

APPROVED MINUTES
VILLAGE OF ANTIOCH
BOARD OF TRUSTEES, REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
October 8, 2018

I. CALL TO ORDER

Mayor Hanson called the October 8, 2018 regular meeting of the Board of Trustees to order at 7:01 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the pledge of allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Poulos, Dominiak, Johnson and Macek. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Romine. Absent: Trustee Jozwiak.

IV. Absent Trustees Wishing to Attend Remotely

There were no Trustees wishing to attend remotely.

V. MAYORAL REPORT

1. Proclamation – World Polio Day – Clerk Romine read aloud the proclamation proclaiming October 24, 2018 as World Polio Day in the Village of Antioch, and encouraged all residents to join the local Rotarians in the fight for a polio-free world. Rotary President Rick Keuhn, discussed previous fundraising efforts, and the volunteerism of their organization. He presented Mayor Hanson with a contribution pin for donating \$1,000 annually to the cause.

2. Introduction of new employee Amy Pisciotto – Administrator Keim introduced the new IT Coordinator for the Village of Antioch, Amy Pisciotto. He discussed her experience with municipal IT and welcomed her to the Village.

3. Re-Appoint Betty Ann Ralston as chair to the Planning and Zoning Board with a term ending 2021 – Trustee Macek moved, seconded by Trustee Dominiak, to confirm the re-appointment of Betty Ann Ralston as chair to the Planning and Zoning Board with a term ending 2021. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

4. Re-Appoint Anna Andersen to the Environmental Commission with a term ending 2022 - Trustee Macek moved, seconded by Trustee Poulos, to confirm the re-appointment of Anna Andersen to the Environmental Commission with a term ending 2022. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

Following her appointment, Clerk Romine Administered the Oath of Office to member Andersen.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

VI. CONSENT AGENDA

Trustee Poulos moved, seconded by Trustee Pierce, to approve the following consent agenda items as presented.

1. Approval of the April 9 and September 10, 2018 regular meeting minutes as presented.
2. Approval of a Resolution authorizing the Village Administrator to execute a consultation agreement with S.B. Friedman for the sum of \$46,500 to complete an Eligibility Study for the creation of a Business District – *Resolution No. 18-66*

Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

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VII. REGULAR BUSINESS

3. Consideration to ratify payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Dominiak, to approve the payment of accounts payable as prepared by staff in the amount of \$837,391.15. There is a large payment to Payne and Dolan for the road program. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

4. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Pierce, to approve the payment of accounts payable as prepared by staff in the amount of \$227,139.18.

Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

5. Consideration of a Resolution approving the declaration of trust of the Illinois Trust (formerly known as the Illinois Institutional Investors Trust) and authorizing the execution thereof, and authorizing certain officials to act on behalf of the Village of Antioch – Trustee Dominiak moved, seconded by Trustee Poulos, to approve **Resolution No. 18-67** Approving the declaration of trust of the Illinois Trust (formerly known as the Illinois Institutional Investors Trust) and authorizing the execution thereof, and authorizing certain officials to act on behalf of the Village of Antioch.

Director McCarthy reviewed the discussion at the previous committee of the whole meeting where 9 firms submitted proposals to act as investment managers for the Village of Antioch with the goal of increasing investments. She introduced Michelle Binns and Spiro Hountalas from PFM Asset Management LLC.

Mr. Hountalas discussed PFM's history and operations, client synopsis, and the managed pool programs, including the local government investment pool. Ms. Binns discussed specific investments that may work best for the Village of Antioch including cash and fixed rate options.

Trustee Pierce asked about the risks taken with these investments. Ms. Binns replied that state statute limits options for municipal investments. They are high-quality, short-term investments. Trustee Pierce asked how they may act on behalf of the Village of Antioch. Ms. Binns said they would be working with Joy, and getting her approval before any investments are made, however, discretion may be used in the future once the Village is more comfortable with the firm.

Trustee Poulos commended the Village Board for putting the Village in a position where they could utilize services such as these. He commented that it will free up staff time searching for the best interest rates for the Village, and reduces the risk of staff making investments. He asked if local banks would be looked into for competitive rates so we may stay local.

Trustee Dominiak thanked Director McCarthy for reviewing the proposals, and asked who would be listed as the designated personnel. Director McCarthy reviewed the 4 signatories that would act as designees in the resolution.

Trustee Macek asked if this takes the fiduciary responsibility away from the Village. Ms. Binns replied that it would be a co-fiduciary responsibility.

Trustee Dominiak asked the term of the agreement. Director McCarthy asked for a 3-year agreement.

Upon roll call, the vote was:

YES: 4: Pierce, Poulos, Dominiak and Johnson

NO: 0.

PASS: 1: Macek.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

6. Consideration of a Resolution Accepting the Public Improvements for Phase 1B, of the Antioch Corporate Center which was developed by IDI and releasing the existing bond in the amount of \$2,047,091.00 and accepting a 10% maintenance bond – Administrator Keim presented the request for subdivision improvements, stating that all of the required work has been completed to the satisfaction of staff and the Village engineer, HR Green.

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Trustee Dominiak moved, seconded by Trustee Johnson to approve **Resolution No. 18-68** accepting the public improvements for Phase 1B of the Antioch Corporate Center which was developed by IDI and releasing the existing bond in the amount of \$2,047,091.00 and accepting a 10% maintenance bond. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

7. Consideration of a Resolution to approve a façade grant for Suzanne’s Picture Framing located at 911 Toft Street – Trustee Dominiak moved, seconded by Trustee Johnson, to approve **Resolution No. 18-69** approving a façade grant in the amount of \$611 for Suzanne’s picture framing located at 911 Toft Street.

Trustee Dominiak supports this, and suggests approving an amendment to the façade grant guidelines, giving staff the authorization for signs, awnings, etc. under the amount of \$5,000.

Attorney Long said a resolution can be drafted and presented for Village Board consideration.

Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

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8. Consideration of a Resolution to approve a façade grant for Open Mic located at 913 Main Street - Trustee Dominiak moved, seconded by Trustee Johnson, to approve **Resolution No. 18-70** approving a façade grant in the amount of \$1,127.50 for the property commonly known as 913 Main Street. Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

9. Consideration of a Resolution authorizing a reduced sewer rate for the First Fire Protection District of Antioch – Trustee Dominiak moved, seconded by Trustee Johnson, to approve **Resolution No. 18-71** authorizing a reduced sewer rate for the First Fire Protection District of Antioch.

Director McCarthy reviewed the request and discussion at the committee of the whole meeting. The most recently approved IGA states that the district would be responsible for utilities, however they did not anticipate paying for water and sewer charges. Full relief is not possible due to the other taxing districts, however, she believes sewer relief is appropriate for their uses. Director McCarthy recommends a 50% sewer rate for the First Fire Protection District.

Trustee Pierce asked if other rate reductions were considered. Director McCarthy replied that she had considered many, and this calculation seemed fair to both parties involved.

Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

10. Consideration of a Resolution Renewing the Comcast Cable TV Franchise – Administrator Keim provided an explanation of the franchise agreement, which limits how many cable providers there are in the village. Trustee Poulos moved, seconded by Trustee Dominiak, to approve **Resolution No. 18-72** renewing the Comcast Cable TV Franchise.

Trustee Macek asked if this would prevent fiber connections in the future. Administrator Keim replied that it would not; this only pertains to cable television, not other forms of telecommunications.

Upon roll call, the vote was:

YES: 5: Pierce, Poulos, Dominiak, Johnson and Macek.

NO: 0.

ABSENT: 1: Jozwiak.

THE MOTION CARRIED.

VIII. NON-ACTION ITEMS

Mayor Hanson discussed the Christmas Eve Holiday and the Village operating hours. He suggested closing the Village at 3pm that day, which would likely change the last day to file objections

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for petition packets to Wednesday. Trustee Dominiak suggested doing the same for New Years Eve. Trustee Pierce suggested closing for the entire day to allow staff time with their families. Attorney Long will look into the election code and provide an opinion within the next few days. Those present agreed to close on Christmas Eve.

VIII. ADMINISTRATOR'S REPORT

Administrator Keim provided an update on bid projects for asbestos removal at the Bitner Property. Bids were under \$20,000, and the fire district will submit a permit to burn the buildings.

Administrator Keim discussed the Tiffany bike path and recent engineering calculations which would make it difficult to obtain permits and find a solution. Staff is currently researching alternate options for the path.

IX. VILLAGE CLERK'S REPORT

Clerk Romine announced that petition packets are now available for the April 2, 2019 Consolidated Election.

X. TRUSTEE REPORTS

Trustee Pierce announced that Officer Nemecek has qualified as a police officer and is doing well in the department. There are currently 3 openings for patrol officer.

Trustee Johnson announced the homecoming parade this Thursday.

Mayor Hanson announced that the well house is almost finished.

XI. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining – Pending Litigation

The Mayor and Board of Trustees did not go into executive session.

XII. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Pierce to adjourn the regular meeting of the Board of Trustees at 8:00 p.m.

Respectfully submitted,

Lori K. Romine
Village Clerk