director Garrigan presented fabricated signs for the color and design of gateway and wayfinding signage in the Village. He asked for input from the Village board to allow Sign-O-Rama to move forward with the project. The board agreed to move forward with the signs.

X. VILLAGE CLERK'S REPORT

No report.

XI. TRUSTEE REPORTS

Trustee Poulos discussed proposals received for investment services, which will be reviewed in the next week followed by interviews.

Trustee Dominiak announced that the comprehensive plan will be on the Planning and Zoning Board agenda this week, and will come back to a committee of the whole meeting.

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XII. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining – Pending Litigation

The Mayor and Board of Trustees did not go into executive session.

XIII. ADJOURNMENT

There being no further discussion, Trustee Macek moved, seconded by Trustee Jozwiak to adjourn the regular meeting of the Board of Trustees at 7:49 p.m.

Respectfully submitted,

Lori K. Romine
Village Clerk