

APPROVED MINUTES

VILLAGE OF ANTIOCH BOARD OF TRUSTEES REGULAR MEETING Virtual Meeting

Call In # 1-312-626-6799 Public Access Code: 592-598-564

<https://us02web.zoom.us/j/592598564>

April 13, 2020 – 7:00 PM

I. CALL TO ORDER

Mayor Hanson called the April 13, 2020 regular meeting of the Board of Trustees to order at 7:05 PM.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present online: Pierce, Macek, Yost, Dominiak, Poulos and Johnson. Also present were Mayor Hanson, Administrator Keim, Attorney Long and Clerk Romine.

IV. MAYORAL REPORT

The mayor read a statement regarding the Coronavirus, and discussed the format of the virtual meeting.

Citizens Wishing to Address the Board

Citizens wishing to address the board were asked to submit comments to the Village Clerk no later than 4PM on Monday, April 13, 2020. One comment was forwarded to the Village Board.

VI. CONSENT AGENDA

Trustee Poulos moved, seconded by Trustee Johnson, to approve the following consent agenda items as presented.

1. Approval of the March 9, 2020 regular meeting minutes as amended.

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VII. REGULAR BUSINESS

2. Consideration to ratify the March 23, 2020 payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Pierce, to ratify the payment of the March 23, 2020 accounts payable as prepared by staff in the amount of \$97,225.95,. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED

3. Consideration of payment of accounts payable as prepared by staff – Trustee Poulos moved, seconded by Trustee Pierce, to approve the payment of accounts payable as prepared by staff in the amount of \$357,722.02. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED

4. Consideration of an ordinance granting a special use for an electronic message board for United Methodist Church (PZB 19-12) – Director Garrigan provided an overview of the request which was presented at the March 9, 2020 Village Board meeting where a majority of trustees present authorized the Village Attorney to draft an ordinance approving the special use for an electronic message board.

Trustee Yost moved, seconded by Trustee Poulos, to table **Ordinance No. 20-04-13** granting a special use for an electronic message board for United Methodist Church (PZB 19-12), waiving the one year filing restrictions for the church, Anastasias, and school district pending any modifications to the existing EMB ordinance.

Those present discussed the 1-year filing requirement for all of the applicants. Trustee Dominiak asked to consider them separately and requested an amendment to the motion to only table

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the discussion on the church. Trustee Yost clarified that the motion is to extend the one-year filing restriction, and that his goal is to provide fair treatment to all. Trustee Yost amended his motion to table the ordinance granting a special use for an electronic message board for United Methodist Church, waiving the one-year filing restrictions pending any modifications to the existing EMB ordinance.

Trustee Yost asked to look at potential EMB signs that may be more acceptable to the board. Trustee Macek said the current ordinance allows everyone the right to plea for an exemption, and opined that we are sending businesses out of town. Trustee Poulos said the question before the board right now is waiving the 1-year requirement, and that Anastasia's already had their hearing. Attorney Long added that waiving the 1-year requirement is not a matter of order under Roberts Rules, and can be done at anytime.

Upon roll call to table the discussion regarding a special use ordinance for the United Methodist Church, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

Director Garrigan stated he is working on a preliminary draft of amendments to EMB sign regulations, and will have it ready for the next committee of the whole meeting.

5. Consideration of an Ordinance amending the parking restrictions on Victoria Street to allow parking on weeknights and weekends— Mayor Hanson discussed the request from a resident related to the parking, which was forwarded to the traffic calming committee.

Administrator Keim said it seemed to be made no parking due to the kids from the high school parking on the street, so the committee decided to amend the parking for when school is not in session and allow some parking on nights and weekends.

Trustee Pierce moved, seconded by Trustee Johnson, to approve **Ordinance No. 20-04-14** amending parking restrictions on Victoria Street to allow parking on weeknights and weekends, waiving the second reading.

Trustee Macek asked if signage would be placed. Administrator Keim said that it would. Trustee Dominiak asked for resident notification or if any neighbors have been notified. Administrator Keim replied that they did not reach out to residents, but staff will provide notice before the signs go up.

Trustee Poulos asked if there would be any concern with parades, football games, and other largely attended events. Administrator Keim does not believe that would be an issue.

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

6. Consideration of an Emergency Ordinance ratifying the Mayoral declaration of Emergency relating to Coronavirus - Trustee Dominiak moved, seconded by Trustee Pierce, to approve **Ordinance No. 20-04-15** ratifying the Mayoral Declaration of Emergency relating to Coronavirus, waiving the second reading. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

7. Consideration of a Special Use for PUD and Site Plan Approval for 31 townhomes for the property commonly known as Main Street Townhomes located on Main Street south of Pamela Court – Director Garrigan reviewed the request to construct 31 townhomes at the subject site. This is phase 2 and 3 of the existing project previously approved. The applicant is proposing a total of 31 units, with an access point on Main Street. He discussed density as well as modification and relief from the setback requirements and height. This matter was recommended for approval by the Planning and Zoning Board.

Trustee Dominiak moved, seconded by Trustee Pierce, to direct the Village Attorney to draft a special use ordinance for a planned unit development subject to the following stipulations:

1. Compliance with the requirements of the Village Engineer.
2. Compliance with the requirements of the Antioch Fire Protection District

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Trustee Pierce asked about fire engines and safety issues. Director Garrigan said approval is subject to review and approval by fire district. He added that access will be improved because Pamela Court will be expanded. Administrator Keim said the building would be subject to engineering review, and staff can run an auto-turn analysis to make sure it can accommodate larger vehicles. Petitioner for the project, Mark Peterson, intends to work with staff and said it will work for emergency vehicle access. He said it is not a 90 degree, but there will be a curve where emergency vehicles will be able to come in and go out the separate entrance.

Trustee Poulos asked the applicant how he intends to fill all of the units, and is concerned with lower rent and lower quality renters in the case of vacancies. Mr. Peterson discussed his experience at that location. He currently controls 9 of the 10 existing units on the site and his occupancy is 100%. He added that he turns away 3-4 people, and the average stay for tenants is 2.5-3 years. Mr. Peterson said he would not propose an expansion if he didn't feel it would enhance the area or stay full. He also advised that the density allows for more units, but he scaled it back to make sure there wouldn't be a large amount of vacancies.

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Yost, Dominiak, Poulos and Johnson.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VIII. ADMINISTRATOR'S REPORT

1. **Budget Update** – Administrator Keim reviewed the memo provided by Finance Director McCarthy which discusses revenues and potential budgetary impact related to COVID-19. He said there may be items included in the budget that may be deferred depending on what happens with revenue. He believes we will be okay operationally, but some of the larger capital items may be impacted. He has asked staff to keep purchases to essential items only at this time. The plan is to move forward with a budget presentation at the next committee of the whole meeting.

Trustees discussed how much the shortfall may be, and conservative spending at this time. They discussed skipping the automatic rate increase for water and sewer bills to alleviate resident impacts from COVID-19, and to plan conservatively. Trustee Macek discussed the possibility of furloughing employees.

Trustee Dominiak discussed the business district and the costs within that district and thinks that will be helpful as we move on with the discussion. She also wants to recognize how we will be able to revitalize the downtown and help the businesses impacted by the Coronavirus.

Trustee Poulos asked that staff put together a list of worst case scenario revenues and a list of things by priority which could be deferred or removed that would equal that \$3 million.

IX. VILLAGE CLERK'S REPORT

No report.

X. TRUSTEE REPORTS

Trustee Pierce asked about speed studies in Oakwood Knolls and asked if there were any results. He reminded everyone that the Police Department is currently looking for lateral hires. He also received information on a couple of events that happened over the weekend and asked residents to keep the stay at home order and social distancing in mind. He expressed thanks to parks and public works for the Better Together banners and Easter events.

Trustees were happy with the online Easter celebrations done by staff. Trustee Poulos thanked Amy and Lori for putting together the virtual meeting.

Mayor Hanson thanked his staff and the EOC, and said we are doing a remarkable job in communicating during this pandemic.

XI. EXECUTIVE SESSION – Personnel, Pending/Probable Litigation, Sale or Lease of Village Property, Executive Session Minutes, Collective Bargaining – Pending Litigation – The Mayor and Board of Trustees did not go into executive session.

XII. ADJOURNMENT

There being no further discussion, Trustee Dominiak moved, seconded by Trustee Yost to adjourn the regular meeting of the Board of Trustees at 8:21 p.m.

Respectfully submitted,

Lori K. Romine
Village Clerk