

APPROVED MINUTES

VILLAGE OF ANTIOCH
BOARD OF TRUSTEES – REGULAR MEETING
Village of Antioch, Lake County, Illinois
Municipal Building: 874 Main Street, Antioch, IL 60002
September 14, 2022

I. CALL TO ORDER

Mayor Gartner called the September 14, 2022 regular meeting of the Board of Trustees to order at 6:35 pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak. Also present were Mayor Gartner, Administrator Keim and Clerk Romine.

IV. Absent Trustees Wishing to Attend Remotely

There were no absent Trustees wishing to attend remotely.

V. Mayoral Report

1. Acknowledgement of Tank Restoration Project – Mayor Gartner thanked Jay Jozwiak and others for their work in restoring the tank on Toft Avenue.

Mayor Gartner remembered those lost in 9-11 and asked for a moment of silence.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

VI. Consent Agenda

Trustee Pedersen moved, seconded by Trustee Dominiak, to approve the following consent agenda items as presented:

- 1. Approval of the August 24, 2022 Regular Meeting Minutes as presented.**
- 2. Approval of a Resolution Authorizing Trick-or-Treat Hours - Resolution No. 22-66**
- 3. Approval of a Resolution granting a Special Event Liquor License for Antioch Chamber of Commerce Craft Beer Walk and Brunch Event to be held October 8, 2022; waiving all fees - Resolution No. 22-67**
- 4. Approval of a Resolution granting a Special Event Liquor License for Antioch Chamber of Commerce Champagne Walk and Brunch Event to be held November 5, 2022; waiving all fees - Resolution No. 22-68**
- 5. Approval of a Resolution adopting the National Incident Management System (NIMS) as the Village's system of preparing for and responding to disaster events - Resolution No. 22-69**
- 6. Approval of a Resolution authorizing the Chief of Police to enter into a Memorandum of Understanding with the Lake County Sheriff regarding data access to the Law Enforcement Records Management System (RMS) - Resolution No. 22-70**
- 7. Approval of a Resolution granting a Special Event Liquor License for the Antioch Moose Lodge #525 for the Village of Antioch Harvest Fest, waiving all fees - Resolution No. 22-71**

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO:

ABSENT:

THE MOTION CARRIED.

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VII. Regular Business

8. Approval of a Resolution granting a special event liquor license for the Teamster Horsemen Chapter 25 North for their 4th Anniversary Party to be held on September 24, 2022; waiving all fees - Trustee Macek moved, seconded by Trustee Burman, to approve **Resolution No. 22-72**, granting a special event liquor license for the Teamster Horsemen Chapter 25 North for their 4th Anniversary Party to be held on September 24, 2022; waiving all fees.

Trustee Bluthardt asked about waiving the fees, and asked if there was a set policy on which groups get fees waived, and what is common practice. Clerk Romine replied that typically the board has waived fees for special event liquor licenses to non-profit groups. Trustee Pedersen asked if proceeds from the party will be donated as with their other events. A representative from the group said they will donate proceeds from the party as they have done with their other events.

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

9. Consideration and approval of payment of accounts payable as prepared by staff in the amount of \$353,617.66 – Trustee Pedersen moved, seconded by Trustee Bluthardt, to approve payment of accounts payable in the amount of \$353,617.66. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

10. Consideration and approval of a Resolution granting a request to dedicate a park bench to Donald E. Skidmore – Trustee Pierce thinks this is a good thing and that Don Skidmore was an asset to the community. Trustee Pedersen agreed and said he was an excellent administrator and superintendent for School District 34.

Trustee Pierce moved, seconded by Trustee Pedersen, to approve **Resolution No. 22-73** granting a request to dedicate a park bench to Donald E. Skidmore. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

11. Consideration and approval of a Resolution accepting and approving the 100% design development package for the Community Open Space Redevelopment in the Village of Antioch as prepared by The Lakota Group - Trustee Dominiak moved, seconded by Trustee Pedersen, to approve **Resolution No. 22-74** accepting and approving the 100% design development package for the Community Open Space Redevelopment in the Village of Antioch as prepared by The Lakota Group.

Administrator Keim discussed the final design development package, including costs. He advised the approval will help move the project forward, but there will still be an opportunity to modify and change different elements throughout the project. Once approved, these documents will be put into constructions documents for bidding. He spoke of the aggressive timeframe and invited the board to provide their comments on the design.

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Kevin Clark of the Lakota Group presented the designs of the park and discussed the process of community engagement and steering committee meetings to get to this point in the design development. He reviewed the park amenities including the creek, amphitheater, open spaces, playground, bridge, water feature, and other elements of the park.

Trustee Pierce said there was a cost to include contingencies in the amount of just over \$10 million. Administrator Keim added that the construction costs will not include such a large contingency, and he expects to be very critical of costs associated with the project. Trustee Pierce asked how they plan to ensure the safety of the site, particularly from traffic. Kevin Clark commented that the corners have raised planter areas and walls, and bollards could be added. Trustee Pierce asked about the water level of the creek, particularly when it's low. Mr. Clark responded that the creek will be finished to keep the creek interesting no matter the water level. Trustee Pierce asked if something could be installed to increase the water level. Administrator Keim said the engineers are working on creating false gradient throughout the site in order to prevent stagnation. The creek has been designed to accommodate all water flows intentionally without impacting anything upstream.

Trustee Macek asked to look into putting power stations for electric cars in some of the parking areas.

Trustee Pedersen asked what was happening with the clock tower. Mr. Clark responded that it will be moved within the park.

Trustee Bluthardt loves the plan, but expressed concern with the fire pits, when they are operational and how other public arenas have dealt with those issues. Kevin Clark responded that it is a management issue and needs to be addressed, but in other communities where the same concerns were raised, they are operated during certain hours by being turned on by one person from one location, and each has a shutoff. Trustee Bluthardt asked about the removeable furniture around the café, and if there is a concern with the furniture being put into the creek. Kevin Clark commented that it is dependent on how the café and that area is managed. Trustee Bluthardt discussed security cameras, and asked if they were built in the project cost. Trustee Dominiak commented that the budget includes the installation of a surveillance system. Trustee Bluthardt asked what flexibility the board has once the construction documents are made on specific design features. Administrator Keim said he will not let it spin out of control, and said the board has right to make changes.

Trustee Burman thinks it looks great and thinks everything flows well.

Trustee Dominiak asked if the bid for the playground equipment includes inclusive equipment, to which Kevin Clark responded yes. She asked if the moveable furniture could be changed if the board decides. Trustee Dominiak discussed a Veteran's memorial, and said not necessarily for this particular project, but asked the board to think about it for a future discussion. Trustee Dominiak expressed concern with the fact that people can walk down to the creek and the possibility of an attractive nuisance, or someone going into the water. She is very concerned that there are steps that go all the way to the water.

Mayor Gartner discussed the addition of bollards or removeable bollards and asked if there would be a grate under Main Street. Administrator Keim responded that there are two step down junction boxes, which would provide an opportunity to install a trash rack and prevent someone from getting into the culvert under Main Street.

Trustee Burman confirmed that the park is ADA compliant.

Trustee Pierce recommended plantings that are environmentally friendly and attract butterflies. Mr. Clark commented that there will be native plantings, bringing pollinators and diversity to the park.

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

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NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

12. Consideration and approval of a Resolution for a Site Plan Approval for the construction of a parking lot for the Antioch Police Department at 427 Orchard Street - Trustee Macek moved, seconded by Trustee Burman, to approve **Resolution No. 22-39** for a Site Plan Approval for the construction of a parking lot for the Antioch Police Department at 427 Orchard Street.

Director Garrigan discussed the specifications for the new parking lot at the Police Department. He stated that the board approved a variance, and staff is looking for site plan approval to proceed with construction. He discussed the fence design and review of the site.

Trustee Pierce asked if the fence is 4'x4'; half masonry and half fence. He also asked about Option "B" to pave the existing parking lot and if that is our parking area. Administrator Keim responded that it's just our parking area and the agreement with the Methodist church will lapse.

Trustee Macek recommended that the parking lot have authorized personnel signs.

Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

13. Consideration and approval of a Resolution accepting the proposal for Police Department Parking Lot Expansion and Repaving of Existing Parking Lot from Alliance Contractors, and Authorizing the Mayor or his designated representative to enter into an agreement for such work for the Village of Antioch in the amount of \$547,415 – Administrator Keim reviewed the bids received for the project with the alternates and a screening wall. He added that the contractor is willing to work on a quick timeframe and get a hard surface in this year, with the fence to follow. Total completion is expected June 1 with parking lot completion in November.

Trustee Macek moved, seconded by Trustee Dominiak, to approve **Resolution No. 22-75** accepting the proposal for Police Department Parking Lot Expansion and Repaving of Existing Parking Lot from Alliance Contractors, and Authorizing the Mayor or his designated representative to enter into an agreement for such work for the Village of Antioch in the amount of \$547,415. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

14. Consideration and approval of a Resolution regarding the release and non-release of certain minutes of executive session - Trustee Macek moved, seconded by Trustee Pedersen, to approve **Resolution No. 22-76** regarding the release and non-release of certain minutes of executive session. Upon roll call, the vote was:

YES: 6: Pierce, Macek, Pedersen, Bluthardt, Burman and Dominiak.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

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15. Consideration and approval of an Emergency Ordinance ratifying the Mayoral declaration of Emergency relating to Coronavirus - Trustee Pierce discussed an email from the Governors order related to immigrants, and asked if that included deliveries into Antioch under the Governor's order. Administrator Keim has not received any information on that.

Trustee Dominiak moved, seconded by Trustee Bluthardt, to approve **Ordinance No. 22-09-50** ratifying the Mayoral declaration of Emergency relating to Coronavirus waiving the second reading. Upon roll call, the vote was:

YES: 4: Pedersen, Bluthardt, Dominiak and Mayor Gartner.

NO: 3: Pierce, Macek and Burman.

ABSENT: 0.

THE MOTION CARRIED.

VIII. Administrator's Report

No report.

IX. Village Clerk's Report

Clerk Romine reported that courtesy petition packets available for pickup on Monday for the April, 2023 consolidated election.

X. Trustee Reports

Trustee Pierce discussed public works operations and the hard work they do every day such as culvert replacement, watering flowers, cold patch, answering calls and other duties the department does on a daily basis.

Trustee Pedersen commented on the recent sign for Haley Street, and recommended placing honorary signs above streets named after other mayors. Administrator Keim thinks it's a good idea and would like to freshen up both signs. There were no objections from the board to move forward.

Trustee Dominiak discussed the plantings being done on Toft Street, and the lights in the alleyways on Main Street. She said they are still getting pricing and information on crosswalks, and won't plan to do that until spring after snow and salt conditions have passed.

XI. ADJOURNMENT

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 7:40 pm.

Respectfully submitted,

Lori K. Romine, RMC/CMC
Village Clerk