

VILLAGE BOARD OF TRUSTEES; REGULAR MEETING
Municipal Building: 874 Main Street, Antioch IL
Monday, February 11, 2019 @ 7:00PM

I. CALL TO ORDER

Mayor Hanson called the February 11, 2019 Village Board of Trustees Meeting to order at 7:03 PM in the Municipal Building: 874 Main Street, Antioch IL.

II. PLEDGE OF ALLEGIANCE

Mayor Hanson and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Jozwiak, Poulos, Dominiak, Johnson and Macek. Also present were, Mayor Hanson, Attorney Long, Administrator Keim and Deputy Clerk Mateja. Absent Trustee: Pierce.

IV. ABSENT TRUSTEES WISHING TO ATTEND REMOTELY

There were no Trustees wishing to attend remotely.

V. MAYORAL REPORT

None.

Citizens Wishing to address the Board

None.

VI. NON-ACTION ITEMS FOR DISCUSSION

Wage Study

Human Resource Consultant, Kathy Lamkin, explained the purpose of conducting a wage study is to improve workforce through retention of current talent and attraction of new talent. Completing a wage study will allow us to determine if our organization's external pay structure is appropriate, or if revisions will be required. The study will also ensure our internal job classifications are properly structured, or if there is a need for new pay grades or merging of existing pay grades. The methodology used for the new wage plan, will be to review and update our current job descriptions and collect market wage data from surrounding comparable communities. It will also rank each position based on areas such as required knowledge, skills, abilities, and level of autonomy to access if internal inequity exists based upon current pay grades.

Upon further discussion, all Trustees present agreed to have Human Resource Consultant, Kathy Lamkin, move forward with a work study and bring this item to a future Village Board of Trustees Meeting.

VII. CONSENT AGENDA

Trustee Macek moved, seconded by Trustee Jozwiak, to approve the following consent agenda items as presented:

1. Approval of the January 14, 2019 regular meeting minutes as presented.
2. Approval of a Resolution Authorizing the Village Administrator to execute an agreement with Azavar Audit Solutions for the purpose of providing auditing services to the Village of Antioch – Resolution No. 19-08
3. Approval of a Resolution Regarding IDOT Permits for construction on a State highway – Resolution No. 19-09

Upon roll call, the vote was:

YES: 5: Jozwiak, Poulos, Dominiak, Johnson and Macek.

NO: 0:

ABSTAIN: 0:

ABSENT: 1: Pierce.

THE MOTION CARRIED.

VIII. REGULAR BUSINESS

4. Consideration of payment of accounts payable as prepared by staff

Trustee Poulos moved, seconded by Trustee Dominiak to approve payment of accounts payable as prepared by staff in the amount of \$ 1,159,848.23. Which includes two bond payments of: \$213,378.00 and \$512,869.93.

Upon roll call, the vote was:

YES: 5: Jozwiak, Poulos, Dominiak, Johnson and Macek.
NO: 0:
ABSTAIN: 0:
ABSENT: 1: Pierce.
THE MOTION CARRIED.

Trustee Dominiak questioned the payment to Mary Priller and asked for clarification on her job responsibilities and if we had a contract with her. Administrator Keim explained she handles our marketing materials, articles for the Connections Magazine, and press releases.

5. Consideration of an Ordinance calling for a public hearing to consider the adoption of the Antioch Business District Plan and the designation of the Antioch Business District in the Village of Antioch, Lake County, Illinois – Ordinance No. 19-02-02

Trustee Dominiak moved, seconded by Trustee Jozwiak, to approve calling for a public hearing to consider the adoption of the Antioch Business District Plan and the designation of the Antioch Business District in the Village of Antioch, Lake County, Illinois, Waiving the second reading.

Upon roll call, the vote was:
YES: 5: Jozwiak, Poulos, Dominiak, Johnson and Macek.
NO: 0:
ABSTAIN: 0:
ABSENT: 1: Pierce.
THE MOTION CARRIED.

6. Consideration of an Ordinance Renaming One Street and Dedicating and address for Handi-Foil Corp.

Trustee Jozwiak moved, seconded by Trustee Macek, to approve an Ordinance No. 19-02-03 Renaming One Street and Dedicating and address for Handi-Foil Corp, waiving the second reading.

Upon roll call, the vote was:
YES: 5: Jozwiak, Poulos, Dominiak, Johnson and Macek.
NO: 0:
ABSTAIN: 0:
ABSENT: 1: Pierce.
THE MOTION CARRIED.

7. Consideration of an Ordinance Authorizing the Village Administrator to Sell, Salvage, or Otherwise Dispose of Equipment.

Trustee Dominiak moved, seconded by Trustee Jozwiak, to approve an Ordinance No. 19-02-04 Authorizing the Village Administrator to Sell, Salvage, or Otherwise Dispose of Equipment, waiving the second reading.

Upon roll call, the vote was:
YES: 5: Jozwiak, Poulos, Dominiak, Johnson and Macek.
NO: 0:
ABSTAIN: 0:
ABSENT: 1: Pierce.
THE MOTION CARRIED.

IX. ADMINISTRATOR'S REPORT

Administrator Keim informed the board he was waiting for IDOT to approve the closure signs for Grimm Road. Mayor Hanson asked if Public Works could put up some barricades or temporary signs until IDOT can approve our request. Administrator Keim will work with Public Works on Mayor Hanson's request.

Administrator Keim also added that he is currently working with Fischer Paper to see if we can accommodate their building space needs in order to keep them in Antioch.

X. VILLAGE CLERK'S REPORT

None.

XI. TRUSTEE REPORTS

Trustee Dominiak reminded the board that the PZB meeting has been changed to February 21, 2019.

XII. EXECUTIVE SESSION – Personnel and Pending Litigation, Lease of Village Property, Collective Bargaining.

The Mayor and Board of Trustees did not go into executive session.

XIII. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Jozwiak, to adjourn the Village Board of Trustees Regular Meeting at 7:51 PM.

Respectfully submitted,

Cheryl Mateja
Deputy Clerk