

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES
REGULAR MEETING
Municipal Building: 874 Main Street, Antioch, IL
November 18, 2019**

I. CALL TO ORDER

Mayor Hanson called the November 18, 2019 regular meeting of the Board of Trustees to order at 7:03 PM in the Municipal Building: 874 Main Street, Antioch, IL.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Macek, Yost, Dominiak, Poulos and Johnson. Also present were Mayor Hanson, Attorney Long, Administrator Keim and Clerk Romine. Absent: Trustee Pierce.

IV. ABSENT TRUSTEES WISHING TO ATTEND REMOTELY

Trustee Poulos moved, seconded by Trustee Dominiak, to allow remote attendance by Trustee Pierce.

Upon roll call, the vote was:

YES: 5: Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 1: Pierce.

ABSTAIN: 0.

THE MOTION CARRIED.

Trustee Pierce was contacted via telephone.

V. MAYORAL REPORT

1. Recognition of Katrina Peterson for the construction of a GaGa Ball pit located at Jensen Park – Mayor Hanson thanked Katrina for her contribution and congratulated her on her Golden Award. Director Kabrick reviewed the Girl Scout Gold Award and the steps involved in the process to obtain the award.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board at this time.

VI. Non-Action Items for Discussion

There were no non-action items for discussion.

VII. CONSENT AGENDA

Trustee Macek moved, seconded by Trustee Poulos, to approve the following consent agenda items as presented.

1. Approval of the October 14, 2019 regular meeting minutes as presented.
2. Approval of a Resolution Closing a portion of Highview Drive on an indefinite basis – *Resolution No. 19-63*

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak*, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

**Trustee Dominiak abstained from item #1: Approval of the October 14, 2019 regular meeting minutes as presented.*

VIII. REGULAR BUSINESS

3. Consideration to ratify payment of the October 30, 2019 accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Johnson, to ratify the payment of the October 30, 2019 accounts payable as prepared by staff in the amount of \$329,181.08. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

4. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Johnson, to approve the payment of accounts payable as prepared by staff in the amount of \$233,552.45. Upon roll call, the vote was:

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YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

5. Consideration of a Resolution Authorizing the Village Administrator to Execute an Agreement with Converged Technology Professionals for the purpose of installing an on-premise Mitel Phone System – IT Manager Amy Pisciotto reviewed the existing phone system and its issues, selection process and presented the proposal for a new Village-wide phone system.

Mr. Scott Dressel addressed the question from Trustee Dominiak regarding the longevity of the program, saying that parts and support should be available a minimum of 10 years. Trustee Poulos discussed capacity and annual maintenance fees.

Ms. Brittany Carstensen, village resident, asked why a hybrid solution wasn't considered. IT Coordinator Pisciotto replied that it was determined to be on-premise solution at this time for cost consideration.

Trustee Dominiak moved, seconded by Trustee Yost, to approve **Resolution No. 19-64** Authorizing the Village Administrator to Execute an Agreement with Converged Technology Professionals for the purpose of installing an on-premise Mitel Phone System. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

6. Consideration of a Resolution accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2019 – Trustee Poulos moved, seconded by Trustee Dominiak, to approve **Resolution No. 19-65** accepting the Comprehensive Annual Financial Report for the Fiscal Year Ending April 30, 2019.

Director McCarthy introduced Ms. Jennifer Martinson from Lauterbach and Amen.

Ms. Martinson commented on staff's assistance with the audit, and highlighted key points included in this audit such as introductory, financial and statistical sections. The Village of Antioch received the highest opinion of a clean audit. The management letter does not include any new recommendations.

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

7. Consideration of a Resolution accepting the Village of Antioch Police Pension Fund Municipal Compliance Report for Fiscal Year ending April 30, 2019 – Ms. Martinson explained the police pension fund municipal compliance report, which is statutorily required communication from the pension fund to the corporate authority. The recommendation is \$1.8 million for the previous fiscal year.

Trustee Pierce asked how the proposed consolidation of the police pensions will affect the Village fund. Director McCarthy said it passed last Friday but only for the investment portion, which will be transferred to the body managing the pensions moving forward. Other duties of the pension fund board will remain the same. Director McCarthy said Governor Pritzker is forming a committee, but those details haven't been worked out yet. She will keep the board informed as she gets those updates. Next year, 57% of our levy will be for police pensions.

Trustee Yost discussed actuarial calculations and asked how they were used. Director McCarthy said they are determined by statute. He asked how tier 2 benefits would affect the Village. Director McCarthy doesn't know the changes or the impact they will have at this time. The investment strategy has changed since they hit the \$10 million mark.

Trustee Dominiak moved, seconded by Trustee Johnson, to approve **Resolution No. 19-66** accepting the Village of Antioch Police Pension Fund Municipal Compliance Report for the Fiscal Year ending April 30, 2019. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

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8. Consideration of an Ordinance Granting a Special Use for a Planned Unit Development for the Soday Light Industrial Park located at 453 N. Main Street (PZB 19-10 SPR/SU) – Trustee Dominiak moved, seconded by Trustee Johnson, to approve **Ordinance No. 19-11-35** Granting a Special use for a Planned Unit Development for the Soday Light Industrial Park located at 453 N. Main Street (PZB 19-10 SPR/SU) pursuant to compliance with the requirements of the Village Engineer and Antioch Fire Protection District, waiving the second reading.

Director Garrigan provided an overview of the request for the construction of a light industrial park on 7 acres located at 453 N Main Street. The first phase for the plan is a 9,300 square-foot building, and remaining phases will be dictated by market demand. This request received a unanimous positive recommendation from the Planning and Zoning Board.

Trustee Pierce asked if it backed up to the Oakwood Knolls subdivision. Director Garrigan replied that it does, and he would anticipate a required buffer during phase 3 of the project. It will be a part of the site plan approval for phase 3. Trustee Pierce asked if it was going to be a maintenance facility for trucks or buses. Mr. Troy Soday, petitioner, replied that the bay doors on the front would be mainly for display. He said it would be commercial up front and there wouldn't be high noise in the front, but can't speak to the rear building use until it's rented out. Director Garrigan said they would be light industrial uses, and extensive landscaping along main street would mitigate any impact the bay doors may have.

Trustee Pierce asked how this conforms with our corridor plan. Director Garrigan said because this is considered M-1, staff worked with the applicant to work on the architecture and asked for additional features to provide character to the building, which is consistent with the site plan ordinance and also consistent with the long term beautification plans for Route 83.

Upon roll call, the vote was:

YES: 5: Macek, Yost, Dominiak, Poulos and Johnson.

NO: 1: Pierce

ABSENT: 0.

THE MOTION CARRIED.

9. Consideration of a Resolution approving the site plan for Soday Industrial Building located at 453 N. Main Street – Trustee Dominiak moved, seconded by Trustee Johnson, to approve **Resolution No. 19-67** approving the site plan for the Soday Industrial Building located at 453 N. Main Street. Upon roll call, the vote was:

YES: 5: Macek, Yost, Dominiak, Poulos and Johnson.

NO: 1: Pierce

ABSENT: 0.

THE MOTION CARRIED.

10. Discussion and possible action regarding Village Right-of-Way located in the Oakwood Knolls Subdivision – Administrator Keim reviewed the issue in the Oakwood Knolls Subdivision at the Homeowners Association (HOA) boat dock off of Lakewood Drive. Both he and Attorney Long met with the HOA and adjacent homeowners regarding the issue.

Administrator Keim provided an overview of the area, stating that the HOA placed asphalt grindings on the Village right-of-way and expanded the drive to the dock. Drainage was affected and the asphalt grindings were placed over the grass improperly. Public Works has since removed the grindings. He presented the Board with a copy of the Plat from 2007 as well as an aerial from the early 1990's. Looking at previous aerial photographs it appears as though gravel was installed in the late 1970's. Residents and the HOA have varying opinions on what should be done with the property. Administrator Keim reviewed the possible options the board may consider with the right-of-way at the property, and stated that staff is looking for direction on what they can and should be doing to improve HOA access to the boat dock area.

Ms. Cynthia Alberth, Oakwood Knolls resident, said that the subject area is all grass, and was meant to have access by foot, not by car. There has never been a turn-around. Her biggest issue is what happened in the first place and to avoid it happening in the future.

Trustee Pierce commented that around 2000 Mayor Maravelas had public works place gravel on the subject area.

Mr. Jeff Craig, Oakwood Knolls resident, lives adjacent to the right of way, and discussed the history of gravel placement on the right-of-way, and potential issues for drainage. He said they have no problem with access to the fishing pier, but the traffic is a nuisance and driving in private yards is out of hand. He wants access, but no road or traffic and expressed concern with decreased property values.

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Mr. James Evers, Lakewood drive resident, has been there 4 years, and has issues with people driving and turning around in his yard and is concerned with decreased property values. He doesn't believe a boat launch could be constructed there due to depth issues and limited access, and said gravel requires constant maintenance.

Mr. Greg Goldbogen, Oakwood Knolls Homeowners Association (HOA) board member, provided a history of the voluntary HOA. The homeowners association was given 3 properties so the homeowners could have access to the lake, and the association was formed to maintain those properties. They would like to make this site in particular available to all of their members, and said it would be impossible to provide access without a road going down to the lake. He said there have been problems in the past because the gravel has turned to grass. He said they only want to provide the maintenance of the various sites and serve the homeowners.

Ms. Pam Goldbogen, Oakwood Knolls resident, said there were previously railroad ties that designated where people could turn around so that people wouldn't drive in yards. Since those have been removed, nobody knows where they can drive.

Trustee Pierce raised a point of order and asked the public to address the board and not have discussions amongst themselves.

Ms. Barbara Farrel, Oakwood Knolls resident, said there were railroad ties around the property when her home was built and they became bug infested. They were removed when landscaping was done. She said she would love to provide access for residents to use the property, but she has an issue with traffic.

Trustee Macek doesn't believe the Village should be involved in an HOA matter.

Ms. Jackie Mathis, Oakwood Knolls resident and HOA board president, has received complaints from the park area from members and homeowners. She commented on the parking area and how it came to be.

Ms. Renee Murrin, said the compromise would be the gravel placed to the parking lot area, which allows for 3 parking spaces, but not go beyond to the HOA property.

Trustee Pierce said there is a responsibility of the village to improve or maintain the right-of-way, and it is the right of the HOA to do what they want with their property, including parking improvements.

Administrator Keim proposed that gravel stop at the treeline and asked if that would be amenable to everyone, and the not go onto HOA property.

Trustee Dominiak thinks the gravel drive on the right of way up to the point of the HOA property and either put woodchips or grass back, but has concerns with putting gravel all the way up to the property line. She also suggested some kind of directional signage that says no vehicles past a certain point.

Trustee Johnson said if the HOA is agreeable, staff can move forward, if not it will go back to the board.

Attorney Long commented on the history of the property, access rights, and methods to allow access for a reasonable use of the property. He suggested Mr. Goldbogen take this back to the HOA and report back to the village who will ultimately adopt a resolution regarding the improvements to the village right of way.

11. Consideration of an Ordinance Adopting and Levying a Municipal Cannabis Retailers' Occupation Tax – Trustee Poulos moved, seconded by Trustee Macek, to approve **Ordinance No. 19-11-36** adopting and levying a municipal cannabis retailers' occupation tax, waiving the second reading. Trustee Dominiak asked if we could include language to increase with the state maximums. Attorney Long said it would have to be revisited. Upon roll call, the vote was:
YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

12. Consideration of a Resolution accepting the GASB 67 & 68 Actuarial Valuation for Fiscal Year Ending April 30, 2019 and the Tax Levy Actuarial Valuation for Fiscal Year Ending April 30, 2020 for the Police Pension Fund – Trustee Macek moved, seconded by Trustee Yost, to approve **Resolution No. 19-68** accepting the GASB 67 & 68 Actuarial Valuation for Fiscal Year Ending April 30, 2019 and the Tax Levy Actuarial Valuation for Fiscal Year Ending April 30, 2020 for the Police Pension Fund. Upon roll call, the vote was:

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YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

13. Consideration of an Ordinance providing for the Levy of Taxes for the fiscal year beginning May 1, 2019 and ending April 30, 2020 – Trustee Macek moved, seconded by Trustee Pierce, to approve **Ordinance No. 19-11-37** providing for the Levy of Taxes for the fiscal year beginning May 1, 2019 and ending April 30, 2020, waiving the second reading. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

14. Consideration of an Ordinance abating the tax levied for the year 2019 to pay the principal of and interest on \$1,830,000 General Obligation Refunding Bonds (Utility Tax Alternate Revenue Source) Series 2019 - Trustee Johnson moved, seconded by Trustee Pierce, to approve **Ordinance No. 19-11-38** abating the tax levied for the year 2019 to pay the principal of and interest on \$1,830,000 General Obligation Refunding Bonds (Utility Tax Alternate Revenue Source) Series 2019, waiving the second reading. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

15. Consideration of an Ordinance abating the tax levied for the year 2019 to pay the principal of and interest on \$4,095,000 General Obligation Refunding Bonds (Alternate Revenue Source) Series 2017 - Trustee Johnson moved, seconded by Trustee Pierce, to approve **Ordinance No. 19-11-39** abating the tax levied for the year 2019 to pay the principal of and interest on \$4,095,000 General Obligation Refunding Bonds (Alternate Revenue Source) Series 2017, waiving the second reading. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

16. Consideration of a Resolution approving the 2020 Village Board of Trustees meeting schedule - Trustee Dominiak moved, seconded by Trustee Poulos, to approve **Resolution No. 19-69** approving the 2020 Village Board of Trustees meeting schedule. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

17. Consideration of a request for a Special use for an EMB sign on Lake Street for the property commonly known as 950 Hillside Ave – Mayor Hanson pulled this item stating it will be discussed at a future meeting.

IX. ADMINISTRATOR'S REPORT

Administrator Keim anticipates the Pittman soil boring be done this week. He announced he is working with insurance carrier and contractors to clean up the hole in the building from the accident over the weekend. The total estimate from the adjuster is approximately \$43,000. There is a potential for improvements to the building which may include added costs at the village's expense.

X. VILLAGE CLERK'S REPORT

Clerk Romine updated the Board on the leaf vacuuming program, stating that Groot will make every attempt to collect leaves this year, weather permitting, including a possible stretch into December. If necessary, they may consider a Spring vacuuming.

Clerk Romine reminded the Board of the Chamber's Kringle's Christmas Village preview party tomorrow, November 19 from 5:30-7:30 pm.

XI. TRUSTEE REPORTS

Trustee Pierce congratulated the newest hire of CSO with the police department.

XII. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining – Pending Litigation - The Mayor and Board of Trustees did not go into executive session.

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XIII. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Yost to adjourn the regular meeting of the Board of Trustees at 9:17 p.m.

Respectfully submitted,

Lori K. Romine
Village Clerk